
September 2, 2014 | 2:00 p.m. | A-104 Conference Room

Welcome
Announcements

President's Cabinet Attendees

Attendees: Julie Barnes, Jennifer Cost, Jesus Escudero IV, Rob Fremland, Inna Kanevsky, Terry Kohlenberg, Pam Luster, Angela Liewen, Marcelo Masur, Tim McGrath, Michael McLaren, Susan Topham (Leslie Shimazaki for Andy MacNeill)
Absent: Rachele Agatha (ERP Financial Core Team)

AGENDA:

PRESIDENT'S UPDATES

a) District Updates: President Pam Luster shared: 1) the ERP Administrative Systems Update is ongoing; Rachele Agatha is serving on this committee. The new system is expected to be online next summer beginning with finance data, 2) SB 850 has been "enrolled" meaning it is on the governor's desk. Senator Block is holding a press conference this Thursday that the Chancellor and Pam are attending as well as other staff.

b) Online Calendar (Link to SD Mesa College website) <http://www.sdmesa.edu/news/events/>
Lina Heil shared that the master calendar is now online. This calendar does not hold all events but will be helpful to everyone who is planning programs to consult this calendar to avoid venue and parking conflicts.

c) Consent Agenda Approval: (Sent via email on 8-28-14 for review):

- 2014 Fall Job Fair
- Fashion – Guest Speaker: Bradon McDonald

Action Item: Consent approval vote for above major events: Motion: Angela Liewen; Second Rob Fremland. After discussion, the major events were approved unanimously.

COLLEGE-WIDE PLANNING

a) Education Master Plan: The Convocation Slide presentation was shown onscreen. This document can be found on the president's webpage located at: <http://www.sdmesa.edu/about-mesa/presidents-page/>

b) Integrated Planning Annual Report: Acting Dean of Institutional Effectiveness Madeleine Hinkes shared the report on-screen and asked for any suggestions to be sent to her before the document is final. This draft can be found at on the president's webpage located at: <http://www.sdmesa.edu/about-mesa/presidents-page/documents/>

c) Grant Guidelines (Anne Zacovic): Director of Resource Development Anne Zacovic presented the Mesa Grant Development Guideline. It was suggested to add a signature line for a department chair and if all signatures could be done electronically to speed the process. This updated document will be brought to the next president's cabinet meeting.

INSTRUCTION | VPI *Tim McGrath*

a) Enrollment Update: Vice President Tim McGrath shared the following:

1. Mesa is offering 39 fewer sections this year compared to Fall 2013. (50 fewer Census week classes and 50 more census day classes)

2. Mesa is down 227.6 FTES from last Fall. (180.4 FTES in census classes) which was expected given the building limitations with the SBSB delayed opening.
3. Fall Headcount is down 421 students from last year which is 2% lower.
4. Fill Rates (Both on-campus and online) are a combined 89% which is 2% lower than last year's rate of 91% at this time last year.
5. Enrollment Capacity (total seats – on campus and online)

59,464/65,557 = fall 2013 = 91%
 57,616/64,449 = fall 2014 = 93.7%

b) Campus Parking: VP McGrath shared that there have been many difficulties this fall semester – 500 parking spaces were lost to streets now designated with “e” parking. 250 spaces will be available in the spring semester when the Social Behavioral Science Building is open and modular village removed; an additional 50 spaces are possible behind MET for staff parking.

c) Prop S & N Update: VP McGrath shared that the SBSB site was turned over to us on Friday. Dean Zappia has completed a walk-through and the move-in will be in three weeks The Café/Bookstore/Exercise Science construction will begin the end of October and completed next fall. A groundbreaking ceremony will be held September 25, 10 a.m. In addition, the Fine Arts remodeling will include the I300 building which will house the Veterans Center as well as the Honors meeting area.

STUDENT SERVICES | VPSS *Julie Barnes*

a) Student Success and Equity Committee (sent for review on 8-28-14) Vice President Julie Barnes presented the Student Success and Equity Committee document which outlines the purpose, objectives, and committee members.

Action Item: This document was presented for a first reading in May 2014 and is submitted today for approval. Motion: Tim McGrath; Second: Marcelo Masur. The document was approved unanimously.

b) Accreditation Update: VP Barnes distributed the Accreditation Self-Evaluation Timeline 2013-2016 and the list of the leadership team and tri-chairs for each standard. A kickoff meeting is scheduled for next week.

c) Title V Grant: VP Barnes distributed the Title V Proposal Key Strategies which lists the three strategies on designing, piloting and implanting the Title V grant award which is 2.6 million over five years. Only two colleges in San Diego received this grant.

ADMINISTRATIVE SERVICES

a) Mesa App Update: PIO Lina Heil shared the following statistics on the iMesa Mobile app: May 19 through Sept. 2, 2014. More users have downloaded to the iPhone, which was contrary to the survey results:

	iPhone	Android
App Runs	38,412	14,740
Active Users	33,284	10,304
New Users	2,840	1,718
Runs Per Day	337	131
Active Users Daily	292	91
Session Runtimes	2:13	:47

b) LRC / IT Reorganization: President Luster and Dean David Fierro shared that the LRC and Technology Services area has been reorganized under both instruction and Admin Services. The VPA will now have an area called College Technology Services, and a new position of Director of College Technology Services will supervise all facets of this area. The LRC Dean position has been retitled Dean of Learning Resources and

Academic Support and will have added to their responsibilities professional and staff development, faculty evaluations, flex and will also serve as the administrative leadership for Distant Education. The formal reorganization will go to the Board of Trustees in September.

PARTICIPATORY GOVERNANCE REPORTS | Academic Senate, Terry Kohlenberg

AC President Terry Kohlenberg welcomed Rob Fremland as the new President-Elect. He stated that they are working on resolutions: compensation for lead writers for Program Review, the G Building Cell tower and assigning course disciplines (for which they will be meeting with representatives from all three campuses.)

PARTICIPATORY GOVERNANCE REPORTS | Classified Senate, Angela Liewen

AC President Angela Liewen shared their next meeting is September 18. They are currently working on filling committee seats.

PARTICIPATORY GOVERNANCE REPORTS | Associated Student Governance, Jesus Escudero IV

Marcello Masur represented ASG at today's meeting and shared they are holding elections for new senators. Jesus Escudero arrived to the meeting and shared that ASG from SD Mesa College will be meeting with other student governments to establish future joint meetings.

FUTURE PRESIDENT'S CABINET TOPICS

No topics added

CALENDAR

Chancellor's Forum: Monday, September 22, 2014, 2-3 p.m., G-101

Celebration On The Mesa, 50 Years of Student Success, October 3, 2014, 5:30 p.m., Promenade

SD Mesa College, Board of Trustees Campus Meeting, October 9, 4 p.m. Z Bldg.

ANNOUNCEMENTS

ROUNDTABLE