

SAN DIEGO MESA COLLEGE

President's Cabinet

February 16, 2021 | 2:15 p.m. | Zoom

1) CALL TO ORDER: Pamela T. Luster

2) PRESIDENT'S REPORT

Campus and District Updates: President Luster stated that she is a finalist for the San Diego Community College Chancellor's position and is humbled and honored by the opportunity. Dr. Luster stated she loves Mesa College very much and has nothing to do with how dedicated and fantastic she feels about the leadership that she has been able to provide and the comradery that we have as an institution. She wants to acknowledge that and again feeling fortunate for all of you and your support all the way along the way. Thank you to those who have sent me notes and other kinds of things along the way – I appreciate it.

Chancellor Carroll sent a COVID-19 update; please read as we do take our lead from our Chancellor and the District Office and we are moving as quickly as we can with great deliberation towards looking at what it might be like to start to think about how we get back to campus. VPA Legaspi and others are working on several levels: there is a district team, a college teams and we will make sure that people are represented in those conversations so that we are not sitting in a small room and determining what is best for everyone.

Twice a month there is a webinar with all the CEOs in the California Community Colleges and there was an update today from Kenan and Associates, the risk management group that does a lot of the college work around OSHA standards, and also an update from Liebert Cassidy and Whitmore, one of the big California Community College legal firms, and I was able to glean by the information is that nobody knows exactly what we will be doing because it is very difficult to know what the next steps look like but will say we have a lot of folks that are looking into those things for us around vaccinations, testing, and other various different kind of things we would need to do from a safety perspective to bring people back to campus. So lots of folks working on it; if you feel like there is a void in the information just reach out to VPA Lorenze Legaspi's office, or my office or to whomever represents you on the safety or facilities committee – we are all working towards those things.

The next traunch of funds are coming from the Federal Government; we don't know that we actually physically have them in our hands yet. The money does go to the colleges but the colleges also represent continuing education and also our district-wide operations. Some of the money is intended to be for being able to have safety standards as we come back to our campuses

Pam Luster, President

and a large amount of the money goes directly to students so that we can get direct aid to our students. When we know exactly how those dollars will be divided, we will bring that back here. Lorenze has reached out to a number of groups to get feedback in terms of what the college-wide needs are for those funds under the requirements that we have. I am happy to say that we do not have the same restrictions we might have had six months ago around who gets the funds in terms of direct aid to students. It is an exciting time for us from a one-time funds perspective and hopefully we can get it to the right places to support all of you.

3) STANDING REPORTS - GOVERNANCE

a) Green Revolving Fund (GRF): Senators from the Associated Senate are attending today to provide a brief introduction on the GRF Program. Erik Hagstrom read the resolution passed by the Associated Students, Resolution SB FS20 001 in September 30, 2020, which stated the Associated Students commit to upholding the principles of sustainability and waste reduction and will allocate a total of \$1,000 to the Green Revolving Fund. Associated Students Piper Ceriani and Joelle Schumaker also presented on the Green Revolving Fund Project and how it has been engineering to be student-led and allow students to be more involved on campus and provide an opportunity for them to gain experience in a variety of disciplines, such as engineering, biology, ecology, and HVAC. Also shared was where AS is in the process of establishing the fund and stated that they are currently working on vetting and recruiting students and faculty to form the Board of Directors which will be who decides which proposals and which projects approved for loans and grants for different developments on campus. They will have a project rubric and governing documents and gaining cross-departmental support to insure long term cooperation. They are also solidifying a savings-sharing agreement with Vice Chancellor Manis (Facilities Management). They are also composing a presentation for Academic Senate requesting support; they have already gained the support Associated Students and the Mesa faculty Environmental Sustainability Committee (ESC).

VPA Legaspi commented on the excellent work from Erik Hagstrom, Piper Ceriani, and Joelle Schumaker from the inception in the initial meetings with VC Manis and himself and then members of the ESC. VPA Legaspi stated he will work with them and noted that in the Mesa2030 master plan and sustainability is a large focus of not just educational goals, but also the facility planning principles. Environmental Sustainability has made its way into both our goals and our facilities planning principles.

