

SAN DIEGO MESA COLLEGE

President's Cabinet

November 5, 2019 | 2:15 p.m. | MC 211 A

1) CALL TO ORDER: President Pam Luster	
2) PRESIDENT'S REPORT	
<p>Campus and District Updates: President Pam Luster stated that positions funded with General fund restricted funds are being reviewed for justification for hire. Mesa College has had student services positions in this funding category approved and two instructional lab technician positions were approved.</p> <p>Dr. Luster reminded the meeting attendees that the Mesa College Campus Presentation at the Board of Trustees meeting is next Thursday, November 14, 2019, 4:00 p.m. in MC 211 A/B. The theme is: "That's Resilience" and will include presentations on HSI STEM, NASA Internships, NextUp/FAST Scholars, Umoja, and PATH programs, Speech and Debate team readers' theatre, and Resiliency Campaign.</p> <p>Dr. Luster recognized Dean Ailene Crakes who recently earned her doctoral degree.</p>	<p>P. Luster</p>
3) STANDING REPORTS - GOVERNANCE	
<p>a) Associated Students: Associated Students President, Taylor Carpenter, reported the following items:</p> <ol style="list-style-type: none"> 1) AS held their retreat last weekend on November 2-3, 2019. 2) Mesa students will be participating in the campus presentation at the BOT meeting on November 14, 2019. 3) AS is requesting staff, faculty and administrators to please volunteer for their AS Thanksgiving Feast event to be held on November 21, 2019, 2-5 p.m., MC 211 A/B (set up is 12-2 p.m.) Link to volunteer: https://www.emailmeform.com/builder/form/OS61F8r3fz740WEkZH0Nc 	<p>Taylor Carpenter, President</p>
<p>b) Classified Senate: Classified Senate President, Charlie Lieu, reported the following items:</p> <ol style="list-style-type: none"> 1) CS held a social event on October 23, 2019 at Societe Brewing Company. 2) The CS's dues campaign opportunity drawing was won by Rocio Sandoval who received two VIP tickets to "A Taste of Mesa" event held on October 24, 2019. 3) CS held a first reading of the Mesa Pathways Self-Assessment; the second reading is scheduled for next week. 4) Charlie Lieu attended a walk-through with Dean Ryan Shumaker for the November 12, 2019, 5:00 p.m., "Step Up to the Line" free-throw challenge event. There are currently ten teams registered. 	<p>Charlie Lieu, President</p>

<p>The link to this event on the CS webpage: http://www.sdmesa.edu/about-mesa/governance/classified-senate/classified-senate-fundraising.shtml</p>	
<p>c) Academic Senate: Academic Senate Past President, Kim Perigo, reported the following items: 1) Kim will be attending the Fall Plenary as well as Terry Kohlenberg, Howard Eskew, and Manuel Vélez. A Bill of Particulars will be brought forward, a resolution that ASCCC overturn their stance on baccalaureate programs, and to eliminate the sunset provision on baccalaureate pilot programs for the continuation and expansion of baccalaureate degrees at California community colleges. 2) Staff from the offices of Toni Atkins and Brian Maienschein were at the Faculty Association of California Community Colleges (FACCC) legislative update meeting at Mesa College on October 25, 2019. AS will provide updates to President’s Cabinet upon return from the Fall Plenary (November 7-9, 2019).</p>	<p>K. Perigo on behalf of Manuel J. Vélez, President</p>
<p>4) INSTITUTIONAL COMMITTEE REPORTS</p>	
<p>Mesa Tutoring: Mark Manasee, Tutoring Program Coordinator, and student tutors presented an update on Mesa Tutoring. Students participating in the presentation were Helena Almassy, Joe Lunsford, Megan Corieri, Kayla McKinley, and Raine Porter, with Jose Franco Rojo featured in the PowerPoint. The presentation included the Mesa Tutoring and Computing Centers (MT2C) goals of fostering transformations, equity focus, vision (becoming the model tutoring program in California), the creation of a MT2C Equity Task Force, and tutor trainings and workshops.</p>	<p>M. Manasse MT2C Tutoring and Computing Centers: Transforming Education Presentation: http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_Tutoring_Pcab_11-5-19.pdf</p>
<p>5) SPECIAL REPORTS</p>	
<p>Dashboard of the Month: Acting Dean of Institutional Effectiveness, Bridget Herrin, presented “Research Snap – Completion of Comprehensive Ed. Plans.”</p>	<p>B. Herrin Link to Dashboard of the Month– Completion of Comprehensive Ed. Plans http://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/SSSPDashboard.shtml</p>
<p>6) OPERATIONS</p>	
<p>Standing Items: a) Mesa Pathways: Howard Eskew, Co-Coordinator of Mesa Pathways, reported the following:</p>	<p>H. Eskew</p>

