

# SAN DIEGO MESA COLLEGE

## President's Cabinet

November 17, 2020 | 2:15 p.m. | Zoom

### 1) CALL TO ORDER: VPSS Ashanti Hands

### 2) PRESIDENT'S REPORT

Campus and District Updates: On behalf of President Pam Luster, VPSS Ashanti Hands shared the following:

1) Thank you to all who participated at last week's Board of Trustees meeting. The Chancellor commented that it was instructive to learn how the many facets of the College have been addressed under our vision of being The Leading College of Equity and Excellence, and was impressed to see the planning for Mesa 2030.

2) Thank you to all who participated in the Campus Community Forum with a focus on Mesa Pathways. It was an excellent reflection of all of the hard work that has been done and situated us perfectly in our pursuit of equity and excellence – where we have come from, where we are now, and where we are headed.

3) In response to the September 15, 2020 President's Cabinet meeting incident, President Luster has convened a President's Cabinet Task Force to advise on professional learning and ultimately create a community statement and set of principles to guide us going forward. We will get the opportunity to meet members of the Task Force and learn about how they will structure the work that they are doing at the President's Cabinet retreat.

4) Dr. Luster is working with the LOFT staff to schedule an interactive set of workshops called the Bystander Challenge training. A special invitation was given to all members of President's Cabinet and regular attendees. The LOFT has sent an invitation with a list of all of the training dates through January 2021 and information on how to register. It is a three-hour commitment, interactive workshop which will help us actively engage when we see things happening on campus and community. These workshops are open to everyone and there will be a session for students.

Ashanti Hands, VPSS

Bystander Challenge Registration Link:

<https://docs.google.com/forms/d/e/1FAIpQLSeRn2OINHmLVN7qPUmCdKeaulZW1ohmtMQgueoelobxXrqICQ/viwwform>

### 3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Associated Students (AS) President, Taylor Carpenter, reported the following:

1) The Associated Students passed a resolution based on the President's Cabinet incident and condemned the behavior. The resolution will be posted on the AS website.

2) Taylor has asked the AS Vice President, Cam Hin, to attend the President's Cabinet Retreat.

3) There is one more AS meeting after the break and they are concluding all of the work this semester. Taylor stated it has been a pleasure to serve as the AS president.

Taylor Carpenter, President

b) Classified Senate: Classified Senate (CS) President, Charlie Lieu, reported the following:

- 1) Mona King and Frederick Kasule from the IE office attended the last Senate meeting to present a Research and Planning report on the impact of COVID-19 on classified professionals.
- 2) Claudia Perkins, Mesa’s Site Compliance Officer, attended the Senate meeting and shared information about resources on students’ rights and responsibilities.
- 3) CS passed two items: 1) the mid-term accreditation report, and, 2) Board policy on sustainability.
- 4) CS continues their workshop series – the Classified Hacks second workshop was held today.
- 5) CS is launching the Gratitude E-Card; a fundraiser to help raise funds for the Classified Senate scholarship.
- 6) The name badge program is rolling out and in the final stages before ordering.

Charlie Lieu, President  
 Gratitude Cards Link:  
<https://docs.google.com/forms/d/e/1FAIpQLScQ7PJ0VIYTMbzVpPRrkfK1FXaTe2pt8rZNMZc6DBtLZ37LQ/viewform>

c) Academic Senate: Academic Senate President, Manuel Vélez, reported the following:

- 1) AS met yesterday and discussed the response to the Black Lives Matter movement and how the Senate can respond. At the next Senate meeting they will look at ideas and generate a response from the Academic Senate.
- 2) AS reviewed the accreditation mid-term report and voted to support that document.
- 3) AS discussed two resolutions in regards to the 9-15-20 incident and they were passed. These resolutions will be discussed at Senate Exec in terms in which way to move forward and present at President’s Cabinet.
- 4) AS discussed the proctoring software – some faculty have been using Proctorio and there have been questions on whether or not to continue to support this software. There have been a series of open forums throughout the fall semester where faculty have had an opportunity to talk about Proctorio and other proctoring software. AS heard from four different proctoring companies and discussed the concerns about proctoring software. AS decided to support, specifically the STEM faculty, who see proctoring software as essential part of their teaching, especially with distance education, and the AS will recommend to the district that we continue to offer Proctorio for our faculty.
- 5) AS discussed several academic policies brought forward for consideration by Andrew Hoffman, Curriculum Chair. These are: a recommendation to close the Military Education program, instructional materials fee, and contract education.
- 6) Manuel congratulated all on the amazing presentation at the Academic Senate for California Community Colleges Fall Plenary. This Fall Plenary was an amazing representation of what Mesa College as a community can do. At the general session, the Mesa College Vice Presidents gave a wonderful presentation about what we have been doing on campus; a lot of Mesa faculty were

Manuel J. Vélez, President

involved in the breakout sessions and Manuel help organize the sessions. The Chicano Studies and Black Studies faculty introduced two resolutions to move forward to create Ethnic Studies requirements for California Community Colleges; both of those resolutions passed overwhelmingly.

