

SAN DIEGO MESA COLLEGE

President's Cabinet

October 7, 2014 | 2:00 p.m. | A-104 Conference Room

<p>Welcome</p> <p>Announcements: NCMPR Awards</p> <p>The President congratulated Carol Beilstein and Anabel Pulido for the awards they received from the National Conference of Marketing and Public Relations. Carol's award was a bronze for the photograph taken at the Mesa College "Ice Bucket Challenge."</p> <p>Anabel's prize, a silver, was for outdoor media for the beautiful outdoor "majors banners" all around campus.</p> <p>The President also thanked Anne Zacovic for her leadership of "Celebration on the Mesa" last Friday night. Additionally, she thanked all of the faculty, staff and administrators who volunteered and attended the event.</p>	<p>President's Cabinet Attendees:</p> <p>Rachelle Agatha, VPA Julie Barnes, VPSS Jennifer Cost, Chair of Chairs Jesus Escudero IV, ASG President Rob Fremland, VP Academic Senate Inna Kanevsky, Chair, Academic Affairs Terry Kohlenberg, President, Academic Senate Pam Luster, College President Angela Liewen, President, Classified Senate Andy MacNeill, Deans Council Marcelo Masur, ASG Vice President Tim McGrath, VPI Michael McLaren, VP Classified Senate Susan Topham, SS Dean</p>
---	--

PRESIDENT'S UPDATES

a) District Updates:

No Report

b) Consent Agenda Approval: (Sent via email on 10-3-14 for review)

- * Asian Film Showcase, October 30, 2014 (G-101)
- * Chicano/Latino Heritage Celebration – Last Mural on Campus, November 13, 2014
- * Music Dept. Concert, November 14, 2014
- * Music Dept. Concert, December 13, 2014
- * Chicano/Latino Heritage Celebration – Guest Speaker, February 18, 2015
- * Chicano/Latino Heritage Celebration – Prof. Irene Lara, March 2, 2015
- * Chicano/Latino Heritage Celebration – Panel on Feminism, March 10, 2015

Additional major event submitted for consent agenda approval:

- * Public Art Forum, October 30, 2014 (G-102)

Action Item: Consent approval vote for above major events: The additional event for the Public Art Forum was added to the motion for consent approval. Motion: Andy MacNeill; Second: Terry Kohlenberg; After discussion, the major events were approved unanimously.

COLLEGE-WIDE PLANNING

a) SD Mesa College Campus Board of Trustees Meeting: President Pam Luster reminded everyone that the SDCCD Meeting of the Board of Trustees is at SD Mesa College this Thursday, October 9, 2014, with the meeting times as follows:

- 3:30 p.m. – Open Door Meeting with Trustees, Z-103
- 4:00 p.m. – Campus Board Meeting, Z-102
- 5:00 p.m. – Regular Business Meeting, Z-102

INSTRUCTION | VPI, Tim McGrath

a) Women's Sand Volleyball:

Vice President of Instruction Tim McGrath shared that SD Mesa College is pursuing adding an additional women's sports team which would bring our total to 11 women's teams and 10 men's teams or a total of 21 - which would move the college into Title IX compliance. Tim stated that Dean Dave Evans followed the CCCAA and Title IX guidelines by creating an annual survey and providing opportunities for local female athletes to declare an interest in particular sports. Lacrosse, Golf and Sand Volleyball were the three highlighted sports, with Sand Volleyball overwhelmingly garnering the highest level of interest. The team will be in the Pacific Coast Athletic Conference, playing three other teams already established in this conference. Initially, Mesa would use local beach sites for home contests until courts at SD Mesa College can be constructed. Kim Lester, the current indoor Volleyball coach, would also serve as the Sand Volleyball coach. President Pam Luster shared that if approved by the Chancellor's Cabinet and Chancellor, SD Mesa College will submit their agenda item to add the request for a Women's Sand Volleyball team to a future Board of Trustees meeting. The cost for team travel, ESUs for coaches and game site preparations come from a District co-curricular fund while the college will cover the cost of the FTEF and start-up equipment.

b) Baccalaureate Update:

VP Tim McGrath stated with the governor signing SB 850, that the SD Mesa College proposal is for a HIM program – Health Information and Management degree. VP McGrath stated that initial work has begun in hopes that our program could be selected as one of the 15 pilot baccalaureate degrees. Several steps will follow, including creating a substantive report for ACCJC, consideration for faculty load for teaching four-year degree courses and creating a process within Student Services for these students to register, handling their transcripts, etc. Connie Renda, FT HIT instructor and Program Director, has started to work on these preliminary stages – Tim added that she is a well-respected and nationally known educator in this field. VP McGrath stated that updates will be brought to President's Cabinet.

c) English Village Update:

VP McGrath shared that with the opening of the new SBSB building, the Modular Village has been vacated. The furniture and equipment in these units have been removed and placed in I-300 or moved to other classrooms. Later in October, some of the modular units will be removed and then the remaining units will be moved in November. Four of the units will be added to the T-Building modular units to create what is now called the English Village which will consist of 7 classrooms. The former modular village area will be restored back to parking spaces.

d) Parking Update:

VP McGrath stated he spoke with students at their ASG retreat and received input on parking. The Modular Village lot will be restriped to create 225-250 parking spaces. Tim added that Debra Picou has been quick to respond to any additional parking spaces that can be added to our campus lots.

