

# San Diego Mesa College Integrated Planning Calendar 2017-2018

PROCESS	AUGUST 2017	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY 2018	FEBRUARY	MARCH	APRIL	MAY	SUMMER
<b>Program Review</b>	<ul style="list-style-type: none"> <li>Coordinate modules/training for Fall</li> <li>Verify lead writers/liaisons</li> <li>Train Liaisons at Flex workshop</li> </ul>	<ul style="list-style-type: none"> <li>Train Liaisons, Writers, managers</li> <li>IE Office support</li> <li>Kickoff activity</li> </ul>	<ul style="list-style-type: none"> <li>Continue training</li> <li>Continue support</li> <li>Continue to plan for comprehensive 2018</li> </ul>	<ul style="list-style-type: none"> <li>Continue training</li> <li>Continue support</li> <li>Continue to plan for comprehensive</li> </ul>	<ul style="list-style-type: none"> <li>Continue support</li> <li>Dec 2-20, liaison review</li> <li>Dec 21-Jan 22, manager review</li> </ul>	<ul style="list-style-type: none"> <li>Jan 22-Feb 2, final edits by lead writers</li> <li>Continue to plan for comprehensive</li> </ul>	<ul style="list-style-type: none"> <li>Feb 3, module closes</li> <li>Organize resource requests</li> </ul>	<ul style="list-style-type: none"> <li>Forward requests to BARC/CHP/FHP</li> <li>Prepare reports</li> <li>Approval by PRSC</li> <li>Plan for comp</li> </ul>	<ul style="list-style-type: none"> <li>Prioritizing committees report to PIE &amp; PCAB regarding process and lists</li> <li>PRSC discusses cycle</li> <li>Plans for summer</li> </ul>	<ul style="list-style-type: none"> <li>PR, BARC, FHP, CHP report on evaluation results to PIE and PCab; discuss changes for 2018-19</li> <li>Plans for summer</li> </ul>	<ul style="list-style-type: none"> <li>Use results to develop module for next cycle</li> <li>Summer work group tests module</li> </ul>
<b>Resource Allocation (BARC/FHP/CHP)</b>	<ul style="list-style-type: none"> <li>Plan Training</li> </ul>	<ul style="list-style-type: none"> <li>Training and support</li> </ul>	<ul style="list-style-type: none"> <li>Training and support</li> </ul>	<ul style="list-style-type: none"> <li>Training and support</li> </ul>	<ul style="list-style-type: none"> <li>Training and support</li> </ul>	<ul style="list-style-type: none"> <li>Continue support</li> </ul>	<ul style="list-style-type: none"> <li>Receive requests &amp; begin work to prioritize</li> </ul>	<ul style="list-style-type: none"> <li>Continue prioritizing</li> <li>Send list to PIE and PCab</li> </ul>	<ul style="list-style-type: none"> <li>President takes action on list</li> <li>Evaluate process</li> </ul>	<ul style="list-style-type: none"> <li>Finalize changes</li> <li>Send to PIE &amp; PCab for Pres approval</li> </ul>	<ul style="list-style-type: none"> <li>Update form and rubric in Taskstream</li> </ul>
<b>Integrated Planning Systems &amp; Evaluation</b>	<ul style="list-style-type: none"> <li>Update IP &amp; Governance Guide (IPGG)</li> <li>Develop committee evals</li> </ul>	<ul style="list-style-type: none"> <li>Governance website</li> <li>Review of IPGG</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>				<ul style="list-style-type: none"> <li>Plan evaluations for PR, BARC, CHP, FHP</li> </ul>	<ul style="list-style-type: none"> <li>Conduct surveys and interviews, per individual agendas</li> </ul>	<ul style="list-style-type: none"> <li>Analyze data &amp; outcomes &amp; prepare final report</li> <li>Committee evals</li> </ul>	<ul style="list-style-type: none"> <li>Present final report to PIE &amp; PCab</li> <li>Use results to improve process</li> </ul>	<ul style="list-style-type: none"> <li>Update IPGG</li> </ul>
<b>Outcomes Assessment</b>	<ul style="list-style-type: none"> <li>Revise module in Taskstream</li> <li>Flex training for coordinators</li> </ul>	<ul style="list-style-type: none"> <li>Training</li> <li>IEPI quarterly report</li> </ul>	<ul style="list-style-type: none"> <li>Training</li> <li>Assessment</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Training</li> <li>Assessment</li> </ul>	<ul style="list-style-type: none"> <li>IEPI quart. rpt</li> <li>Pay DOCs</li> </ul>	<ul style="list-style-type: none"> <li>Training</li> </ul>	<ul style="list-style-type: none"> <li>Training</li> <li>Assessment</li> </ul>	<ul style="list-style-type: none"> <li>Training</li> <li>Assessment</li> <li>Catalog deadline</li> <li>IEPI quart. rpt</li> </ul>	<ul style="list-style-type: none"> <li>Training</li> <li>Assessment</li> <li>Evaluate process</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>Assessment</li> <li>Report to PIE</li> <li>Planning for next semester</li> </ul>	<ul style="list-style-type: none"> <li>Taskstream audit; updates for Curricunet</li> <li>Managers review</li> </ul>
