

SAN DIEGO MESA COLLEGE

President's Cabinet

March 16, 2021 | 2:15 p.m. | Zoom

1) CALL TO ORDER: President Pam Luster

2) PRESIDENT'S REPORT

Campus and District Updates: President Pamela T. Luster shared that the Board of Trustees has recommended Dr. Carlos O. Turner Cortez as the next Chancellor; Dr. Luster wished him great success in leading the San Diego Community College District. Dr. Luster shared that conversations are being held on a campus reopening plan; there is no certain date for returning. Today, San Diego County went into the red tier and that is good news in terms of being able to have capacity to do a few more things. However, in a higher education perspective, it is not easy to state when we will come back and have classes in person; we are a couple of tiers away from that possibility at the present time and we are following the County and Regional COVID-19 guidelines. There are some on campus doing their jobs and also staff that would like to come back to campus for their work because of the level of technology support they need and to better focus on their work. We will look for these spaces when we are able to reopen safely.

Pam Luster, President

3) STANDING REPORTS – GOVERNANCE

a) Associated Students: Associated Students Vice President, Karla Tirado, gave the following updates:
1) The Mesa Scholarships are now in the review process.
2) AS is working on the "Approach Me" event which includes students individually watching the film Crip Camp: A Disability Revolution and then a guided conversation will be held to share reflections on the film.
3) Dean Vicki Miller stated that Karla Tirado is a Jack Kent Cooke finalist.

Karla Tirado, Vice President

b) Classified Senate: Classified Senate President, Charlie Lieu, gave the following updates:
1) Thank you to VPA Lorenze Legaspi who attended their Senate meeting last week to share information on the latest round of CRRSAA funding and including Classified Professionals in this process.
2) Classified Senate has three guests from Associated Students last week; Erik Hagstrom, Piper Ceriani, and Joelle Schumaker who presented information on the Green Revolving Fund. CS was very impressed with the thoroughness of their initiative and the urgency about this call to save our environment. One element they asked was the need to raise funds; and a CS sub-committee will be collaborating with the students to create a fundraising campaign.
3) CS is reviewing scholarships; they have a total of 21 applicants and look forward to reporting who has

Charlie Lieu, President

<p>received their scholarships at the next meeting.</p> <p>4) A save-the-date email for the Classified Service Awards was sent to the campus. The event is on May 19, 2021, 12 – 2 p.m. to honor classified employees that have worked at San Diego Mesa College from 5 year to 35 years. Dr. Luster added that May 17-21, 2021 is Classified Professionals Appreciation Week and fun activities are being planned.</p>	
<p>c) Academic Senate: Academic Senate President, Manuel Vélez, gave the following updates:</p> <p>1) AS met yesterday and VPI Isabel O'Connor attended and providing information on the fall semester.</p> <p>2) Judy Sundayo from CDAIE presented on the 13 Point Program. At their next meeting they will review and consider supporting that program.</p> <p>3) At their next meeting AS will discuss a request from the Vice Chancellor of Education Services, Susan Topham, who wants to streamline the excused withdrawal process.</p> <p>4) AS is discussing the zoom incidents and yesterday they began to focus on the things the Senate can do in order to support the faculty. They support the work that is already being done by Candace Katungi, Thekima Mayasa, Isabel O'Connor and others but also feel it is important for the Senate to do something such as resolutions that address the situation.</p> <p>5) During the Senate meeting there was conversation about colleague César López; all are very concerned for him; he is now in a rehabilitation center at Sharp and will be there about 3 weeks and hopefully he can go home. His wife states he is improving daily.</p>	<p>Manuel J. Vélez, President</p>
<p>4) INSTITUTIONAL COMMITTEE REPORTS*</p>	
<p><i>No reports at this meeting</i></p>	
<p>5) SPECIAL REPORTS</p>	
<p><i>No reports at this meeting</i></p>	
<p>6) OPERATIONS</p>	
<p>a) Student Services Updates: Vice President of Student Services, Ashanti Hands, shared the following:</p> <p>1) Dr. Hands is the ALO, Accreditation Liaison Officer, and stated that the mid-term report is officially approved and is on the webpage. Former Business and Technology Dean Danene Brown led the efforts on this document and Lisa Shapiro also played an instrumental role. Thank you to Communications Department for formatting the report and links and for Dr. Luster who gave a great presentation at last week's board meeting.</p> <p>2) Dr. Hands recognized EOPS, and Director Leticia Diaz and Sade Burrell for coordinating the campus community forum on March 9, 2021: Finding Joy in the Moments. There was a panel of students from various</p>	<p>A. Hands, VPSS</p>

EOPS programs; if you were not able to watch it live it is posted on the Mesa College Youtube Channel at <https://www.youtube.com/user/sdmesacollege>

3) Many will be serving as scholarship readers and should have received information from emails that were sent and began to access their student applications. Scholarship finalist submission is due on Friday, March 26th. Dean Larry Maxey, Charlie Lieu and Hai Hoang hosted a workshop for scholarship reviewers on Monday and will hold another workshop this Friday, 11:00 a.m. – 12:00 p.m. This will include how to incorporate equitable practices during scholarship evaluations. Those who participate in the Reviewer's Workshop will be entered into an opportunity drawing to win \$100 for your scholarship for the 2021-2022 cycle (flex credit is available).

