

# SAN DIEGO MESA COLLEGE

## President's Cabinet

May 5, 2015 | 2:15 p.m. | A-104 Conference Room

<p>Welcome Announcements</p>	<p><b>President's Cabinet Attendees:</b> Rachelle Agatha, VPA Julie Barnes, VPSS Jennifer Cost, Chair of Chairs Angela Arreaga for Jesus Escudero IV, ASG President Rob Fremland, VP Academic Senate Ashanti Hands, SS Dean Terry Kohlenberg, President, AS Angela Liewen, President, Classified Senate Pam Luster, College President Andy MacNeill, Deans' Council Tim McGrath, VPI Mike Sanchez, Academic Affairs Representative</p>
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### PRESIDENT'S UPDATES

1) District Updates: President Pam Luster shared that the District has hired a Vice Chancellor of Instructional Services, Dr. Stephanie Bulger, and President of Continuing Education, Dr. Carlos O. Turner Cortez.

2) **Consent Agenda Approval:** (Sent via email on 5-4-15 for review):

Choir/World Music Concert, May 15, 2015, 5:30 – 9:30 p.m., LRC Lobby

Action Item: Motion to approve the major events by consent agenda: Motion: Terry Kohlenberg; Second: Angela Liewen. After discussion, the events were unanimously.

### COLLEGE-WIDE PLANNING

1) Multi-Year Planning Cycle Chart (Hinkes): Madeleine Hinkes, Acting Dean of Institutional Effectiveness, presented the "Multi-Year Assessment and Evaluation Cycle" document. She noted that facilities planning and Baccalaureate pilot activities were added to the cycle's activities.

2) Annual Integrated Planning Cycle Diagram (Hinkes): Madeleine presented that "Annual Integrated Planning Cycle" document. After discussion, both documents were submitted for approval by the President's Cabinet.

Action Item: Motion to approve the Multi-Year Assessment and Evaluation Cycle and the Annual Integrated Planning Cycle documents - Motion: Angela Liewen; Second: Jennifer Cost. The documents were approved unanimously.

3) Campus Employee Development Task Force Update (Lopez, MacNeill, Romero): Dean Andy MacNeill stated that a discussion at the LAFT meeting on staff development was held which included reviewing models from other colleges. The HSI grant has provided professional development funds which can be used for campus-wide employee development. Monica Romero and Leticia Lopez distributed a draft

proposal of the Campus Employment Development (CED) document which identified the following “strands” (training development areas): Technological Awareness, Culturally Responsive Teaching & Learning, Personal & Departmental Development, and Excellence in Teaching & Learning. This task force will place all of the strands on a master calendar. Monica stated that the goal is to have a campus “clearinghouse” in the fall with the first topics to be focused on listed in bold on the draft proposal.

4) Classified Hiring Priorities: 2015-16 Recommendations (Romero): Monica Romero distributed the Classified Hiring Priorities recommendations for 2015-16. This list has been reviewed by the PIE Committee and is now being submitted to President’s Cabinet.

Action Item: Motion to recommend approval for the 2015-16 Classified Hiring Priorities - Motion: Andy MacNiell; Second: Rob Fremland. The document was approved unanimously and will now be forwarded to President Luster for final approval.

### **INSTRUCTION | VPI, Tim McGrath**

1) Faculty Hiring Status (McGrath/Barnes): VPI Tim McGrath and VPSS Julie Barnes distributed the Administrator / Faculty Hiring status document for the spring semester. Tim stated that the search for the Director of College Technology Services position will be reopened.

### **STUDENT SERVICES | VPSS, Julie Barnes**

No Report

### **ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha**

No Report.

### **PARTICIPATORY GOVERNANCE REPORTS:**

#### **ACADEMIC SENATE | Terry Kohlenberg**

Terry expressed his thanks for the opportunity to serve as Classified Senate President – the next meeting, May 19, will be his final meeting in this position.

