

# SAN DIEGO MESA COLLEGE

## President's Cabinet

April 7, 2015 | 2:15 p.m. | A-104 Conference Room

<p>Welcome Announcements</p>	<p><b>President's Cabinet Attendees:</b></p> <p>Rachelle Agatha, VPA Ashanti Hands for <u>Julie Barnes, VPSS</u> Jennifer Cost, Chair of Chairs Angela Arreaga for Jesus Escudero IV, ASG President Kathy Fennessey, Class. Senate Rep. Rob Fremland, VP Academic Senate Terry Kohlenberg, President, AS Angela Liewen, President, Classified Senate Pam Luster, College President Mike Sanchez, Academic Affairs Representative Monica Romero for <u>Susan Topham, SS Dean</u></p> <p>Excused: Tim McGrath, VPI Julie Barnes, VPSS</p>
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### PRESIDENT'S UPDATES

1) District Updates: President Pam Luster shared that SD Mesa College is hosting two state tournaments (Track & Field and Tennis). Pam is attending a program hosted by the Salvation Army which is giving Chancellor Carroll the "Woman of Distinction" award. Pam also shared that the Substantive Change Report for the HIM Baccalaureate degree was just submitted and thanked Shelly Hess, Connie Renda, Tim McGrath and Margie Fritch for their contributions in completing this document.

2) **Consent Agenda Approval:** (Sent via email on 4-2-15 for review):

MK Asante, Jr., April 14, 2015

A Night with the Stars, May 5, 2015

PTA Program Completion Ceremony, May 8, 2015

Action Item: Motion to approve the major events by consent agenda: Motion: Leslie Shimazaki;  
Second: Terry Kohlenberg. After discussion, the events were unanimously.

### COLLEGE-WIDE PLANNING

1) Committee on Outcomes and Assessment (COA) – First Reading. Acting Dean of Institutional Effectiveness, Madeleine Hinkes, distributed the document on the Committee on Outcomes and Assessment (COA). This is a first reading for the proposed change of making the Learning Assessment Task Force the COA. Kris Clark, the SLO Coordinator, created this proposal which has been reviewed by the PIE Committee. Kris stated that the task force was a good driving mechanism but now needs a committee to continue with SLO assessment. During discussion it was suggested that classified have at least one representative from each unit. Pam asked all to bring this document to their constituents for feedback and it will be placed on the next agenda for a second reading.

## **INSTRUCTION**

### **No report**

#### **STUDENT SERVICES | VPSS, Julie Barnes**

1) Title V/HSI Updates, Summer Cruise Program and Speaker Series (Romero): Monica Romero, Acting Program Activity Manager/Title V/HSI Grant, reported the Summer Cruise Pilot Program, coordinated by Veronica Gerace, will be held August 3-6, 2015. They are currently recruiting peer navigators (paid student employment) which has a deadline of April 27 for applications. Monica stated they are estimating there will be about 25 students per peer navigator. Outreach for enrollment in the Summer Cruise program is going to high schools (including MET) and high school counselors, and to students in the freshman year experience. The target is 150 students. Monica also shared a flyer on the HSI Speaker Series being held April 13 and April 14, 2015 – one lecture is focused on instruction; and the other advising, entitled “Departmental Customized Consultation.”

2) Commencement (Hands): Dean of Academic Affairs, Ashanti Hands, reported that 133 faculty have confirmed their attendance to Commencement. Extra regalia was ordered and can be reserved through Taj Krumholz. Grad Fest will be held next week; invitations were sent today.

3) Scholarships (Hands): Dean Hands stated that Scholarship Award tickets for April 24 can be purchased online for \$25. There are 94 scholarships – 112 students are getting awards (37 students receiving multiple awards.) Opportunity drawing baskets will be done again this year at the event.

#### **ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha**

1) ERP Update: Vice President of Administrative Services, Rachelle Agatha, reported that PeopleSoft will be going live July 1<sup>st</sup> with requisitions and travel. Trainings will be held in June.

#### **PARTICIPATORY GOVERNANCE REPORTS:**

##### **ACADEMIC SENATE | Terry Kohlenberg**

1. At yesterday’s senate meeting we had a good discussion about how to improve the hiring process
  - a. One item for consideration – EEO Reps not ranking candidates
  - b. Speeding up the hiring process – seems this might be a district issue
2. Area D meeting last week – Mesa’s resolution regarding C-id will not be forwarded to the Spring plenary session
  - a. It was suggested that we contact the Statewide Senate Exec. Committee and set up meeting with SDCCD articulation officers and curriculum chairs
3. Spring plenary this weekend – Rob, Toni and I will be attending
4. FHP meeting today to determine priority list
5. Resolution to reinstate Distance Ed. Committee as a standing committee of the senate
6. The senate is asking our Curriculum Chair to develop a resolution about putting SLOs on syllabi and on Course Record

##### **CLASSIFIED SENATE | Angela Liewen**

President of Academic Senate, Angela Liewen, shared that May 13 is the annual Classified Service Awards and requested that classified staff from each department be able to attend the program held from 11 a.m. – 1:30 p.m. in H 117-118.

##### **ASSOCIATED STUDENTS GOVERNANCE | Jesus Escudero IV**

Angela Arreaga attended for Jesus Escudero and reported the following: ASG students attended the American Student Association of Community Colleges (ASACC) National Student Advocacy Conference in Washington, D.C. Ralph Nader was the keynote speaker. They lobbied for Senate Bill 604 (GI Bill to assist veterans resource centers) and the Dream Act. They are now preparing for General Assembly at State and the upcoming Professor’s Appreciation Luncheon.

##### **FUTURE PRESIDENT’S CABINET TOPICS**

- 1) New Process for Major Events

2) Second Reading of COA proposal.

## **CALENDAR**

22<sup>nd</sup> Annual Scholarship Awards Dessert Ceremony, April 24, 2015, 6 p.m., SD Marriott, Mission Valley  
Pcab Retreat: May 1, 2015, 9a – 4p, USD Forum B  
Faculty Recognition, May 1, 2015, 5-8 p.m., H 117-118  
BOT Campus Meeting at Mesa College: October 8, 2015  
Homecoming: October 24, 2015

## **ANNOUNCEMENTS**

Leticia Lopez is attending the PTK luncheon in Sacramento with two Mesa students: Sarah Taha and Judith Jamie, which are being honored as first round scholars. Pam also served as the Awards Chair for the California Community College Athletics Association where Albert Gamez, Jr., 2014 Mesa College student, was awarded the Statewide Student Scholar Athlete award.

Pam shared that she was elected as Chair to the CCCAA board (first woman Chair) – the term is two years. Tim McGrath will serve on Academic Standards Committee.

Application for ASG leaders for next semester are available.

Mesa Visions Reading – Jennifer Cost will send out information on the event being held on April 29.

New Academic Senate Officers: Erika Higginbotham, Joe Safdie, Inna Kanevsky, Becca Arnold.

## **ROUNDTABLE**

*\*Names of non-voting Mesa College/District staff and Visitors to President's Cabinet (from attendance registration): Carol Rohe, Nancy Wichmann, Madeleine Hinkes, Danene Brown, Margie Fritch, Paul Gomez, Sara Leonard*