#### 4) INSTITUTIONAL COMMITTEE REPORTS\*

a) Professional Learning/Equity/HSI Presentation: Larry Maxey, Dean of Student Success and Equity, Leticia Lopez, Program Manager, HSI Initiatives, Nancy Cortés, Research and Planning Analyst, and Janue Johnson, Professional Learning Coordinator, presented updates on HSI-Equity-Professional Learning. This presentation may be found on the President’s Cabinet documents webpage.

L. Maxey, L. Lopez, N. Cortés, J. Johnson  
Professional Learning/Equity/HSI Presentation:  
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/HSI-Equity-Prof\\_Learning\\_11.17.20.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/HSI-Equity-Prof_Learning_11.17.20.pdf)

Hispanic-Serving Institution Webpage:  
[www.sdmesa.edu/hsj](http://www.sdmesa.edu/hsj)

African American Male Education Network & Development (A2MEND)  
Webinar Registration:  
<https://docs.google.com/forms/d/e/1FAIpQLSdUyB18UJ8YgMM41wslhCv6eFOYUeldfiriHq40FgkfTA0bLg/viewform>

b) Planning and Institutional Effectiveness Committee (PIEC): Acting Dean of Institutional Effectiveness, Bridget Herrin and Holly Jagielinski, Co-Chairs of the Planning and Institutional Effectiveness Committee presented updates on the purpose, format and ongoing responsibilities of the PIE Committee as well as the work of Mesa 2030 and the Integrated Planning and Governance Guide. This presentation may be found on the President’s Cabinet documents webpage.

B. Herrin, H. Jagielinski  
Planning and Institutional Effectiveness Committee:  
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/PIEC\\_report\\_PCAB\\_11-17-20.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/PIEC_report_PCAB_11-17-20.pdf)

#### 5) SPECIAL REPORTS

Mid-Term Accreditation Report – First Reading: Danene Brown, Dean of Business and Technology, and Lisa Shapiro, presented the final draft of the mid-term accreditation report. Dean Brown stated the draft version of the accreditation mid-term report is not the final version; it is a content piece and they are still working on the links to evidence and will have a final version that will be posted on the accreditation website. The Accreditation PowerPoint presentation may be found on the President’s Cabinet documents webpage.

D. Brown, L. Shapiro  
Mid-Term Accreditation PowerPoint:  
[http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Accreditation\\_PowerPoint\\_Presentation\\_%20PCab\\_11-17-20.pdf](http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Accreditation_PowerPoint_Presentation_%20PCab_11-17-20.pdf)

Mid-Term Accreditation Draft Report:  
<http://www.sdmesa.edu/about-mesa/accreditation/documents/Accreditation%20Midterm%20Report%20Draft%20%20Website.pdf>

#### 6) OPERATIONS

a) Student Services Updates, Vice President of Student Services, Ashanti Hands shared the following:  
1) Dr. Hands thanked Student Affairs for the “Your Voice, Your Vote” campaign which engaged the students and entire campus; thank you to all the

A. Hands

Veterans in our programs who helped honor our Veterans last week with a full week of events of activities, and opportunities to support their scholarship.

- 2) This week we celebrate Hunger and Homeless Awareness Week with workshops and many other activities such as food distribution, financial aid check distributions, flu vaccinations, and free hot meals to over 400 students.
- 3) The month of November is National Career Development Month; informational emails will be sent.
- 4) Special shout-out to Ailene Crakes and Anne Hedekin for their work to support the SDSU Microsite Degree Completion programs in Business Admin and Communication. These programs allow student to earn a degree with SDSU without being on campus.
- 5) Dr. Hands STAED we have officially signed a partnership with the U.S. Department of Education, called Project Success program, which will be an incredible opportunity for our students. We were awarded this opportunity as being a part of a minority-serving institution and through support of the Federal Student Aid. The goals are to improve retention, graduation, and will be offering free access to Myers Briggs, emergency grants available each semester. This program is free to Mesa College.
- 6) Senate Bill 116 has made emergency grants available for student support who need disaster relief; Mesa College will be able to give 742 students \$200 grants over the next two weeks.
- 7) They have released their Call to Actions for Student Services which is a direct response to the senseless murder of George Floyd; each department created a smart goal and they will be working to meet those goals to remove barriers and support out black students. A list of the goals will be provided and starting next month updates will be listed on how we are meeting those goals.

b) Administrative Services Updates, Vice President of Administrative Services, Lorenze Legaspi, shared the following:

- 1) COVID-19 – County of San Diego has moved into the purple tier as well as a significant amount of California Counties have also moved into the purple which means there are more cases every day and nationally we are breaking records for positive cases. For Mesa College, safety is number one priority for our staff and students; for those coming on campus, VPA Legaspi is asking for those essential employees to scrutinize if the work is essential and to be mindful who is coming to campus and to work with your supervisor/manager for the prior approval and follow all screen protocols.
- 2) Business Administration Department held their first anti-racism workshop which included staff from the President's Office, Institutional Effectiveness,