AS Senators:
Erik Hagstrom, Piper Ceriani, Joelle Schumaker
Resolution SB FS20 001 – Green Revolving Fund:
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Green Revolving Fund Associated Students.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Green_Revolving_Fund_Associated_Students.pdf)

<p>Classified Senate President Charlie Lieu stated to include Classified Senate in your meetings and they would love to support the ideas.</p> <p>Howard Eskew stated he was excited to hear about this work and would love to have them come to the Mesa Foundation and make a presentation to the board when they convene.</p> <p>b) Associated Students: Taylor Carpenter, Associated Students President, gave the following update:</p> <ol style="list-style-type: none"> 1) The first meeting of the spring semester was held recently. 2) A new Vice President was just elected, Karla Tirado, Karla is also the President of PTK. 3) Senator elections for five open positions are coming up on February 24; applications are due on Feb. 18. 4) AS is working on the GRF and a few other projects. 5) If you want to reach Associated Students, email to: asq.mesa@gmail.com or tcarpenter@sdccd.edu 	<p>Taylor Carpenter, President</p>
<p>b) Classified Senate: Charlie Lieu, Classified Senate President, gave the following updates:</p> <ol style="list-style-type: none"> 1) Charlie thanked Deans Ailene Crakes and Vicki Miller for attending their Senate meeting last week and presented on Project Success and the Vita Navis Platform this should be a great addition to the number of services that we already provide to our students. Not only will they get retention, financial and career education, but students will also get financial support. CS is ready to help promote this opportunity on their behalf. 2) The CS sub-committee is also hosting a Classified Senate scholarship informational session this coming Friday. This will be a great opportunity for the Classified Professionals to ask questions and learn about the Classified Senate scholarship. 3) The CS also spent a considerable amount of time last week talking about Mesa Pathways and discussing how they can further encourage Classified Professionals to get involved in this initiative. Classified Professionals offer perspectives and many are currently taking classes at Mesa and they can give a student perspective as well. As a group they will begin exploring opportunities and how they can further collaborate with other workgroups as well as offer opportunities to workgroups to come to their meetings. 	<p>Charlie Lieu, President</p>
<p>c) Academic Senate: John Crocitti, President-Elect of Academic Senate, gave the following updates:</p> <ol style="list-style-type: none"> 1) At the last Senate meeting, Deans Ailene Crakes and Vicki Miller presented to the Senate. There were some questions related to the Vica Naves that were discussed. Instructional faculty would like some input on how this would connect students to majors or how majors are linked to careers. 	<p>John Crocitti, President-Elect</p>

2) Tasha Frankie spoke at the last Senate meeting on competency-based education; this will be discussed at the next Senate meeting. John Crocitti stated that Tasha Frankie presented to the AFT meeting last week and AFT voted not in favor.

3) Academic Senate approved the Guided Pathways Self-Assessment.

4) AS discussed and voted on two letters from AFT; 1) Immigrant students support services, which passed and AS endorsed that letter; 2) Letter to defund the SDCCD Police had much more discussion and the vote was quite a bit less than unanimous, but passed and was endorsed. Both letters will be presented to the Board of Trustees.

5) AS approved sending a letter to the Board of Trustees in response to a hateful, malicious and threatening letter to Constance Carroll; AS felt a responsibility to respond.

4) INSTITUTIONAL COMMITTEE REPORTS*

a) CDAIE: Committee on Diversity, Action, Inclusion and Equity: CDAIE Chair, Judy Sundayo, presented on the 13 Point Strategic Plan for Racial & Social Justice program. This presentation was put together by the CDAIE members in concert with the review of the Black Lives Matter Taskforce of the Academic Senate and input from others on campus. The document was sent to the Academic, Classified and Associated Students presidents, and also Dean Maxey and others on campus who provided feedback. CDAIE also used the State Chancellor's Vision for Success, Diversity, Equity and Inclusion Taskforce report. The presentation included their four commitments and 13 action plans. This presentation may be found on the President's Cabinet documents webpage.

