

SAN DIEGO MESA COLLEGE

Mesa Pathways - Pathway Communication
Wednesday, February 3, 2021 - Zoom -
<https://cccconfer.zoom.us/j/92300701820>

1. Welcome –
 - Introduce New Members
 - Initial Thoughts/Check in
2. Approve Notes from previous meetings - 12/2/20
3. Updates
 - Summary of work to date for new members - all
4. Action items
 - Glossary Review - Ingrid
 - Plain Language
 - Campus Solutions examples - Anne
 - Next steps
5. Roundtable
6. Next Meeting - Wednesday, February 17, 4:00 PM - 5:00 PM

Brave Communication – Wednesday February 3rd – 4:00 – 5:00 PM

- Alex Needleman
- Tiffany Rosenberg
- Andrew MacNeill
- Anne Hedekin
- Howard Eskew
- Gity Nematollahi
- Amy Lee
- Inna Kanasky
- Todd Williamson
- Ingrid Jayne

Welcome – Spring 2021

- Introduce New Members
- Initial Thoughts/Check in
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- Updates o Summary of work to date for new members - all
- Action items
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We will send out reminders for our meetings with Agenda the Friday before the week of our meeting.

Here is our meeting schedule for this semester:

Meetings are 1st and 3rd Wednesdays from 4:00 – 5:00 pm on the following dates:

February 3, 17 March 3, 17 April 7, 21 May 5, 19

- Alex and Tiffany Introductions
 - o Alex -To help bring a student voice into the fold.
 - o Tiffany – Graduating from SDSU – give the voice of graduated student and had ideas on digital media.
- Introduction and what you like about this committee. – People, respect, laughing, getting work done!
- Review previous meeting notes – no update, Andy posted.
 - o Will send link to new student committee members.
- Jennifer -Informed us from District Marketing and Communication Meeting that Susan Topham is now at the district, - Instructional Services merger –

- o This may be a direct line to students without going through district. Susan understands the struggles that are unique to Mesa.
- Anne – Deans council meeting - What If reporting is exactly why we have to do plain language.
 - o So many example of confusing headers, drop down menus and more. Should have imbedded links for terms.
 - o Maybe a Disclaimer on the *What If* page.
 - o
- Andy - Next week activity – identify place on campus where we can apply Plain Language ideas.
- Ingrid – Glossary review – overview for new participants
- Roundtable
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- Next Meeting - Wednesday, February 17, 4:00 PM - 5:00 PM