4) An email was sent by Student Equity announcing Mesa College will be taking the 21-day Equity Challenge. This will begin on March 22, 2021 and will include exploring/engaging/sharing in community surround equity. Each day there is an opportunity read, watch a video, etc., reflect and then share what we are learning.

5) There are 30 registered clubs, 25 returning – 5 new clubs. This will be posted on the website and please encourage your students to get involved.

6) Student Health Services, in preparation for athletes coming back to campus, will provide them with physicals, vaccinations (TB, flu shots), and will be working with Allied Health students.

7) Financial Aid is distributing checks for students.

8) Many students applied for CAREs funds and they will be distributing those funds as early as next week.

9) Preparations for Jumpstart, Commencement, Graduation Speaker, Applications for Graduation are all ongoing.

10) Student Services will be working on a return to campus could look like; there are no final decisions but are discussing for when the opportunity arises on how to utilize the resources in a way that puts equity and excellence at the core and center of all that we do.

b) Administrative Services Updates: Vice President of Administrative Services, Lorenze Legaspi, shared the following:

1) VPA Legaspi also recognized the EOPS team on the community forum presentation last week; it was special to hear the students sharing their stories and it is important for us to hear those stories and the programs that have supported them.

2) Mesa2030 – we are near the finish for our long-range, 10-year educational facilities master plan. The next President's Cabinet meeting will have the first reading of the approval process from the campus. VPA Legaspi thanked the Task Force members for their ability to think about the future while we dealt with the pandemic. The Task force will meet today to review the final draft and

L. Legaspi, VPA

Higher Education Emergency Relief Funds (HEERF):
http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_College_HEERF_Draft_3.16.21.pdf

check for final edits. The document will be reviewed by Academic Senate, Associated Students, Classified Professionals and then back to President's Cabinet for the final reading.

3) There is no date for reopening; the "who" and "when" still need to be negotiated with the bargaining units and unions. HR at the District level will work on all of those; at Mesa we look at what the County Department of Public Health allows us to do such as holding some of the classes on campus, training essential workers on campus, and looking at more services potentially coming online. The Vice Presidents are working with those in their areas about what services or types of jobs we will need to prioritize for our students as we potentially look at coming back. At the current red tier, we are at 25% capacity for areas if we have them on campus. As we move into the orange tier in the future, it would be 50% capacity. There is no rush back to campus and we will continue to work with our safety teams and updates will be given at President's Cabinet, Forums and also the Safety/Facilities Committee will be discussing what the next steps look like and gather information from the field. We will also bring back the Reopening Task Force for these conversations. Please continue to read the Chancellor's COVID update emails to get all the information.

4) Employees of the District are now eligible for the COVID vaccines.

5) COVID Relief funds – the Higher Education Emergency Relief Funds (HEERF) have three rounds. The first was the CAREs Act, the second round was called CRRSAA, and the third round is the American Rescue Plan. All will be referred to as HEERF I, II and III. VPA Legaspi visited the Classified Senate meeting to discuss the funding and will be at Associated Students this week and will attend a future Academic Senate meeting. VPA Legaspi shared a document which included HEERF I and II funds information; HEERF III was not included because we do not yet have full access to them. This document will explain what is the CRRSAA and the HEERF program from a national-wide perspective and what it is supposed to do, some FAQs based on the student portions that will be allocated, and also information on if student financial aid will be impacted, how can student use their grants and if there are any requirements for how our institution can use our funds.

c) Instructional Updates: Vice President of Instruction, Isabel O'Connor, provided updates:

1) VPI O'Connor shared a photo from Kelly Spoon of the LOFT of what we were doing about a year ago. It is a moment of reflection of how much we have learned and how much we continue to learn on a daily basis, such as all the professional development including Buddies version I in summer, Buddies II in fall, and now

I. O'Connor, VPI

Design2Align, FIGs and the Teaching Tree. We continue to grow and learn together in order to address all the challenges and the opportunities that the situation has brought to us.

2) VPI O'Connor stated she is thankful to Dean Ryan Shumaker and to the entire team in Exercise Science for such careful planning. On April 12 student athletes return for conditioning approximately 2 days a week.

3) There has been planning for Fall 2021; there are no parameters or all the answers, but trying to be proactive and plan as best as possible. VPI O'Connor thanked the Deans and Chairs including Terry Kohlenberg and Manuel Vélez who attends their meetings. They have been looking at the fall schedule and trying to come up with tiers of courses that they think need to come back to campus and what could remain remote. They created a google doc to collect the information; VPI O'Connor has been analyzing what it means for our needs such as how many students/classes for what activities. Others will be brought to the planning process including Administrative and Student Services who will need to help support the students brought back to campus.