1. The Senate had a good discussion about helping our homeless students
2. Resolution 15.4.3 – District SDCCD Hiring Procedures (Role of the EEO) has been tabled until Will Surbrook can come to the senate and present/answer questions concerning the hiring process and the role of the EEO
3. Resolution 15.4.4 – Equal Treatment of Tenure-Track and Tenured Faculty passed
4. Curriculum Instructional Council (CIC) Action Item – Listing Student Learning Outcomes (SLOs) on Syllabi was not voted on as this is not a resolution. Rather a sense of the senate was taken and the majority of the senate approved the action item with the caveat that the faculty would be the ones to decide how to transfer the SLOs to the Course Report. The vast majority of the faculty wants the SLOs to be transferred to Curricunet automatically so that no addition work be given to the faculty
5. The new business item concerning the President’s Cabinet forming a new committee on Outcomes and Assessment was approved by a sense of the senate
6. The new business item concerning the Draft Board Policy 3050 – Student Success Support and Programs and Student Equity will come back for a second read at the first senate meeting of the fall semester. Several senators wanted more time to examine the document. It was suggested that someone might like to come to a senate meeting and speak about the Policy.

### **CLASSIFIED SENATE | Angela Liewen**

Angela Liewen reported that the incoming officers for Classified Senate are:

President: Trina Larson

Vice President: Lisa Naungayan

Secretary: Rocio Sandoval  
Treasurer: Neil Bhatia (elected last year)  
Member-at-Large: Alan Goodman  
Senators: Ginger Davis, Jeannette Leon, Angie Avila

All terms begin July 1, with the exception of the president, which will serve as president-elect until January 1, 2016.

Angela also shared that next week is Classified Appreciation Week. A flyer was distributed showing activities planned Monday – Wednesday, May 11-13, 2015.

### **ASSOCIATED STUDENTS GOVERNANCE | Jesus Escudero IV**

Angela Arreaga reported for Jesus Escudero:

- 1) ASG students have returned from participating in the General Assembly in Ontario.
- 2) May 6, 2015 ASG will hold a Budget Committee workshop.
- 3) Elections for new officers has begun.
- 4) Professor Appreciation event is this week.

### **FUTURE PRESIDENT'S CABINET TOPICS**

- 1) New Process for Major Events

### **CALENDAR**

President's Sweets for Classified, May 12, 2015  
Classified Awards, May 13, 2015, 11 a.m., H117-118  
Commencement, May 16, 2015, 4 p.m., USD's Jenny Craig Pavilion  
Classified Development Conference, May 27-28, 2015, Campus-wide locations  
BOT Campus Meeting at Mesa College: October 8, 2015  
Homecoming: October 24, 2015

### **ANNOUNCEMENTS**

The Book Store is hosting a Faculty Appreciation day on Thursday, May 7, 2015.

The Math/Science "Mesa College Research Conference" is Friday, May 8, 2015.

Tonight is the Starry Night program classroom presentation which includes telescope observations.

May 11, 2015 is Mesa Visions Reading event, LRC 435, 6 p.m.

The Student Art exhibit continues through next week; there are three music concerts in May and there is one more week of the art theatre production.

Physical Education pinning ceremony is this Friday.

Next Tuesday is Transfer Recognition Luncheon.

On Thursday, Student Services is honoring student leaders on campus.

### **ROUNDTABLE**

President Luster shared that she attended many recent events/meetings, including PTK, Muslim Student Association, Scholarship Awards, Faculty Recognition, Star Awards and the President's Cabinet retreat. This Friday is Golden Scissors which includes an auction.

As of today, 438 graduates have confirmed for Commencement. Degrees and Certificates awarded are up 30% this year.

*\*Names of non-voting Mesa College/District staff and Visitors to President's Cabinet (from attendance registration): Danene Brown, Dave Evans, Charlotta Robertson, Madeleine Hinkes, Carol Rohe, Lina Heil, Saeid Eidgahy, David Fierro, Paul Gomez, Joel Arias, Margie Fritch, Ashanti Hands, Monica Romero*