President Luster acknowledged their amazing work. Dr. Luster stated one of the opportunities now is not to just look at this as a 13 Point Plan, but for it to become Mesa's plan to carry out those 13 recommendations. It is a very comprehensive plan and one that deserves the attention of the entire institution. The key piece now is pulling this vision from CDAIE and then determine how to assess where we are now, determine where some of these things currently exist and lift those up and leverage them, and then identify the gaps. The AFT and District were mentioned and we would have some collaboration with them. Dr. Luster asked if there is a vision from a progress perspective of where we are today at President's Cabinet and the hoped for next steps that we can discuss now?

Acting Dean of IE, Bridget Herrin, added that it would be important to link all of these items to the strategic plan or a link in the Mesa2030 plan that shows a connection to other work on campus. Professor Sundayo stated they scheduled a meeting

J. Sundayo (list other CDAIE presenters)
 13 Points Strategic Action Plan for Racial & Social Justice: http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/CDAIE_13Pt.StrategicActionPlan_Racial_Social_Justice.pdf

with Jim Mahler of the AFT who came to their first spring meeting and would like for Dr. Luster to attend a CDAIE meeting. It will be a work in progress; some items will require further discussion and would like President's Cabinet to send in any comments, recommendations and suggestions and then this will be taken to the Academic Senate, Classified Senate, and Associated Students and then bring back to President's Cabinet.

Dr. Luster also suggested the Program Review process would be important to look at to determine the kind of support that would be needed from institutional research to gather the data; as well as other departments which will have thoughts on their work and how we can be inclusive and show that there are some practices that they can engage in. All are important as we move forward. It would be helpful to know if there are higher priorities in the action plans – are there things that CDAIE sees as step 1 must be this, step 2 must be this? This would help from a resource perspective to figure out how to fund some things up front in consideration of the current budgetary times.

5) SPECIAL REPORT

a) Guided Pathways Essential Practices: Scale of Adoption Self-Assessment: Second Reading. The Vice President of Instruction, Isabel O'Connor, and one of the Mesa Pathways Chair, Howard Eskew presented the second reading. VPI O'Connor thanked Howard for collecting all the information from the workgroups and shepherding the various extensive document around campus. Howard shared that all of the constituency groups updated their sections and reviewed the document. There were some minor additions from the first reading and now this document is brought to President's Cabinet for its review of the final revised edition.

Action Item: A motion was made to approve the final revision of the Guided Pathways Essential Practices: Scale of Adoption Self-Assessment by Manuel Vélez; Second: Terry Kohlenberg. There was no further discussion; the motion was approved unanimously.

I. O'Connor, H. Eskew
Guided Pathways Essential Practices: Scale of Adoption Self-Assessment:
<http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/CCC-SOAA-Template-2020-21-%20FINAL.pdf>

6) OPERATIONS

a) Student Services Updates: The Vice President of Student Services, Ashanti Hands, shared the following updates:
1) Mesa College has been designated a military friendly school for the 2021-2022 military friendly cycle, silver designation, which is very high and the standard that measures an organization's commitment, effort and success in creating sustainable and meaningful

A. Hands

opportunities for the military community. Dr. Hands thanked Dean Ailene Crakes, Vicky Hernandez and Ivonne Alvarez who have done incredible work for helping to get us back into this role and at such a high level. An official announcement will be made on Wednesday.

2) They are in the process of hiring for Peer Navigators; \$14/hour, the deadline is February 26, 2021.

3) Scholarships are out and due March 8, 2021; there are workshops and offers for Student Affairs representatives to speak with classes.

4) Career Peer Workshops are being held and are led by Ambassadors and a great way for students to connect with other students.

5) The AS Senator applications are now being accepted and due this Thursday.

6) Several Guidance memos have been received from the State and they are having an equitable conversation about what that means for the students and our practices. Information will be sent to students and faculty/staff and posted on their website.

7) They are in the process of rolling out their first round of CAREs funding for students this semester; it is expected in the next week or two; emails will be sent directly to students. It is likely there will be two different rollouts this semester.

8) The Student Services monthly update email was sent and Dr. Hands encouraged all to read.

9) Project Success: Deans Ailene Crakes and Vicki Miller have schedule several meetings to talk with people and inform them how this service can be a great supplement. An official launch will be done after they have completed their website.

Peer Navigators:

<https://www.sdmesa.edu/academics/academic-support-programs/peer-navigation/>

Career Peer Workshop info here:

<http://bit.ly/Spring21CAPseries>

Please encourage students to apply for Mesa Scholarships. Student Affairs will gladly host a brief classroom presentation (or a lengthier one if preferred).