<b>Strategic Planning</b>	<ul style="list-style-type: none"> <li>Convocation</li> </ul>	<ul style="list-style-type: none"> <li>Review multiyear cycle</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Retreat</li> </ul>	<ul style="list-style-type: none"> <li>Planning for EMP 2019-2025</li> </ul>	<ul style="list-style-type: none"> <li>Convocation</li> </ul>	<ul style="list-style-type: none"> <li>Review mission statement</li> <li></li> </ul>	<ul style="list-style-type: none"> <li>EMP plans</li> </ul>	<ul style="list-style-type: none"> <li>EMP plans</li> <li>Assess progress on strategic goals</li> </ul>	<ul style="list-style-type: none"> <li>Retreat</li> <li>Set 18/19 calendar</li> </ul>	
<b>Institutional Research</b>	<ul style="list-style-type: none"> <li>FHP data</li> <li>CTE</li> <li>HSI STEM</li> </ul>	<ul style="list-style-type: none"> <li>PR training</li> </ul>	<ul style="list-style-type: none"> <li>PR training</li> <li>Equity, SSSP, BSI, BSOT planning data</li> </ul>	<ul style="list-style-type: none"> <li>PR training</li> <li>Principals roundtable</li> </ul>	<ul style="list-style-type: none"> <li>Title V APR</li> <li>Annual performance rpt</li> </ul>	<ul style="list-style-type: none"> <li>CAP data</li> <li>Accel Evals</li> <li>CTE standard setting</li> <li>MMAE Eval</li> </ul>	<ul style="list-style-type: none"> <li>IP evaluation</li> </ul>	<ul style="list-style-type: none"> <li>ACCJC annual</li> <li>ISS</li> <li>PR survey anal.</li> <li>IEPI Goals</li> </ul>	<ul style="list-style-type: none"> <li>M-Dash</li> </ul>	<ul style="list-style-type: none"> <li>Commencement survey</li> <li>Flex survey</li> <li>Languages SLO</li> <li>Scorecard</li> <li>ILO survey</li> </ul>	<ul style="list-style-type: none"> <li>District rpts x3</li> <li>SS PR Data</li> <li>Instr. PR data</li> <li>Military surveys</li> <li>SSSP Eval</li> <li>Tutoring Eval.</li> </ul>
<b>Accreditation</b>	<ul style="list-style-type: none"> <li>Recommendations</li> <li>QFE activities</li> </ul>	<ul style="list-style-type: none"> <li>Steering committee dev.</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>ACCJC annual report</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
<b>Facilities Master Plan</b>	<ul style="list-style-type: none"> <li>Build team</li> <li>Mission stmt</li> </ul>	<ul style="list-style-type: none"> <li>Env scan</li> <li>Define needs</li> </ul>	<ul style="list-style-type: none"> <li>Assess current facilities</li> <li>Community input</li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>	
<b>MIT Plan (Mesa Information Technology)</b>	<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li>Review plan</li> <li>Prioritize current year objectives</li> </ul>	<ul style="list-style-type: none"> <li>Monthly meeting</li> </ul>	<ul style="list-style-type: none"> <li>Monthly meeting</li> </ul>	<ul style="list-style-type: none"> <li>Monthly meeting</li> </ul>	<ul style="list-style-type: none"> <li>Committee mid-year review</li> </ul>	<ul style="list-style-type: none"> <li>Monthly meeting</li> </ul>	<ul style="list-style-type: none"> <li>Monthly meeting</li> </ul>	<ul style="list-style-type: none"> <li>Draft report</li> <li>Update plan</li> </ul>	<ul style="list-style-type: none"> <li>Present report to PCab</li> </ul>	
<b>Basic Skills, Student Equity, Student Success &amp; Support Integrated Plan</b>	<ul style="list-style-type: none"> <li>BSI/SE/SSSP summer workgroup</li> <li>Draft plan</li> </ul>	<ul style="list-style-type: none"> <li>First SSE Committee mtg</li> <li>Finalize and present draft</li> </ul>	<ul style="list-style-type: none"> <li>Vet plan to participatory governance groups</li> <li>Present to PCab</li> </ul>	<ul style="list-style-type: none"> <li>Present Plan to Board</li> <li>Implement</li> <li>Evaluate</li> <li>Report</li> </ul>	<ul style="list-style-type: none"> <li>Submit Plan Dec 1</li> <li>Implement</li> <li>Evaluate</li> <li>Report</li> </ul>	<ul style="list-style-type: none"> <li>Implement</li> <li>Evaluate</li> <li>Report</li> </ul>	<ul style="list-style-type: none"> <li>Implement</li> <li>Evaluate</li> <li>Report</li> </ul>	<ul style="list-style-type: none"> <li>Implement</li> <li>Evaluate</li> <li>Report</li> </ul>	<ul style="list-style-type: none"> <li>Implement</li> <li>Evaluate</li> <li>Report</li> </ul>	<ul style="list-style-type: none"> <li>Implement</li> <li>Evaluate</li> <li>Discover</li> <li>Develop</li> </ul>	<ul style="list-style-type: none"> <li>BSI/SE/SSSP summer workgroup</li> <li>Draft plan</li> </ul>