

SAN DIEGO MESA COLLEGE

President's Cabinet

November 3, 2020 | 2:15 p.m. | Zoom

1) CALL TO ORDER: President Pam Luster

2) PRESIDENT'S REPORT

Campus and District Updates: President Luster called the meeting to order and shared that the First Monday on the Mesa was sent and has information on campus activities, including the Soup'r Sweet Drive-thru Holiday event on Wednesday, December 2, 2020, 12:00 – 2:00 p.m. Culinary Arts will prepare soup, homemade bread and gelato, and there will be some Mesa swag and music.

Dr. Luster congratulated Dr. Danene Brown on her new position as Regional Consortium Chair for the San Diego and Imperial Counties Strong Workforce. She will work through the first week of December and then work out of Grossmont College location. Pam also thanked Dr. Brown for her work as the Mesa College Accreditation Liaison Officer.

President Luster sent an email update to the campus describing the steps that are being taken to move forward from the September incident. A President's Cabinet Task Force has been created; Claudia Perkins and Janue Johnson will convene the group. Two representatives from each of the constituent groups will serve on this task force. Mesa College has partnered with the National Conflict Resolution Center (NCRC) for at least four workshops called the Bystander Challenge. Pam included a link in her email to the Bystander Challenge for all to see the kind of work that is done. A maximum of 30-32 people per session will be invited to attend; it is a hands-on case study active training and it seeks to help all find their own agency and be able to work with those on our campus and our community to make sure we are speaking up when we need to and making sure we all know what the ground rules are around that behavior and around the language that we should be using in our community. This task force will help us to create what is currently a working title of "Principles of our Community" statement to determine in our community how we treat one another and how we work with one another in our environments.

Dr. Luster thanked Student Affairs and Associated Students on the "Your Voice – Your Vote" work that encouraged students to vote and being advocates and igniting our students so that they are exercising their voices.

Pamela T. Luster, President

3) STANDING REPORTS - GOVERNANCE

<p>a) Associated Students: Associated Students (AS) President, Taylor Carpenter, reported the following items:</p> <ol style="list-style-type: none"> 1) Danene Brown attended the Associated Students meeting twice and presented the accreditation report and they will vote this week on that document. 2) AS departmental funding discussions will begin in about a week. 3) AS is preparing for Hunger and Homeless Week, November 16-19, 2020, in partnership with Equity and Student Affairs. 	<p>Taylor Carpenter, President</p>
<p>b) Classified Senate: Classified Senate (CS) President, Charlie Lieu, reported the following items:</p> <ol style="list-style-type: none"> 1) A portion of the CS volunteered at the mobile market yesterday (food distribution). 2) The CS members have been challenged to volunteer on November 19 for the farmers market and also want to ask the Associated Students and Academic Senate members to join them and volunteer for Hunger and Homeless week. 3) CS is focusing on professional learning this year and they are encouraging professionals to facilitate learning activities. They invited Scott Plambek, Communication professor, to their last meeting and he held a session on presentation strategies. 4) CS closed their name badge initiative and have received over 100 name badge requests. The next step is to email the supervisors and managers for final approval before they are sent to production. 5) CS is completing their Fall Gratitude virtual fundraiser card to help raise funds for CS scholarship. It will be similar to last year's cards but with a new twist. Information will be sent out next week. 6) CS discussed and passed a resolution based on the event that occurred several weeks ago and Charlie read the resolution to President Cabinet meeting attendees. <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> <p>Action Item: A motion was made to accept the Classified Senate Resolution by Manuel Vélez; Second: Terry Kohlenberg. Following discussion, the motion was approved unanimously.</p> </div>	<p>Charlie Lieu, President</p> <p>Classified Senate resolution on Condemning Sexist and Threatening Language: https://www.sdmesa.edu/about-mesa/governance/classified-senate/documents/JOINT%20RESOLUTION%202020-001.pdf</p>
<p>c) Academic Senate: Academic Senate President, Manuel Vélez, reported the following items:</p> <ol style="list-style-type: none"> 1) AS meeting was held yesterday. Manuel thanked Katlin Choi and Claudia Perkins for attending and presenting on Restorative Justice and how the professors can use it in the classroom to deal with conflicts. 2) AS discussed two board policies: AP5235 – credit for prior learning. They debated and voted to support the suggestive changes to this policy. They also discussed the board policy BP6980 – a proposal to add a 	<p>Manuel J. Vélez, President</p>

paragraph to the board policy in terms of sustainability. They voted to support this board policy revision.

