

**February 21, 2012**

**SAN DIEGO MESA COLLEGE**

**PRESIDENT'S CABINET**

**Agenda**

**February 21, 2012, 2 – 3:30, A104**

**1) GENERAL ITEMS (Pamela Luster, President)**

a) Welcome (Members absent: Madeleine Hinkes, John Crocitti)

b) Consent Agenda Approval:

\*Festival of Colors 2012, April 17-18, 2012, 8 a.m. – 5 p.m., Main Quad,

H 117-118, Free Speech Stage. Motion: Cherie Deogracias; Second: Laurie Mackenzie. The major event was approved unanimously.

c) District-Wide Updates: Pam shared that there is no additional information to date on the 2012-2013 budget and no enrollment targets have been set.

d) President's Cabinet Retreat, Friday, March 2, 9 a.m. – 4 p.m., Mission Trails Regional Park: Pam stated that in addition to the members of President's Cabinet and Mesa College administrators, she will send an invite for additional staff members to attend the retreat. On the agenda will be a discussion on the work done by the PIE Committee and looking at college-wide goals to set new benchmarks.

**2) COLLEGE-WIDE PLANNING – PIE Committee (Tim McGrath, VPI)**

a) Update: Tim distributed the "Integrated Planning Dates" document listing the dates for the planning and resource allocation cycle that the PIE Committee is proposing which will document the steps necessary to complete a full cycle of this process to meet accreditation guidelines. Pam added that it would probably take two years to get this process aligned correctly with the budgeting process but the important part of this is making sure we are using data to evaluate programming and the allocation review. A motion was made by Laurie Mackenzie to accept the Integrated Planning Dates; Second: Cherie Deogracias. The motion to accept this timeline was approved unanimously.

**3) INSTRUCTION (Tim McGrath, VPI)**

a) Enrollment Update:

1. Mesa is offering 145 fewer sections this year compared to spring 2011. (72 Census classes)

As a district we are offering 254 fewer sections this year compared to last spring.

2. Mesa is down 64.5 FTES from last year. (4.5 FTES in census classes)

Summer 2011 = 68.2

Fall 2011 = 7,269.8

Spring 2012 = 7,684

Projected Total 15, 022

3. Headcount is down 1,342 students from last year which is a 5% drop.

26,933 = spring 2011

25,591 = spring 2012

4. Fill Rates (Both on campus and online) are a combined 93% which is the same figure as last year at this time

5. Enrollment Capacity (total seats – on campus and online)

65,190/69,475 = spring 2011 = 93.5%

63,183/66,703 = spring 2012 = 94.5%

6. Load Factor

552 = spring 2011

569 = spring 2012

\*Based on 557 load factor for 16.5 semester

525 = 17.5 semester

b) High Tech Fair – Video (Don Barrie) Don shared that over 1200 students attended the High Tech Fair at the Del Mar Fairgrounds. The purpose of this fair is to promote interest in the sciences. 45-50 public and private institutions exhibited at this fair – from San Diego Mesa College the physical sciences, chemistry, biology and Robotics Club participated. Don also shared a slide show of the event.

#### **4) STUDENT SERVICES (Brian Stockert, Interim VPSS)**

a) Changes (Pam Luster): Pam stated that she had recently sent an email on the upcoming staff changes in Student Services including Dave Evans serving as Acting VPSS and Ashanti Hands serving as Acting Dean of Student Development and that she will now be working out of the Modular Village office. Larry Maxey will serve in Ashanti's position in Student Affairs in the H500 office. These changes will be fully effective March 5. A reception to honor Brian Stockert will be held on March 1, 2-4 p.m., in A-104.

#### **5) ADMINISTRATIVE SERVICES (Ron Perez, VPA)**

a) Cafeteria Update (Gayla Pierce): Gayla shared the following updates:

- A purchasing co-op, the same premier food service used by SDSU, USD - will be used to help keep prices down – they have already seen price savings at the purchasing level.
- ABSO is opening four new operations between now and January 2013: LLRC at Miramar, SS at Mesa, C Store at City Math/Science, and the Student Union Building at Miramar.
- Aaron and Gayla are reviewing menus and will meet with ASG and the Academic Senates to get information and feedback.
- At Mesa, some evening services have been restored offering limited food items.
- A lunch truck now makes stops to the Design Center and Modular Village.

#### **6) PARTICIPATORY GOVERNANCE REPORTS**

- a) Academic Senate (Laurie Mackenzie for Madeleine Hinkes) No report.
- b) Classified Senate (Angela Liewen) No report.
- c) Associated Students Governance (Cherie Deogracias): Cherie stated that two new senators have been elected and some student representatives will be moved to different committees to accommodate their class schedules. "March in March" posters will be distributed soon.

## **7) FUTURE PRESIDENT'S CABINET TOPICS**

- a) Student Success Recommendations
- b) Tour of Student Services Building
- c) Emergency Plan (Tim McGrath / Charlotta Robertson)

## **8) OTHER**

## **9) ANNOUNCEMENTS**

- a) Suzanne Khambata announced that the Smoking Committee now has a new name: Mesa Breathe Easy Committee.

## **10) ROUNDTABLE**

Spring 2012 Meetings of the President's Cabinet: March 6 and 20, 2012; (No meeting April 3 due to Spring Break); April 17, 2012, May 1 and 15, 2012. (Last day of classes – May 19, 2012)