STUDENT SERVICES | VPSS, Julie Barnes

a) Student Success and Support Program (SSSP) Susan Topham / Aileen Crakes - Action Item.

Dean Susan Topham and Counseling Department Chair Aileen Crakes presented a PowerPoint document which included Student Services Outcome Metrics to measure success, key momentum points, purpose / supports / core services, funding formula and the program plan participants. New Developments included the MyMesa Online Orientation, iMesa Module application and launching in Spring 2015 will be IntelliResponse Virtual Agent – a web based, multi-channel Q & A response system. Once all signatures are gathered, the plan will be posted online.

Action Item: Susan Topham asked for an endorsement of the SSSP plan. Motion: Andy MacNeill; Second: Jennifer Cost. After discussion, the voting members of President's Cabinet unanimously approved to endorse the SSSP plan.

b) Expansion of the Student Success & Equity Committee - Ashanti Hands - Action Item.

Dean Ashanti Hands stated that the President’s Cabinet had approved the committee structure and purpose at a former meeting. Dean Hands requested an amendment to this committee to allow for additional faculty to serve which would broaden the representation by creating more diversity of the disciplines represented. Dean Hands proposed having eight faculty on the committee instead of the five currently listed.

Action Item: A motion was made to change the Student Success & Equity Committee’s faculty members from five positions to eight positions. Motion: Jennifer Cost; Second: Jesus Escudero. After discussion, the motion was approved unanimously.

ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha

a) Facilities Committee Report:

Vice President of Administrative Services Rachelle Agatha stated that the Facilities Committee met for the first time in several years. Vice Chancellor Chris Manis joined the group and together the committee reviewed its charge, membership, and outlined goals for this academic year, including reviewing the Mesa College list for deferred maintenance projects.

b) Safety Committee:

VPA Agatha stated that Saied Eidgahy, Charlotta Robertson as tri-chairs have met with the Safety Committee. They have also reviewed their charge, membership, and outlined goals for the Safety Committee. Additionally, they bifurcated the role of facilities and safety now that the Facilities Committee is up and running.

c) BARC Update:

VPA Agatha shared that the first BARC meeting was held and the group went through the program review rubric for requesting supplies, materials and equipment. Members of BARC have also been holding training for Program Review lead writers. They have been sparsely attended, and the group feels that when the time comes closer to staff filling out the resource request that they will hold additional sessions.

d) Web Update:

VPA Agatha shared that David Fierro, Lina Heil and herself are providing leadership for a redesign of the college website. A consultant has been obtained to assist with this project alongside a web advisory group that has been organized to guide the process. There is web survey out now (sent by Lina Heil) to gather input from web users – the direct link to this survey is: <https://www.surveymonkey.com/s/MesaWebsite2014>

Also, a site improve software was purchased which assists with finding broken links and outdated web site content. A series of training workshops will be held before the migration to the new website.

PARTICIPATORY GOVERNANCE REPORTS:

ACADEMIC SENATE | Terry Kohlenberg

- a) The Academic Senate (AS) accepted a position paper developed by the Academic Affairs committee
- b) AS had a good discussion concerning committee assignments
- c) AS appointed Leslie Seiger as the New Senator at Large
- d) AS approved language changes to Distance Education Curriculum document
- e) AS supported a document concerning Senate consultation and course waivers
- f) AS approved making a Senate Constitutional change to the Academic Affairs Committee

CLASSIFIED SENATE | Angela Liewen

- a) The Dudley Bread fundraiser will be held soon which benefits scholarships and community outreach.
- b) The next meeting of Classified Senate is October 17, 2014.

ASSOCIATED STUDENTS GOVERNANCE | Jesus Escudero IV

- a) ASG retreat was held last weekend at USD – the cost for the retreat was reduced by 25% and the group is using packet software instead of paper documents and binders.

- b) ASG will be holding a survey on the campus wifi to ask for input on best locations to serve students.
- c) A blood drive will be held on October 29 and 30 in H 117.
- d) ASG is sponsoring a Students Professional Picture Day to build student portfolios on October 21-23.

FUTURE PRESIDENT'S CABINET TOPICS

- 1) Basic Skills Report, Chris Sullivan, Oct 21
- 2) Accreditation Update, Julie Barnes, Oct 21
- 3) Student Equity Plan – Action Item – Recommendation to President, Oct 21
- 4) New Process for Major Events, Oct 21
- 5) PCab / PIEC Joint meeting and Retreat, December 2, 2014, 2-5 p.m., location TBD.

CALENDAR

SD Mesa College, Board of Trustees Campus Meeting, October 9, 4 p.m. Z-102

ANNOUNCEMENTS

- a) Saeid Eidgahy stated that the Math/Science High Tech Fair is in two weeks at Del Mar – participating from SD Mesa College is the Robotics Clubs and Psi Beta (Behavioral Sciences).
- b) Charlotta Robertson distributed a handout on the Great California Shakeout which is next Thursday, October 16, at 10:16 a.m. C-Cert will be activated and holding a campus exercise.
- c) Susan Topham shared that October is Transfer Month and workshops will be held through the month.
- d) Lina Heil shared that the video and pictures from last Friday's "Celebration on the Mesa" event can be found on YouTube and the SD Mesa College web homepage.

ROUNDTABLE

Schedule for President's Cabinet meetings for Fall 2014:

(1st and 3rd Tuesdays, 2 – 3:30 p.m., A-104)

October 21, 2014

November 4 and 18, 2014

December 2 (2-5 p.m. Retreat) and 16, 2014