

SAN DIEGO MESA COLLEGE

President's Cabinet

May 19, 2015 | 2:15 p.m. | A-104 Conference Room

<p>Welcome Announcements</p>	<p>President's Cabinet Attendees: Julie Barnes, VPSS Jennifer Cost, Chair of Chairs Angela Arreaga for Jesus Escudero IV, ASG President Rob Fremland, VP Academic Senate Ashanti Hands, SS Dean Terry Kohlenberg, President, AS Angela Liewen, President, Classified Senate Pam Luster, College President Andy MacNeill, Deans' Council Tim McGrath, VPI Mike Sanchez, Academic Affairs Representative Excused Absences: Rachelle Agatha, VPA Susan Topham, SS Dean</p>
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PRESIDENT'S UPDATES

1) District Updates: No updates reported for this meeting. Pam Luster thanked all the faculty and staff that worked and attended the San Diego Mesa College Commencement ceremony last Saturday. 539 students participated. Pam also thanked Terry Kohlenberg, Jennifer Cost and Angela Liewen for their service in representing the Senates this year: this was the last meeting for Terry and Jennifer; Angela's term will end in December 2015.

2) **Consent Agenda Approval:** (Sent via email on 5-18-15 for review):

*Mesa College Classified Staff Development Conference Kickoff, May 26, 2015

*2015 Cash in Community College, May 30, 2015

Action Item: Motion to approve the major events by consent agenda: Motion: Angela Liewen; Second: Jennifer Cost. After discussion, the events were unanimously.

3) Faculty Hiring Priorities List: Pam Luster presented the final list for the Faculty Hiring Priorities. The list has eight instructional positions available, one library position and two counseling general fund positions available. This form can be found on the President's webpage located at: <http://www.sdmesa.edu/about-mesa/presidents-page/documents/>

4) Joel Arias, campus web designer and Lina Heil, PIO, presented a "sneak peek" of the new San Diego Mesa College website that will be launched. A new feature is a link to Flickr photos that have stock Mesa College photos that can be used for the website and Mesa publications/flyers, etc. A reminder to webpage administrators that their page's content will need to be updated if there have been changes since February 2015.

COLLEGE-WIDE PLANNING

1) KPI Goals (Bri Hays): Bri Hays, Campus-based researcher, presented the Key Performance Indicator Goals 2015. Bri noted that, following the President's Cabinet Retreat held on May 1, 2015, KPI goals 1-5 were refined by the PIE Committee (the first five goals are based on the same cohort.) When finalized, the

document will be posted on the Institutional Effectiveness webpage. The presentation form can be found on the President's webpage located at <http://www.sdmesa.edu/about-mesa/presidents-page/documents/>

Action Item: a motion was made to accept the PKI Goals for 2015. Motion: Andy MacNeill; Second: Ashanti Hands. The document was accepted unanimously.

2) Program Review / Integrated Planning Recommendations for 2015-2016 (Bri Hays): Bri presented the Integrated Planning Survey Report for 2014-15. She reviewed the six recommendations for improving the Program Review and Integrated planning processes: 1) Expand training for liaisons, 2) Streamline the information required in the program review module, 3) Bring training to lead writers via expanded outreach efforts, 4) Revise BARC request form to improve usability and accessibility of information, 5) pilot standard data sets for student services areas, 6) Institute a soft deadline for lead writers to submit their program reviews to their deans/managers for review and feedback. The presentation form can be found on the President's webpage located at <http://www.sdmesa.edu/about-mesa/presidents-page/documents/>

Action Item: a motion was made to accept the Institutional Planning Survey Report. Motion: Andy MacNeill; Second: Angela Liewen. The document was accepted unanimously.

3) Committee on Assessment (COA) – Madeleine Hinkes. Acting Dean of Institutional Effectiveness, brought the final proposal to President's Cabinet for the Committee on Assessment, formerly Learning Assessment Task Force, to be accepted as full committee at San Diego Mesa College.

Action Item: a motion was made to approve the Committee on Acceptance. Motion: Jennifer Cost; Second: Rob Fremland. The committee was approved unanimously.

INSTRUCTION | VPI, Tim McGrath

No report.

STUDENT SERVICES | VPSS, Julie Barnes

1) Accreditation Update: VP Julie Barnes gave an update on accreditation, stating that the rough draft for this year has been completed and now being reviewed by the tri-chairs. At the end of next year, Mesa will have a very solid draft which is due to be presented to the Board of Trustees in Fall of 2016.

ADMINISTRATIVE SERVICES |

Pam Luster shared, on behalf of VP Rachelle Agatha, to be sure to read the summer traffic and construction update email Rachelle sent on May 19, 2015, which includes information on road closures this summer.

PARTICIPATORY GOVERNANCE REPORTS:

ACADEMIC SENATE | Terry Kohlenberg

- 1) AS reviewing improvements for hiring policy and are meeting with Will Surbrook this summer.
- 2) A leadership meeting with Bonnie Dowd to discuss technological needs will be held.
- 3) Rob Fremland will attend a leadership institute in June.

CLASSIFIED SENATE | Angela Liewen

- 1) Classified Senate President Angela Liewen stated that the Classified Awards program was held last week and was very successful.
- 2) Angela thanked Kathy Fennessey for serving as President's Cabinet representative.

ASSOCIATED STUDENTS GOVERNANCE | Jesus Escudero IV

Angela Arreaga reported for Jesus Escudero and shared that the ASG elections will be finished next week and that Dean Hands will email the results.

FUTURE PRESIDENT'S CABINET TOPICS

1) New Process for Major Events (tabled until new Mesa College website is launched.)

CALENDAR

Classified Development Conference, May 27-28, 2015, Campus-wide locations

BOT Campus Meeting at Mesa College: October 8, 2015

Homecoming: October 24, 2015

ANNOUNCEMENTS

ROUNDTABLE

Andy MacNeill – Classicon is next week and the conference includes classes for skills and some fun activities. There will be four teams led by President Luster, and VPs McGrath, Barnes and Agatha. Faculty are invited to attend classes and activities. There will be a trophy for the team with the most points. During the Wednesday lunch of the Classicon conference – President Luster will award the UnSung Hero award.

**Names of non-voting Mesa College/District staff and Visitors to President's Cabinet (from attendance registration): Danene Brown, Dave Evans, Charlotta Robertson, Madeleine Hinkes, Carol Rohe, Nancy Wichmann, Lina Heil, Saeid Eidgahy, David Fierro, Joel Arias, Margie Fritch, Ashanti Hands, Monica Romero*