3) Under new business, AS is reviewing the accreditation report and Lisa Shapiro presented on the accreditation mid-term report and AS will vote on that document at their 11-16-20 meeting.

4) AS are still discussing the event that occurred on September 15 at President’s Cabinet and have two resolutions that they will also discuss at their next AS meeting.

5) AS is looking forward to the ASCCC Fall Plenary which begins on Thursday, November 5, 2020. The theme is a focus on anti-racism and how to combat structural and systemic racism.

4) INSTITUTIONAL COMMITTEE REPORTS*

a) Mesa Tutoring and Computing Centers (MT2C): Mark Manasse, MT2C Program Coordinator and Kyung Ae Jun, Research Analyst, presented updates including the Fall 2020 remote tutoring and humanizing MT2C data (a three-year analysis of the program).

b) San Diego Mesa College Honors Program: Rosiangela Escamilla and Ranmali Rodrigo, Honors Program Co-Coordinators, presented updates on the Honors Program including online Honors contracts, Phi Theta Kappa (PTK) Club, Honors Club, faculty advisor Anthony Reuss, and the call for Honors courses for the Fall 2021 Semester. Dr. Luster thanked Rosiangela and Ranmali for taking on the role of Honors Co-Coordinators.

Links shared during President’s Cabinet virtual meeting:
 Virtual Orientation:
<https://youtu.be/bHEGRJjixv8>
 Honors on Instagram:
<https://www.instagram.com/mesahonors/>

Mark Manasse, MT2C Program Coordinator
 MT2C Presentation:
http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/MT2C_Presentation_11-3-20.pdf

Rosiangela Escamilla, Ranmali Rodrigo, Honors Program Co-Coordinators
 Honors Program Presentation:
http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Honors_Program_Presentation_11-3-20.pdf

5) SPECIAL REPORTS

No special reports at this meeting.

6) OPERATIONS

a) Student Services Updates: Ashanti Hands, Vice President of Student Services, reported the following:
 1) Student Services host about twice a month series called “Feel, Heal and be Real” – which is a safe-space for student services faculty, staff, administrators and nances to come together to dialogue, grow and heal. There is a post-election edition that will be held tomorrow and they encourage all to attend. Student Health Services, EOPS and Student Affairs have created a session called “Resilience and Possibility: A post-elections listening circle for students” and that will be held on Wednesday at 4:00 p.m. An email was sent and this information is also on social media.

A. Hands

2) In an effort to enhance the graduation rates, Career Services is hosting an apply for graduation party. All are welcome to attend and share information about what it means to graduate – what it means to apply, and what the steps are to graduate.

3) They are prepping for Health, Hunger and Homeless Awareness Week – the end of November. There are a lot of events and collaboration, including an early Thanksgiving Family Meal Drive-through that will offer 400 students a full meal (a family of 5-8) and “goody” bags. Approximately 200 students have registered for this.

4) Transfer Center has several events to support our students through transfer season. During the Thanksgiving break, the Transfer Center is one of the few student services offices that will be open to help students get their applications in by the November 30th deadline. EOPS is offering some open labs to assist students with college applications and they have information on application waivers for students that meet the qualifications. There are also resume workshops for Veterans, Student Health Services group events (“Be Calm”, game group, LGBTQ groups) and also are holding a seminar called “Stop, take a moment, focus and understand” to help students began to figure out how to have challenging conversations.

5) Counselors hosted a district-wide counselor workshop where they received great information and dialogued about equity and counseling during COVID.

6) Student Services has guidance for face covering – students requesting ADA accommodations will be working with DSPS.

b) Administrative Services Updates: Vice President of Administrative Services, Lorenze Legaspi, reported the following:

1) K-100 building is almost done and it has great spaces for students and programs. A video will be shared at the Mesa campus presentation to the Board of Trustees meeting next week.

2) VPA thanked David Fierro, Patty Garcia, Marco Chavez and the business support services team. They are reviewing and improving the NANCE onboarding, authorization form and PASS sheets.

3) The CAREs Act budget actual reports are being reviewed and this will be shared with President’s Cabinet.