4) RE: CRRSAA funding – they have been planning along with faculty leadership the next round and what can be done with these funds that meets immediate needs but also includes forward thinking for a future that will not be the same as the past.

5) VPI O'Connor shared that Mesa College has been selected to participate in the Achieving the Dream (ATD) *Teaching and Learning with OER* study to investigate the innovative ways faculty use openly licensed materials, or OER, in the classroom. During the 2021 spring and summer academic terms, ATD and its research partner SRI Education will be collecting interviews, focus groups, and classroom observation data from participating colleges. Mesa College will get \$5,000 to participate and the biggest benefit is that our input and what we can learn from other colleges in teaching with OER will be widely available to our faculty. Thank you to Lisa Burgert for her great leadership as well as Dean Andy MacNeill and all the librarians.

d) Mesa Pathways: Toni Parsons, one of the three Mesa Pathways chairs, provided an update on Mesa Pathways:

1) The Pathways Project Funding application process ended yesterday and they will be reviewing the proposals and on April 5, 2021 the award recipients will be announced.

2) The Mesa Mixers are ongoing; these are the spaces to sort the degrees and certificates into our Meta-Majors. There have been two mixers for Classified Professionals to join, a mixer for faculty and a particular mixer for Deans Council. There are two more left for faculty this week and next week, March 18 and 22 and they will be put out to a vote. For all who have participated in a

Pathways Chairs: Marisa Alioto, Howard Eskew, Toni Parsons

Mixer, Ian Duckles sent a follow-up email. The Pathways Fellows, student employees that Pathways hired to capture a student voice, have contributed to these conversations and they have developed a framework of their own to add to the list.

3) Veronica Gerace from Communication Studies has a project her students are doing this semester that is Pathways related.

4) The 12 Pathway Fellows have divided themselves into sub-projects. Their main projects are Outreach to Students, Research and Social Media. The sub-projects they are working on are very specific this semester. For the Outreach project, they are sending a survey to students for questions on Pathways and then will create a video for students answering the questions and addressing concerns and let students know what the next steps are for Pathways. RE: the Student Engagement Grant received from the Chancellor's Office – they have worked with the research team from Mesa's Institutional Effectiveness department, to put together the black student experience study. This study will reach out to the black and African American students to ask and survey about their experience at Mesa College. On the Social Media project area – they have started with a Facebook group to have conversations with everything Pathways and will work with the Communications Department on how to branch out to other social media. Some of the Fellows attend MPC, workgroup meetings, and may start attending governance groups meetings.

7) ACTION ITEMS: 4-6-21 Meeting – Mesa2030 Draft: First Reading of the draft for the long-range, 10-year educational facilities master plan.

Announcements:

The Gracia Molina de Pick Feminist Lecture Series at San Diego Mesa College has been rescheduled to Monday, April 12, 2021, at 9:30 a.m. There will be a pre-registration and speaker will be Jose Talamantez.

The Propelled by Protest next event is Thursday, March 25, 2021, 11:00 a.m. – 12:30 p.m.

Jumpstart will be held April 17, 2021. All departments are encouraged to join the resource video fair.

Calendar:

May 4, 2021, 2:15 – 5:00 p.m., President's Cabinet Retreat (Virtual)

May 14, 2021, 5:00 p.m. Scholarship Awards Recognition Ceremony (Virtual)

May 19, 2021, 12:00 – 2:00 p.m., Classified Service Award Celebration (Virtual)

May 28, 2021, 3:00 p.m., Commencement (Virtual)

June 1-3, 2021, Classicon (Virtual)

June 4, 2021 11:00 a.m. – 1:00 p.m., Drive-Through Graduation Celebration, Student Services parking lot

Spring 2021 Pcab Meetings: 2/2, 2/16, 3/2, 3/16, 4/6, 4/20, 5/4, 5/18

***INSTITUTIONAL COMMITTEE REPORTS:**

2-2-21:

2-16-21: Guided Pathways Essential Practices Scale of Adoption Self-Assessment Second Reading (H. Eskew);
Presentation: Mesa College 13 Point Strategic Action Plan for Racial and Social Justice (J. Sundayo)

3-2-21:

3-16-21:

4-6-21: Student Equity & Achievement (SEA – A. Crakes, L. Maxey, A. MacNeill); MIT (D. Fierro)

4-20-21: Facilities/Safety (L. Legaspi, M. Fay); Proposed: BARC (L. Legaspi)

5-4-21: President's Cabinet Retreat

5-18-21: Proposed: Campus Employee Learning Committee (J. Johnson, A. MacNeill, E. Parrill); Strong Workforce / CTE (M. Romero); End of Year Updates – Mesa Pathways / Mesa2030