

January 31, 2012

SAN DIEGO MESA COLLEGE

PRESIDENT'S CABINET

Agenda

January 31, 2012, 2 – 3:30, A104

1) GENERAL ITEMS (Pamela Luster, President)

a) Welcome: Pam introduced the new campus-based researcher, Brianna Hays.

Members absent: John Crocitti

b) Consent Agenda Approval:

- Club Rush, Jan. 30 – Feb. 2, 2012, 11 a.m. – 2 p.m., Quad
- Spring 2012 Student Services Fair, Feb. 23, 2012, 11 a.m. – 1:30 p.m., Quad
- Women's History Month, March 2012, various dates/locations
- 2012 Career Opportunities Expo, April 17-19, 2012, Main Quad
- 5th Annual STAR Awards, May 1, 2012, 12:45 – 2 p.m., Mesa Gym

Motion: Angela Liewen; Second: Bill Craft. All major events were approved unanimously.

c) District-Wide Updates: Pam shared there was no new budget update but that the Chancellor's Cabinet is discussing what impacts might be if the November 2012 tax initiatives fail.

d) California Community Colleges Classified Employees of the Year award: Pam stated that each year the District Office rotates on which college selects a classified employee as candidate to receive the Community College Classified Employee of the Year award. This award is given by the California Community College's Chancellor's Office and recipients are honored at the May 2012 Board of Governors meeting. This year, it is San Diego Mesa College's turn to select a nominee and Robin Watkins was selected.

2) COLLEGE-WIDE PLANNING – PIE Committee (Tim McGrath, VPI)

a) Update – PIE Committee Retreat: Tim shared that the PIE Committee has a retreat this Friday which will include the topics: 1) Review of environmental scan and scorecard, 2) review last year's institutional goals to develop this year's goals, 3) resource allocation rubric. The retreat will end with a brainstorming session on updating the Master Plan and the mid-year accreditation review.

3) INSTRUCTION (Tim McGrath, VPI)

a) Enrollment Update: Tim shared the following information:

1. Mesa is offering 173 fewer sections this year compared to spring 2011. (73 Census classes) As a district we are offering 585 fewer sections this year compared to last spring.

2. Mesa is down 36 FTES from last year. (10 FTES in census classes) Summer 2011 = 68.2

Fall 2011 = 7,269.8

Spring 2012 = 7,739.1

Projected Total 15, 077.1

3. Headcount is down 1,103 students from last year which is a 4% drop. 25,869 = spring 2011

24,766 = spring 2012

4. Fill Rates (Both on campus and online) are a combined 93% which is 2% higher than last year's rate of 91% at this time. 5. Enrollment Capacity (total seats – on campus and online)

63,434/69,338 = spring 2011 = 91%

62,070/66,213 = spring 2012 = 93.7%

6. Load Factor 546 = spring 2011

566 = spring 2012

*Based on 557 load factor for 16.5 semester

525 = 17.5 semester

4) STUDENT SERVICES (Brian Stockert, Interim VPSS)

a) Brian shared that the Add deadline date is fast approaching – the “no late adds” policy will be strictly enforced.

5) ADMINISTRATIVE SERVICES (Ron Perez, VPA)

a) Prop S/N Update (Handout): Ron distributed a handout of the upcoming February 2012 Prop S/N Facilities Update. He stated that the Student Services building construction is on schedule, the CE building will be completed in December and that steel work is now going up on the Math/Science building.

b) Parking Update: Ron shared that 200 additional student parking spots are now available at the Armory and San Diego Mesa College is trying to secure a 6 year lease to keep this parking. An additional 200 parking spots are located at the CE West parking structure which has a shuttle to drop students off by the Allied Health Building. The shuttle will be kept the entire semester if demand remains for that off-site parking lot. The A-overflow lot was reverted back to staff/faculty only.

6) PARTICIPATORY GOVERNANCE REPORTS

a) Academic Senate (Madeleine Hinkes) Academic Senate will meet next Monday. The Area D meeting for the statewide senate will be held at Miramar College on March 31, 10 a.m. – 3 p.m.

b) Classified Senate (Angela Liewen) Classified Senate has not met yet for Spring 2012 – no additional report.

c) Associated Students Governance (Cherie Deogracias) Cherie attended the Board of Governors meeting on January 9 as the San Diego Mesa College student representative.

7) FUTURE PRESIDENT’S CABINET TOPICS

a) Student Success Recommendations: Pam asked how the cabinet would like to proceed on discussing these recommendations. Brian Stockert will provide additional information. It was noted that legislation has begun on some of these recommendations.

8) OTHER

a) Pam Luster shared that she will be serving on the LA Southwest College accreditation team and

will be out next Tuesday to attend training.

b) Joi Blake's position is in the hiring process – the position title will be changed to Dean of Student Development. Also, the deadline for applicants to apply for the Vice President of Student Services is January 31, 2012.

c) Pam thanked those that attended the President's Forum – she received good feedback on the interactive format.

d) The format for the August faculty/staff orientation and breakfast has been changed. In August 2012, the two orientations will be combined and held in the gym.

9) ANNOUNCEMENTS

a) Congratulations to SD Mesa College graduates from the Classified Development

Academy – graduated 12-6-11:

Eduardo Arteaga

Senior Crew Leader - Custodial

Aracely Bautista

Accounting Technician

Susan Gregory

Senior Secretary

Cris Palmiter

Administrative Technician

Ruth San Filippo

Senior Secretary

10) ROUNDTABLE

Pam shared the information that Myra Gonzalez passed away this past weekend and asked that the meeting end in remembrance of her service to Mesa College.

The next meeting of the President's Cabinet will be held Tuesday, February 7, 2012, 2-3:30 p.m. in the A-104 conference room.