

Policies & Procedures

Revision 6

Purpose

The Environmental Sustainability Committee (ESC) educates faculty, classified professionals, and students regarding resource stewardship, waste reduction, and environmental conservation. The committee investigates projects and policies that encourage compliance with state legislation for such issues as recycling (AB 75, SB 1016, AB 341), organics recycling (SB 1826), and short-term climate pollutants reduction (SB 1383). The committee reviews the annual AB 75 report and summarizes the findings for the Academic Senate. The committee assesses campus needs regarding environmental sustainability and provides reports to campus Administration. The ESC supports District policies such as Board Policy 8100 on Environmental Sustainability and the 2018 Climate Literacy Resolution. Additionally, the ESC nominates two of its members to serve on the District Sustainability Committee.

Type: Governance

Reports to: President's Cabinet (PCAB)

Meets: The Environmental Sustainability Committee meets on selected Fridays from 2 p.m. to 3:30 p.m.

Goals

1. Raise awareness of environmental issues on campus and in the wider area.
2. Identify, promote and support initiatives that promote sustainability on campus.
3. Sponsor campus events and activities that support sustainability.
4. Promote interdisciplinary cooperation and inclusion of sustainability topics into the curriculum.
5. Help students identify "Green" career paths.
6. Develop concrete sustainability goals and propose their adoption across campus.
7. Promote a campus-wide culture of sustainability.

Bylaws

I. Committee Membership

A. At least one faculty representative from each School:

1. School of Arts & Languages
2. School of Business & Technology
3. School of Health Sciences and Public Service
4. School of Humanities
5. School of Mathematics and Natural Sciences
6. School of Exercise Science, Health Education & Athletics
7. School of Social/Behavioral Sciences and Multicultural Studies

- B. At least one student representative from:
 - 1. Associated Students
 - 2. TerraMesa
- C. At least one representative from Administration:
 - 1. Office of Communications, Dean's Offices, Office of the President, or Other Administration representatives
- D. At least one liaison from each Department:
 - 1. Facilities
 - 2. College Technology Services
 - 3. Printing & Mailing Services
 - 4. College Dining
 - 5. College Bookstore
 - 6. Other Classified Senate representatives

II. Committee Roles and Responsibilities

- A. Chair/Co-Chairs: Drafts meeting agendas, presides at meetings, and submits College reports.
- B. Secretary: Records meeting minutes.
- C. Webmaster: Updates website and posts meeting agendas and minutes.
- D. Members: Participate in meetings and committee work. Members that do not attend three consecutive meetings without notifying a committee chair in writing about their absences will have their membership withdrawn and may opt to be a consultant rather than full committee member. Members may attend meetings in person or virtually.
- E. Subcommittee Chairs: Oversee subcommittee work and provides updates of subcommittee activities during meetings.
- F. Consultants: Receive committee emails, may attend meetings and participate in discussions, and contribute to committee work but are not eligible to vote.
- G. Liaisons: Represent their respective work area, provide input and/or guidance on Environmental Sustainability Committee policies and activities, and communicate updates to their work areas.

III. Elections

- A. Held in the final meeting of the Spring semester for the following academic year.
- B. Officer positions have one year terms.
- C. Elections held using a simple majority vote.
- D. Nominations can be made verbally by a committee member or by self-nomination.

E. Elections may be held electronically.

IV. Subcommittees

A. Subcommittees are determined by member interests and campus needs.

B. Subcommittees include, but are not limited to:

1. Mesa Trail: With stakeholders, develops plan to create a Mesa Trail.
2. Energy Efficiency: Promotes campaigns and strategies to use energy more efficiently on the San Diego Mesa College campus.
3. Transportation: Works to expand transportation options for the campus community to limit the number of single-vehicle drivers.
4. Campus Landscaping: Promotes the use of native drought-tolerant species and water conservation across the campus.
5. Climate Conversations: Holds events with SDCCD community members to share information and plans about the climate crisis.
6. Research: Develops research instruments to gauge the college community's knowledge of sustainability issues and preferences to increase campus sustainability; collaborates with the Research Office for survey design and implementation.

V. Committee Procedures

A. Robert's rules are suspended.

B. Early in the spring semesters, the committee reviews goals in preparation for the Institutional Effectiveness report.

C. Each academic year, the Committee shall nominate two members to represent Mesa College on the District Sustainability Committee. In the event that neither representative is available for a particular District Sustainability Committee meeting, a proxy may be appointed.