4) With the focus on anti-racism, Administrative Services is holding an anti-racism workshop and they have invited the President’s Office, Communications, Institutional Effectiveness and Foundation/Resource Development offices to engage with them and dialogue.

c) MESA 2030: VPA Legaspi thanked the team that hosted the Campus Community Forum on Mesa 2030 – Bridget Herrin, student Natalia Trinh, Trina Larson,

L. Legaspi

L. Legaspi / B. Herrin

Howard Eskew and Michael Fitzgerald. It went well and they will continue communicating as much as possible about Mesa 2030 to the campus. The meeting for Mesa 2030 will follow today's President's Cabinet and they will review the goal feedback and will be discussing adding a fifth goal – Scholarship – and adding environmental sustainability to the Stewardship goal. A survey has been sent to the campus for additional input to Mesa 2030 – please complete that survey which was emailed and has also been added to the Canvas shell and social media.

They will also discuss facilities planning principles as they move forward from the educational master planning and goals.

Bridget Herrin added that Mesa 2030 has a webpage at sdmesa.edu/mesa2030 and the feedback form is posted there.

d) Instructional Updates: Dean Danene Brown provided an update on behalf of VPI O'Connor:

- 1) They continue to plan and purchase materials for faculty and students for the spring semester. They are beginning to put the kits together.
- 2) They are planning district-wide for the possibility of athletics coming back in spring 2021.
- 3) Preparations are underway for the next Mesa Buddies Program for spring 2021 and they are discussing what the next phase will be after the second cohort.
- 4) VPI O'Connor is working with a group of faculty and newly appointed co-chairs, Janue and Chris, to create a new version of the Course Redesign program.

D. Brown

e) Mesa Pathways: Toni Parsons, one of the three chairs for the Mesa Pathways Committee, reported the following:

- 1) A fifth workgroup has been added – Continuing Education. They have met a couple of times and set goals. There are two new workgroup leads – thank you to Karla Trutna, representing Mesa College, and Natalie Lindenberg, instructional faculty and representing Continuing Education. They will meet on the 1st and 3rd Fridays from 10-11 a.m.; contact Karla or Toni if you are interested in joining this workgroup.
- 2) The other workgroups are open if any want to get involved; contact one of the Mesa Pathways Committee chairs.
- 3) Toni thanked those who have been filling in as subs for workgroup leads – Helen Greenbergs, Terrence Hale and Sharon Hughes.
- 4) The self-assessment form that was completed last year is due again in March 2021; a schedule has been created for it to make its way through the different constituency groups. The plan is to present it to

Marisa Alioto, Howard Eskew, Toni Parsons

President's Cabinet as a first reading on December 1, 2020, and a second reading on February 16, 2021.
5) Pathways will be presenting at the Forum next week, November 10, 2020, 2:15 p.m.

7) ACTION ITEMS: A review of the Accreditation Mid-Term Report will be presented at the 11-17-20 President's Cabinet meeting.

Calendar:

November 12, 2020: 4:00 p.m., Mesa College BOT Campus Meeting (Virtual) – The “Open Door” meeting will be held at 3:30 p.m. for meeting with the Trustees.

Announcement Links in Virtual Chat:

Johanna A.

if you are interested in volunteering for the Market distribution you can sign up here, <https://forms.gle/o6zMNUXh342Z8mqHA>

Sahar King

<http://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/data-reports/humanizing-tutoring%20data%20.pdf>

Sahar King

Humanizing Tutoring Data <http://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/data-reports/humanizing-tutoring%20data%20.pdf>

Leticia A. Diaz

Resilience and Possibility - <https://www.instagram.com/p/CHIL3CODkYQ/>

Claudia Estrada-Howell

Apply to Graduate Party info: <http://www.sdmesa.edu/student-services/evaluations/index.shtml>

Transfer event info: <http://www.sdmesa.edu/student-services/transfer-center/index.shtml>

Ailene Crakes

Vet Week Events - <http://www.sdmesa.edu/student-services/veterans-services/events.shtml>

Fall 2020 Pcab Meetings: 9/1, 9/15, 10/6, 10/20, 11/3, 11/17, 12/1

***INSTITUTIONAL COMMITTEE REPORTS:**

Sept. 15, 2020: Environmental Sustainability Committee (Leslie Seiger / Dean Leavitt)

Oct: 6, 2020: Second Reading: ESC Approvals

Oct. 20, 2020: BARC (L. Legaspi), Second Readings: Program Review and Facility/Safety Committee Proposals

Nov. 3, 2020: Honors (Rosiangela Escamilla, Ranmali Rodrigo), Tutoring (Mark Manasse)

Nov. 17, 2020: Professional Learning/Equity/HSI Presentation (L. Maxey, L. Lopez, J. Johnson, PIEC (B. Herrin)

Dec. 1, 2020: President's Cabinet Retreat - Mesa Pathways and Mesa 2030