<http://www.sdmesa.edu/student-services/student-affairs/scholarships/index.shtml>

Please encourage your students to apply for an AS Senator <http://www.sdmesa.edu/campus-life/associated-student-government/>

b) Administrative Services Updates: The Vice President of Administrative Services, Lorenze Legaspi, reported the following:

1) The Mesa College Reopening Taskforce will host the reopening meeting (although campus is still currently

L. Legaspi

closed) on March 8, 2021.

2) The Facilities and Safety Committee will hold their first meeting of the semester on Thursday which will also be used to gather information from the constituent groups and the District/State on what we have heard. If you have information from your professional organizations on reopening please send to your constituent group representative or email Lorenze Legaspi, Matt Fay or Jacqueline Collins.

3) Mesa2030 will hold a community forum on March 8, 2021 and will partner with the Linda Vista Town Council, the Clairemont planning group, neighbors, and the community at large.

4) CAREs Act – CRSSSA funds, round 2: they are working on the one-pager and then the online request form for this new tranch of funds. This will be previewed on Friday at the Supervisors' group and then will bring to the Senates and constituent groups.

5) Administrative Services updates were emailed last week.

c) MESA2030: Bridget Herrin, Acting Dean of Institutional Effectiveness, gave the following update:

1) They have been busy over the last two months collecting data from several directions. The first week of January a community survey from our external community was sent and it closed the end of January and they have now received some preliminary results.

These results will be shared at the Mesa2030 Taskforce meeting today following this meeting.

2) Last week they hosted three student focus groups and received information from the student leaders, Peer Navigators, and ambassadors. Pathway Fellows were in a group and there was a group for the Black and African American students and Latinx students.

3) The week before this semester started, they followed up on some facilities conversations with athletics, dance, performing arts, English and others that had unique needs – Gensler talked to them again as another follow-up.

4) A sustainability workshop is now scheduled in partnership with Environmental Sustainability Committee.

5) Some draft recommendations will be shared today at the Mesa2030 Taskforce meeting and they will eventually be starting the formal review of the Mesa2030 plan with the campus at the end of March.

President Luster added that one of the reasons we are in partnership with Linda Vista Town Council and Clairemont Town Council is that we have received some letters from our community regarding the potential for student housing. A flyer was circulated around the area that is near Mesa; it has been about five letters that have strong feelings with Mesa moving forward. The information distributed was that we are

B. Herrin

breaking ground tomorrow on student housing. We have responded to each of the letters and let them know that research shows that many of our students are unhoused. When we go to the Board in May to have them adopt our master plan, we will need to work out what we write about student housing in the plan because the Board will have to take the step to approve that plan.

d) Instructional Updates: The Vice President of Instruction, Isabel O'Connor, shared the following updates:

- 1) There is a draft of the summer schedule which is all online.
- 2) Re: Fall and Spring 2021 Semesters; as was stated in the Chancellor's message, there is still no decision and waiting for guidance from the District in terms of the budget available to schedule. There have been lots of conversation at Instructional Deans' Council including the faculty leadership, Manuel and Terry.
- 3) RE: CCAP: we have a dream team of Dean Linda Hensley, Sharon Hughes and Raquel Aparicio who have been doing analysis as to what does the CCAP look like at Mesa – who do we serve – where are our needs – how do we move forward? The goal was to review how CCAP was built internally; now we are looking in a bigger way as to how this pathway is coming into Mesa and what are some of the trends, the students who are served, and the curriculum we offer. In the future this would be a good topic for President's Cabinet.
- 4) The Deans and Chairs have done great work in the past year with the CAREs Act making sure that the faculty and students have the equipment they needed. We are continuing the process of providing kits.
- 5) February 24, 2021, the Deans and VPI have been invited by the Chair of Chairs, Terry Kohlenberg, to a joint Deans/Chairs meeting to discuss enrollment management and the many initiatives and issues that are shaping instruction.
- 5) RE: Competency Based Education: the Chancellor's Office put out a call to colleges who wanted to participate in a 3-year Pilot on shaping competency-based education. This allows for a student-paced kind of learning which is one of the equity measures in instruction and curriculum that we are pushing forward to help some of our student populations. Tasha Frankie, computer science instructor, has been experimenting in her classroom with some grading practices along CBE models. She presented to Academic Senate as part of the call for people to volunteer for the project which requires widespread conversations – not just in Academic Senate – but in the Student Senate and all over campus. AFT is not one of the signatures required for the application.
- 6) We continue to support student learning and have

