

# SAN DIEGO MESA COLLEGE

## President's Cabinet

September 20, 2016 | 2:15 p.m. | MC 211A

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
<b>1) WELCOME / INTRODUCTIONS</b>	P. Luster		
<b>2) PRESIDENT'S REPORT:</b> President Pam Luster thanked all of those who organized and attended the 1 <sup>st</sup> Annual San Diego Gourmet Pizza fest held Saturday, September 17.	P. Luster		
<b>3) INSTITUTIONAL COMMITTEE REPORT*</b> a) PIE Committee:  1) Integrated Planning Calendar (Draft) : Madeleine Hinkes, Dean of Institutional Effectiveness, presented the draft on the Integrated Planning Calendar and asked for all to review and provide feedback. The PIE Committee will be working on this document which will be forwarded to a future President's Cabinet meeting.  2) Multi-Year Assessment and Evaluation Cycle: Dean Hinkes presented the "SD Mesa College Multi-Year Assessment and Evaluation Cycle" from 2010 – 2019. Madeleine is asking for review and feedback/comments for the activities listed in this document which will be brought forward to the October 4, 2016 President's Cabinet for final review and action.	M. Hinkes	Draft - Integrated Planning Calendar <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml">http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</a>  SD Mesa College Multi-Year Assessment and Evaluation Cycle <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml">http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</a>	
<b>4) STANDING ITEM</b> a) Accreditation Update ( <i>presented in Special Reports section below.</i> )  b) Academic Senate: AS President Rob Fremland, stated the first Senate meeting was held for this semester and they discussed ILOs, approved the Mesa College Mission Statement and the Substantive Change Report for Distance Education (DE).  c) Classified Senate: CS Vice President, Ginger Davis, reported they held their first meeting for Fall 2016 at which they reviewed and approved the proposed Mission Statement. Classified Senate also encouraged classified staff feedback on accreditation standards by sending an email with a prize award for two Pizza Fest tickets for the correct answer to an accreditation-related question.  d) Associated Student Governance: ASG Vice President, Johanna Eriksson, stated ASG is hosting a tailgate for the Homecoming game on October 15, 4-6 p.m. It will include carnival games, food, music, and free t-shirts for the first 100 students.	D. Brown  R. Fremland  T. Larson  Johanna Eriksson	Classified Senate Webpage: <a href="http://www.sdmesa.edu/about-mesa/governance/classified-senate/index.shtml">http://www.sdmesa.edu/about-mesa/governance/classified-senate/index.shtml</a>	

## 5) OPERATIONS

a) Technology Strategic Plan: 2<sup>nd</sup> Reading and Action: Vice President of Administrative Services, Rachele Agatha, stated that the Technology Strategic Plan was accepted by all of the governance groups.

Action Item: A motion to accept the Technology Strategic Plan and send to Pam Luster for consideration to approve was made by Rob Fremland; Second: Kim Perigo. After discussion, the motion was approved unanimously.

b) Enrollment Update: Vice President of Instruction, Tim McGrath, gave the following enrollment update which included a slide on the Fall 2015 vs. Fall 2016 Headcount Analysis:

1. SD Mesa College is offering 43 more sections this semester compared to Fall 2015. (46 more Census week classes, 90 less census day classes and 48 more Distant Education (DE) classes.)
2. SD Mesa College is up 78.9 FTES from last year. (Down 141.5 FTES in census classes but up 152 FTES in DE classes and 49.3 in Work Experience and Independent Study.)
3. Headcount is up 1,098 students from last year and enrollment is statistically at 5% from where we were last year.

22,294 = Fall 2015  
23,392 = Fall 2016

Note:

On-campus enrollment = Up 222 students  
17,956 = Fall 2015  
18,178 = Fall 2016

DE = Up 876 students (Highest single growth area in district at 20%)  
4,338 = Fall 2015  
5,214 = Fall 2016

4. Mesa Percent of DE vs. On Campus – Fall 2016 is 18% higher DE than Fall 2015.

R. Agatha

Technology Strategic Plan 2016-2019  
<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

T. McGrath

Fall 2015 vs. Fall 2016 Headcount Analysis  
<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

## 6) SPECIAL REPORTS (Review/Approval)

a) Mission Statement – Action: Madeleine Hinkes, Dean of Institutional Effectiveness, brought forward the Mission Statement for approval after it had been circulated and reviewed by governance groups. Ginger Davis, Vice President, Classified Senate, acknowledged they reviewed the document and approved it with the PIE Committee's proposed addition of the word "Equity."

M. Hinkes

Mission Statement  
<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

Action Item: A motion to accept the SD Mesa College Mission Statement and send to Pam Luster for consideration to approve was made by Tim McGrath; Second: Ashanti Hands. After discussion, the motion was approved unanimously. After final approval by Pam Luster, the San Diego Mesa College Mission Statement will be sent as an agenda item to the October 27, 2016 Board of Trustees meeting.

b) 2017 Institutional Self Evaluation Report (ISER) for Accreditation:

Review of Standard IIB: Library and Learning Support Services. Standard IIB co-writers Charlotta Robertson and Erika Higginbotham presented the document. It was noted that some acronyms needed to be changed and the number of eBooks notation consistent throughout the document. Standard IIB is available for review and feedback at the link provided by Trina Larson. The deadline for comments on this Standard is September 30, 2016.

E. Higginbotham  
C. Robertson

Standard IIB Accreditation Feedback:  
<http://www.sdmesa.edu/about-mesa/accreditation/feedback.shtml>

**7) ANNOUNCEMENTS / ROUNDTABLE:**

Manuel Velez encouraged all to attend the Exhibit in the Library located on the 3<sup>rd</sup> floor.

Saeid Eidgahy announced the Fall 2016 STEM Lecture Series this week in the MS building.

Andy MacNeill stated the SDSU CC Leaders Alumni Chapter will hold an ASG Presidents Recognition Event at Mesa College on October 3, 2016 in the Commons Building room 211.

Charlie Zappia shared that Mesa College is a co-sponsor for a symposium this Friday and Saturday with the U.S. Holocaust Museum (Wash. D.C.). The presentations will focus on borderlands, refugees, and displacement in a comparative context.

Vicki Miller stated that ASG department funding applications are due this Friday. Also, the deadlines are approaching for the All USA and Jack Kent Cooke Scholarships (mentor Pegah Motaleb is available to assist with the application process.)

Ashanti Hands shared that Homecoming Spirit Week is October 10-13 with the Homecoming game on Saturday, October 15. A pep rally is scheduled for Thursday, Oct. 13, 12:30 – 1:30 p.m., in the Mesa Commons Quad. An informational flyer will be sent for Spirit Week.

Ashanti Hands reminded everyone about the M2C3 workshop series: September 22, 2:30 – 3:45 p.m., Mesa Commons, is the workshop on “Micro-aggressions and the Influence on Student Success for Men of Color.”			
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**Fall 2016 Pcab Meeting Dates:** Sept. 6, Sept. 20, Oct. 4, Oct. 18, Nov. 1, Nov. 15, Dec. 6