

February 5, 2013

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

February 5, 2013, 2 – 3:30, A104

1) GENERAL ITEMS (Pamela Luster, President)

a) Welcome

b) Consent Agenda Approval: (submitted for review, 2-1-13):

- *Mastering Excellence Series – Removed from consent agenda for further review*
- 2013 Career Opportunities Expo, April 15-18, 2013
- 2013 Financial Aid SS Information Fair, February 26, 2013

Motion to approve the two above events listed in the consent agenda: Motion: Andu MacNeill; Second: Roberto Rosas. The motion was approved unanimously.

c) District-Wide Updates: Pam shared that new no information is available on the governor's budget, including two issues concerning adult education and Proposition 39. Pam referred all to the Chancellor's budget update emails for the most up-to-date information.

d) Organizational Updates: Positions that were submitted to the January 2013 Board of Trustees meeting were approved: Jill Baker is now the Dean of Institutional Effectiveness and will also serve as the Acting Dean for the School of Business and Technology until that position is hired. In Spring 2013, positions will be filled for the newly approved Director of Resource Development as well as the permanent VPA. Other changes include Andy MacNeill taking on the role of staff Development and Bill Craft is now serving as the flex coordinator. The Interim VPA begins Monday, February 11, Dan Gutowski. The permanent VPSS, Julianna Barnes, begins her service on February 20.

2) COLLEGE-WIDE PLANNING (Tim McGrath, VPI)

a) Spring 2013 Convocation Updates (Fohrman): Jonathan shared that there was a great turnout for the Convocation. The Learning Assessment Task Force (LAFT) is meeting today to discuss the results and feedback from the breakout group sessions that were held following the main Convocation program.

b) Mid-Term Report: Tim reported that Chris Sullivan and Jonathan Fohrman expect to receive the accreditation report in two weeks and will bring it to the President's Cabinet for review. The PIE Committee retreat will be rescheduled to occur after the March 15, 2013 President's Cabinet retreat.

3) INSTRUCTION (Tim McGrath, VPI)

a) Enrollment Report:

1. Mesa is offering 37 more sections this year compared to spring 2012. (21 more Census classes)

As a district we are offering 300 fewer sections this year compared to last

spring. Last year at this time we were offering 585 fewer sections compared to the previous year.

2. Mesa is down 80 FTES from last year. (48 FTES in census classes)

Spring 2012 = 7,313.1

Spring 2013 = 7,232.2

3. Headcount is down 346 students from last year which is a 1% drop.

25,869 = spring 2011

24,766 = spring 2012

24,420 = spring 2013

Note: City headcount = -434/3% drop

Miramar headcount = -739/6% drop

4. Fill Rates (Both on-campus and online) are a combined 91% which is 2% lower than last year's rate of 93% at this time

5. Enrollment Capacity (total seats: on-campus and online)

63,434/69,338 = spring 2011 = 91%

62,070/66,213 = spring 2012 = 93.7%

61,658/66,780 = spring 2013 = 92.3%

6. Load Factor

546 = spring 2011

566 = spring 2012

569 = spring 2013

*Based on 557 load factor for 16.5 semester

525 = 17.5 semester

b) Faculty Prioritization (handout): Faculty Prioritization Committee Results were distributed to voting members of President's Cabinet and viewed on screen. Tim stated that faculty members on this committee could not vote for their area and scores were based on data submitted. The next step is to give this information to shared governance groups for review and this will be brought back to President's Cabinet in two weeks and then submitted to President Luster for her review and consideration for approval. It was noted that the Classified Prioritization list is in progress as well.

c) Facilities: Noise complaints from construction have been received and some classes have been relocated. Tim stated that the area by K-200 "Main Street" will have a cart thorough-fare painted on the walkway and signs on the inside of doors in that area to make it safer. Keys and alarm codes are still being processed.

4) STUDENT SERVICES (Hands, Dean, Student Affairs)

- a) Student Services Building Grand Opening, 2-25-13, 10:30 a.m.
- b) Student Services Spring Hours: Ashanti shared that building hours for the Student Services building have been extended to 7:30 a.m. to 7:30 p.m. Tutoring and the Café will remain open until 7 p.m.

5) ADMINISTRATIVE SERVICES (Bill Craft, Acting VPA)

No Report

6) PARTICIPATORY GOVERNANCE REPORTS

- a) Academic Senate (Madeleine Hinkes): Madeleine shared that the first Senate meeting will be next Monday. In March, elections will be held for VP, Sec, and a Senator at Large positions.
- b) Classified Senate (Angela Liewen): Angela shared that the Children's Bazaar in December was a successful event. The first meeting of the Classified Senate is this Friday.
- c) Associated Students Governance (Roberto Rosas): Roberto shared that the participation for the MLK, Jr. parade was good. Roberto attended the January 28 CCLC Legislative Conference and spoke with politicians about student issues. The first ASG meeting was held yesterday and they discussed their ASG retreat. Club Rush is currently in progress. Upcoming events include March in March in Sacramento.

7) FUTURE PRESIDENT'S CABINET TOPICS

- a) Participatory Governance Task Force

8) OTHER

- a) Online Major Events Form (Lina Heil) www.sdmesa.edu/major-events
- b) 2013 Call for Distinguished Alumni (Lina Heil): Lina will forward a DL for nominations which will be due March 16, 2013.

9) ANNOUNCEMENTS

- a) President's Cabinet Retreat, Friday, March 15, 2013, 9a – 4p, CE/Mesa, 118/120

10) ROUNDTABLE

The next meeting of the President's Cabinet will be held on Tuesday, February 19, 2013, 2 – 3:30 p.m. in A-104.