I. O'Connor

heard from students that they appreciate the support from tutoring; particularly the online tutoring.
7) Thank you to the Librarian team and particularly the OER Librarian Lisa Burgert. The preliminary numbers, in terms of text book savings to our students thus far this spring, with 57 courses that utilized OER resources, 170 sections, so far students have saved \$472,251. We are getting very close to having 3 full degrees offered as OER.

e) Mesa Pathways – One of the three Mesa Pathways Chairs, Howard Eskew, gave the following updates:
1) Mesa Pathways Committee held a retreat at the beginning of the month which included Pathways Fellows (group of students who were hired to help gather data and encourage feedback from our students). They held small groups and divided into the different student groups and asked each group to envision a pathway that a student would take at Mesa. This data led to conversations on commonalities and also what was missing from the journey. MPC is reviewing how we could do those things better.
2) Mesa Mixers: the first mixer was held today and talked about meta majors and figuring out what they are, what they are not, how we will look at our programs/degrees/awards and how to put them into different categories so that when student comes to Mesa they are seeing all the different ways they can achieve their goals and then how to blend them into the programs/schools. They are collecting that data and will present to the campus towards the end of the semester.
3) They will be holding a Mesa Pathways funding opportunity to the campus. Dean Andy MacNeill has been instrumental in putting the application process together; Communications is helping create a webpage. MPC has decided to provide \$50,000 to the campus which will be proposals for advancing our pathways work. This information will be listed on the webpage and they have developed a timetable and a rubric to help guide them through the process. The maximum award is \$5,000. The proposals will be due March 15, 2021, and then they will be reviewed March 16-23 by MPC leadership who will rank them. On April 5, 2021, they will announce the winners.

Mesa Pathways Chairs: Marisa Alioto, Howard Eskew, Toni Parsons

Announcements:

Veronica Gerace: A reminder that next Thursday, 11:00 – 1:00 p.m., is the first Propelled by Protest session this semester; students will facilitate that discussion and Equity Librarian, Edeama Onwuchekwa, will facilitate the discussion on the library's black resources guide and how it can be used in different spaces. An email will be sent with additional information.

Dean Vicki Miller: A reminder to encourage all students to apply for AS leadership positions (due Thursday, 11:50 a.m.) and applications for scholarships – presentations (and video) are available to help give additional information. Scholarship applications are due March 8, 2021.

Taylor Carpenter, AS President: Some AS Senators are doing an excellent project and they will present at a future President's Cabinet meeting.

Calendar:

Tuesday, 2-23-21, 2:15 – 3:30 p.m., Mesa College Campus Community Forum

Campus Community Forums – Spring 2021 Semester: 3/9, 3/23, 4/13, 4/27, 5/11 (contact scain@sdccd.edu if you would like to present at a future forum date for your committee/group to present)

Spring 2021 Pcab Meetings: 2/2, 2/16, 3/2, 3/16, 4/6, 4/20, 5/4, 5/18

***INSTITUTIONAL COMMITTEE REPORTS:**

2-2-21:

2-16-21: Guided Pathways Essential Practices Scale of Adoption Self-Assessment Second Reading (H. Eskew);
Presentation: Mesa College 13 Point Strategic Action Plan for Racial and Social Justice (J. Sundayo)

3-2-21:

3-16-21:

4-6-21: Student Equity & Achievement (SEA – A. Crakes, L. Maxey, A. MacNeill); Mesa IT (MIT) (D. Fierro)

4-20-21: Facilities/Safety (L. Legaspi, M. Fay);

5-4-21: Campus Employee Learning Committee (J. Johnson, A. MacNeill, E. Parrill); Strong Workforce / CTE (M. Romero)

5-18-21: End of Year Presentations – Mesa Pathways / Mesa2030