



Environmental Sustainability Committee (ESC)

Proposed changes to policies and procedures



President's Cabinet 9/15/20

Members, 2020-2021

Co-Chairs

Leslie Seiger, Biology

Dean Leavitt, Biology

Classified Members

Beth Cain, President's Office

Nancy Cortés, Office of Institutional Effectiveness

Faculty Members

Becca Arnold, Economics

Paige Connell, Biology

Paul Detwiler, Biology

Representatives

Roger Gallegos, Psychology

Sam Lee, CISC

Jill Moreno Ikari, English

Alison Primoza, Spanish

Waverly Ray, Geography

Michelle Rodriguez, Political Science

Ron Sandvick, Mathematics

Allan Schougaard, CISC

Scott Starbuck, English

Gerry Vanderpot, Facilities

Student

Piper Cerani

Erik Hagstrom

Joelle Schumacher



Policies & Procedures

Why was this document created?

In two years, ESC membership has grown from four active members to more than twelve active members.

The current committee membership does not correspond with what was written on the ESC webpage (which has uncertain origin)

Vice Chancellor Chris Manis reformed the District Sustainability Committee (which had been dissolved for several years)

Proposed changes require Pcab review



Policies & Procedures

Purpose

The Environmental Sustainability Committee (ESC) educates faculty, classified professionals, and students regarding resource stewardship, waste reduction, and environmental conservation. The committee investigates projects and policies that encourage compliance with state legislation for such issues as recycling (AB 75, SB 1016, AB 341), organics recycling (SB 1826), and short-term climate pollutants reduction (SB 1383). The committee reviews the annual AB 75 report and summarizes the findings for the Academic Senate. The committee assesses campus needs regarding environmental sustainability and provides reports to campus Administration. The ESC supports District policies such as Board Policy 8100 on Environmental Sustainability and the 2018 Climate Literacy Resolution. Additionally, the ESC nominates two of its members to serve on the District Sustainability Committee.

Type: Governance

Reports to: President's Cabinet

Meets: The Environmental Sustainability Committee meets on selected Fridays from 2 p.m. to 3:30 p.m.

Goals

1. Raise awareness of environmental issues on campus and in the wider area.
2. Identify, promote and support initiatives that promote sustainability on campus.
3. Sponsor campus events and activities that support sustainability.
4. Promote interdisciplinary cooperation and inclusion of sustainability topics into the curriculum.
5. Help students identify "Green" career paths.
6. Develop concrete sustainability goals and propose their adoption across campus.
7. Promote a campus-wide culture of sustainability.

Bylaws

I. Committee Membership

A. At least **one faculty representative from each School:**

1. School of Arts & Languages
2. School of Business & Technology
3. School of Health Sciences and Public Service
4. School of Humanities
5. School of Mathematics and Natural Sciences
6. School of Exercise Science, Health Education & Athletics
7. School of Social/Behavioral Sciences and Multicultural Studies

B. At least **one student representative from:**

1. Associated Students
2. TerraMesa

C. At least **one representative from Administration:**

1. Office of Communications, Dean's Offices, Office of the President, or Other Administration representatives

D. At least **one liaison from each Department:**

1. Facilities
2. College Technology Services
3. Printing & Mailing Services
4. College Dining
5. College Bookstore
6. Other Classified Senate representatives

Bylaws cont. 1

II. Committee Roles and Responsibilities

- A. Chair/Co-Chairs:** Drafts meeting agendas, presides at meetings, and submits College reports.
- B. Secretary:** Records meeting minutes.
- C. Webmaster:** Updates website and posts meeting agendas and minutes.
- D. Members:** Participate in meetings and committee work. Members that do not attend three consecutive meetings without notifying a committee chair in writing about their absences will have their membership withdrawn and may opt to be a consultant rather than full committee member. Members may attend meetings in person or virtually.
- E. Subcommittee Chairs:** Oversee subcommittee work and provides updates of subcommittee activities during meetings.
- F. Consultants:** Receive committee emails, may attend meetings and participate in discussions, and contribute to committee work but are not eligible to vote.
- G. Liaisons:** Represent their respective work area, provide input and/or guidance on Environmental Sustainability Committee policies and activities, and communicate updates to their work areas.

Bylaws cont. 2

III. Elections

- A. Held in the final meeting of the Spring semester for the following academic year.
- B. Officer positions have one year terms.
- C. Elections held using a simple majority vote.
- D. Nominations can be made verbally by a committee member or by self-nomination.
- E. Elections may be held electronically.

Bylaws cont. 3

II. Committee Roles and Responsibilities

- A. **Chair/Co-Chairs:** Drafts meeting agendas, presides at meetings, and submits College reports.
- B. **Secretary:** Records meeting minutes.
- C. **Webmaster:** Updates website and posts meeting agendas and minutes.
- D. **Members:** Participate in meetings and committee work. Members that do not attend three consecutive meetings without notifying a committee chair in writing about their absences will have their membership withdrawn and may opt to be a consultant rather than full committee member. Members may attend meetings in person or virtually.
- E. **Subcommittee Chairs:** Oversee subcommittee work and provides updates of subcommittee activities during meetings.
- F. **Consultants:** Receive committee emails, may attend meetings and participate in discussions, and contribute to committee work but are not eligible to vote.
- G. **Liaisons:** Represent their respective work area, provide input and/or guidance on Environmental Sustainability Committee policies and activities, and communicate updates to their work areas.

Bylaws cont. 4

IV. Subcommittees

- A. Subcommittees are determined by member interests and campus needs.
- B. Subcommittees include, but are not limited to:
 1. **Mesa Trail:** With stakeholders, develops plan to create a Mesa Trail.
 2. **Energy Efficiency:** Promotes campaigns and strategies to use energy more efficiently on the San Diego Mesa College campus.
 3. **Transportation:** Works to expand transportation options for the campus community to limit the number of single-vehicle drivers.
 4. **Campus Landscaping:** Promotes the use of native drought-tolerant species and water conservation across the campus.
 5. **Climate Conversations:** Holds events with SDCCD community members to share information and plans about the climate crisis.
 6. **Research:** Develops research instruments to gauge the college community's knowledge of sustainability issues and preferences to increase campus sustainability; collaborates with the Research Office for survey design and implementation.

Bylaws cont. 4

V. Committee Procedures

A. Robert's rules are suspended.

B. Early in the spring semesters, the committee reviews goals in preparation for the Institutional Effectiveness report.

C. Each academic year, the Committee shall nominate two members to represent Mesa College on the District Sustainability Committee. In the event that neither representative is available for a particular District Sustainability Committee meeting, a proxy may be appointed.

Policies & Procedures unanimously passed during July 17 ESC meeting

Updates

1. Waverly mentioned that we should hear soon about the college's application to the City of San Diego's 2020 Business Waste Reduction and Recycling Awards