- 1) Results from the President's Cabinet Retreat held on October 29, 2019 are being used to create common definitions for a glossary of terms.
- 2) The Chairs reviewed the Mesa Pathways Self-Assessment.
- 3) Howard Eskew shared the following links to Guided Pathways webinars:

The Scale of Adoption Training Webinar link to the recorded session is below.

https://cccconfer.zoom.us/recording/share/hBsl2dv5QunU_tg3OqRRKdSIDbJCX6A4K3VUFmTHPKmwlumekTziMw?startTime=1572896352000

The two follow-up Q&A sessions are scheduled for the below dates/times and registration is required. These sessions will be recorded and the recording links will be provided.

Tuesday, November 12 Q&A Session #1 (10:00-11:30 a.m.):

<https://cccconfer.zoom.us/meeting/register/cf52c148ac2ee4a3dc2040ba88984b7b>

Wednesday, November 13 Q&A Session #2 (2:00-3:30 p.m.):

<https://cccconfer.zoom.us/meeting/register/b9f99a0a7577e2c7d746f627e8486654>

If anyone has questions they would like addressed in these sessions, please submit them via the below link by Friday, November 8, 2019

<https://forms.gle/rBBZQEXv5F2iursC8>

b) Education Facilities Master Plan (EFMP): Master Planning Task Force Update. Vice President of Administrative Services, Lorenze Legaspi, and Acting Dean of Institutional Effectiveness, Bridget Herrin, brought forward a recommendation to expand the membership of the Master Planning Task Force. A motion to accept this recommendation was made and approved unanimously.

Action Item: A motion was made to hold a December 10, 2019 President's Cabinet meeting by Manuel Vélez; Second: Leslie Shimazaki. Following discussion, the motion was approved unanimously.

c) Communications Promotional Template: Public Information Officer, Jennifer Kearns, presented on templates for use to create promotional flyers.

The templates may be found on the Office of

L. Legaspi, B. Herrin

Master Planning Task Force Update:

http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Master_Planning_TaskForce_Update_11-5-19.pdf

Proposal for Master Planning Task Force:

http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Proposal_Master_Planning_Task_Force_11-5-19.pdf

J. Kearns

Communications webpage at:
<http://www.sdmesa.edu/about-mesa/office-of-communications/toolbox/>

7) ACTION ITEMS

12-10-19: Special Meeting of President’s Cabinet to hold the second reading and recommendation for approval of the Guided Pathways Self-Assessment.

Events:
November 14, 2019: Meetings held in Mesa Commons
3:30 p.m. – Meet and Greet with SDCCD Trustees; 4:00 p.m., Mesa Campus Presentation at Board of Trustees meeting
December 4, 2019: Holiday Reception: 11 a.m. – 1:00 p.m., MC 211 A/B

Announcements:
Common Grounds: Wednesday, November 20, 2019, 12:30 - 1:30pm, MC - 211 A/B

Fall 2019 Pcab Meetings:
9/3, 9/17, 10/1, 10/15, 11/5, 11/19 (2:15 -5p), 12/3, 12/10
***INSTITUTIONAL COMMITTEE REPORTS:**
Sept. 3: Environmental Sustainability Committee (W. Ray)
Sept. 17: Honors Program (V. Gerace)
Oct. 1: No Presentations
Oct. 15: HSI / Equity / Profession Learning (L. Lopez, L. Maxey, J. Johnson)
Nov. 5: Mesa Tutoring (M. Manasse)
Nov. 19: 2:15 – 5:00 p.m. First Reading: MP Self-Assessment; Adjourn for Special Joint meeting of Pcab, MPTF, PIEC
Dec. 3: PIEC (B. Herrin), COA (K. Clark), Accreditation (D. Brown)
Dec. 10: Special Pcab Meeting: Second reading – MP Self-Assessment

Spring 2020:
Feb. 4, 2020: BARC (L. Legaspi)