

# SAN DIEGO MESA COLLEGE

**Mesa Pathways - Pathway Communication  
Wednesday, December 2, 2020 - Zoom -  
2437118723**

1. Welcome – Initial Thoughts/Check in
2. Approve Notes from previous meetings - 11/18/20
3. Updates
  - Communication Plan - Andy
  - Other
4. Action items
  - Glossary Review - Ingrid
  - Plain Language Flex/Badge Program - All
5. Roundtable
6. Next Meeting - Wednesday, December 16, 4:00 PM - 5:00 PM

**Mesa Pathways-Brave Communication**

**Meeting Notes: Wednesday December 2<sup>nd</sup>, 2020**

**4:00-5:00pm**

**Meeting Attendees:**

- Giovanni Garcia
  - Gity Nematollahi
  - Howard Eskew
  - Jennifer Kearns
  - Andrew MacNeill
  - Amy Lee
  - Ingrid Jayne
  - Inna Kanevsky
  - Michael Fitzgerald
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- Welcome – Initial Thoughts/Check in
  - No notes for 11/18 meeting
  - Update Andy
  - Communication Plan - Andy
    -
  - Howard report – Monday at Lead meeting there was some concern about the the template was too much work.
  - Howard will check with other committee members about the marketing materials. Will follow up on the email. Howard will report back.
  - Action items
    - Andy setup to go through the glossary.
  - Glossary Review – Ingrid
    - Brought up two version of glossary – so we can work on and clean up a couple of page.
    - Start where we left of around FTC stop at guide pathway framework.
  - Plain Language Flex/Badge Program - All
  - Have a module for the syllabi with what inna and Ingrid have done in the past

- o Brainstorming
  - o Evaluate documents that students fill out
  - o Initial web pages student go to
  - o
- District web pages changes would be nice to have at MPC or District communication. For plain language and easier for students, will talk with Jack, Jennifer could explore that.
- Andy – Plain language was part of the new Master Plan for the college.
- In January, if we try to go through those step to see where area might be changed, in January
- Send report on progress and plans are for the next year.
  - o Bulleted List without presenting at MPC

Canceled 2<sup>nd</sup> Meeting in December.

Roundtable

Next Meeting - Wednesday, January 20<sup>th</sup> 4:00 PM - 5:00 PM