L. Legaspi

Communications, and Resource Development/Foundation. More workshops will be head.

c) MESA 2030: Acting Dean of IE, Bridget Herrin, gave updates on Mesa 2030. They are in the process of revising the initial set of four goals, and have now added a fifth goal of scholarship. They have received feedback from surveys and community forum – over 100 campus community members have responded so far. They are reviewing the feedback and will revise the goals at the next Mesa 2030 meeting where they will also discuss the facilities planning principals as the next step in development ideas on campus concepts for the future. Last Friday, the online survey closed – they have received over 700 responses. The Gensler consultants will be working through that data and share some preliminary analysis. Mesa 2030 will present at the President’s Cabinet Retreat as well as Mesa Pathways colleagues and engaging in interactive activities to help us connect Pathways into our Mesa 2030 planning efforts.

L. Legaspi / B. Herrin

d) Instructional Updates: Vice President of Instruction, Isabel O’Connor shared the following updates:

I. O’Connor

- 1) Kudos to Tina Recalde and Professor Jeaneal Davis for the program Veterinary Technician received initial accreditation from the American Veterinary Medical Association.
- 2) Dr. O’Connor stated they are continuing with intersession and spring enrollment; the Deans and department Chairs did a great job; some intersession classes are already full.
- 3) Kudos to Alessandra Moctezuma who always does a magnificent job; her drive-in art exhibit is interactive as attendees can connect on their telephone and hear what the piece is about.
- 4) The award winning Teacher Ed Pathway with the great work of Laurie Lorence and Counselor Gabriel Adona, we now have expanded it and have collaborations with SDSU and National University. On Thursday, there will be a Mesa delegation presenting at the League Convention, Jorge Villalobos, Dean Andy MacNeill, Laurie Lorence; Leticia Lopez and Dr. O’Connor will be speaking on the Teacher Ed program.

Marisa Alioto, Howard Eskew, Toni Parsons

e) Mesa Pathways: Toni Parsons, one of the three Mesa Pathways Committee Chairs, shared the following:

- 1) Thank you to all who contributed from the Mesa Pathways Committee and the Work Group Leads who presented at the Campus Community Forum.
- 2) At the Forum it was reported that there were 58 maps; there are now four more maps and they are at 62 maps of the 190 different certificates and degrees. Most of the maps are associate degree maps, but some disciplines also mapped out their certificates as well. Thank you to the leading schools, Arts and Languages has 14 maps

completed, Math and Natural Science has 14 maps, and Social and Behavioral Sciences has 11 maps. They are still accepting maps.

3) Three projects were identified from the retreat that came from all of the breakout rooms; a poll at the end of the Forum to ask the community, as Pathways goes forward, which of the projects would they like to see happen. The first project as Student Success Teams to create a community of support for different groups of students. The second was Areas of Interest – also called Academic and Career Pathways. The third project is to purchase a web-based front-facing system for students.

4) The self-assessment is due in March 2021; they are collecting information from the workgroups and it should be reaching the Academic Senate when all return from the Thanksgiving break and will also need President's Cabinet approval.

## 7) ACTION ITEMS: Second Reading: Accreditation Mid-Term Report

### Announcements:

RSVP to confirm your attendance to [scain@sdccd.edu](mailto:scain@sdccd.edu) for the President's Cabinet Virtual Retreat, 12-1-20, 2:15 – 5 p.m.

Soup'r Sweet Holiday Drive-Thru Event, 12-2-20, 12-2 p.m., Lot 7.

Please RSVP this week for the Soup'r Sweet Holiday Drive-Thru Event to: <https://forms.gle/4Z9FQfRvhwNSZHnp6>

### 2019-2020 Annual Report

<http://www.sdmesa.edu/about-mesa/office-of-communications/publications-ezines/documents/Email%20Mesa%20Annual%20Report%2019-20.pdf>

### Fall 2020 Pcab Meetings: 9/1, 9/15, 10/6, 10/20, 11/3, 11/17, 12/1

#### \*INSTITUTIONAL COMMITTEE REPORTS:

Sept. 15, 2020: Environmental Sustainability Committee (Leslie Seiger / Dean Leavitt)

Oct. 6, 2020: Second Reading: ESC Approvals

Oct. 20, 2020: BARC (L. Legaspi), Second Readings: Program Review and Facility/Safety Committee Proposals

Nov. 3, 2020: Honors (Rosiangela Escamilla, Ranmali Rodrigo), Tutoring (Mark Manasse)

Nov. 17, 2020: Professional Learning/Equity/HSI Presentation (L. Maxey, L. Lopez, J. Johnson, PIEC (B. Herrin)

Dec. 1, 2020: President's Cabinet Retreat - Mesa Pathways and Mesa 2030