

# SAN DIEGO MESA COLLEGE

## President's Cabinet

April 21, 2015 | 2:15 p.m. | A-104 Conference Room

<p>Welcome Sara Leonard, Principal of MET High School attending with guest, Justin Phillips</p>	<p><b>President's Cabinet Attendees:</b> Rachelle Agatha, VPA Julie Barnes, VPSS Jennifer Cost, Chair of Chairs Angela Arreaga for Jesus Escudero IV, ASG President Rob Fremland, VP Academic Senate Terry Kohlenberg, President, AS Angela Liewen, President, Classified Senate Pam Luster, College President Andy MacNeill, Deans' Council Tim McGrath, VPI Susan Topham, SS Dean Absent: Mike Sanchez, Academic Affairs Rep.</p>
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### PRESIDENT'S UPDATES

1) District Updates: President Pam Luster shared that on Monday, April 20 she was at the Phi Theta Kappa Honor Society Annual Presidents Breakfast in San Antonio where San Diego Mesa College student Sarah Taha was named one of two top community college students in the United States. She was selected to the 2015 All-USA Community College Academic Team and Coca-Cola New Century Scholars and has received substantial scholarship funds. San Diego Mesa College student Judith Jaime, along with Sarah, were both selected for the All California Team earlier this month. Pam was in San Antonio for the AACC Annual Convention at which she presented as well as Chancellor Carroll and Anthony Beebe.

2) **Consent Agenda Approval:** (Sent via email on 4-16-15 for review):

APTA Credentialed Clinical Instructor Program, Nov. 7-8, 2015, 8a-5p, Allied Health Bldg.  
Speech and Debate Team Showcase, May 6, 2015, 6:30 – 8:30 p.m., G-101

Action Item: Motion to approve the major events by consent agenda: Motion: Terry Kohlenberg;  
Second: Rob Fremland. After discussion, the events were unanimously.

3) President's Cabinet Retreat Preview: President Pam Luster reminded everyone that the President's Cabinet retreat will be held Friday, May 1, 2015 at USD. Bri Hays is preparing some documents for all attendees to review before attending the retreat.

4) Draft Policy and Procedure: BP 3050: President Pam Luster distributed the document, "Draft Policy and Procedure – Chancellor's Cabinet, April 14, 2015." This document has been discussed at DGC and now going out to all the SDCCD colleges to be reviewed. Pam asked for all to review and for both Academic and Classified Senate representatives to share at their next meetings.

## **COLLEGE-WIDE PLANNING**

1) Committee on Outcomes and Assessment (COA) Second Reading (Madeleine Hinkes): Acting Dean of Institutional Effectiveness, Madeleine Hinkes, presented the COA proposal for the second reading. This is a committee that is being formed from the Learning Assessment Task Force. The request to have three classified members from each division is now represented on this document – no other feedback was given. Madeleine asked the members of President’s Cabinet for acceptance to send this proposal with the amendment to form the Committee on Outcomes and Assessment to President Luster for approval.

Action Item: Motion to approve the Committee on Outcomes and Assessment: Motion: Susan Topham; Second: Andy MacNeill. After discussion it was determined to delay the final recommendation vote to the next meeting of President’s Cabinet on May 5, 2015 to allow Academic Senate time to review.

2) Faculty Hiring Priority List (FHP Committee Chairs): Academic Senate President Terry Kohlenberg distributed the “Faculty Hiring Priorities Committee” document. This committee is composed of ten – five Deans and five faculty and Terry stated there was a representative from each school.

Action Item: Motion to accept the Faculty Hiring Priorities Committee list: Motion: Rob Fremland; Second: Jennifer Cost. After discussion, the motion was passed to send the FHP list to Pam Luster for approval.

## **INSTRUCTION | VPI, Tim McGrath**

1) Perkins Budget Allocation (Fritch): The memorandum for the 2015-16 Perkins Budget Allocation document was distributed. This form was revised from the \$496,926.00 after the amount was increased last Friday to \$506,369.00. Dean Fritch stated the allocations are listed in alphabetical order and that all “priority 1’s” were funded with the exception of Animal Health.

2) Substantive Change Report (HIM Accreditation): VPI Tim McGrath stated that the report has been submitted by SD Mesa College. This Thursday, there is a meeting with representatives from all 15 Baccalaureate community colleges attending. The discussion will be on the accreditation substantive change report and Susan Clifford from ACCJC will be one the presenters. Another ACCJC event is this Thursday for ALOs and CEOs at which Julie Barnes and Pam Luster will attend.

## **STUDENT SERVICES | VPSS, Julie Barnes**

1) Center for Urban Education (CUE) Update: VPSS Julie Barnes presented a PowerPoint on the Center for Urban Education – the partnership with CUE is helping to strengthen our expertise on student success and equity. Three “change agent” groups were formed to help the staff gain a perspective from the student’s experience. Lead agents are Chris Sullivan, Jennifer Cost and Wendy Smith. This presentation, “Becoming the Leading College of Equity and Excellence,” can be found on the San Diego Mesa College website at this location: <http://www.sdmesa.edu/about-mesa/presidents-page/documents/>

2) Accreditation Update: VPSS Julie Barnes shared the timeline PowerPoint on the San Diego Mesa College Accreditation for 2017. The next rough draft is due May 11; next year we will vet the draft document in early fall 2016. This presentation, “Accreditation 2017,” can be found on the San Diego Mesa College website at this location: <http://www.sdmesa.edu/about-mesa/presidents->

## **ADMINISTRATIVE SERVICES | VPA, Rachelle Agatha**

1) BARC Allocation Request List: VPA Rachelle Agatha distributed the document “Budget Allocation and Resource Committee: 14-15 – Summary and Recommendations.” Rachelle noted that the numbers are estimates and then finalized and posted at year end. Appreciation was expressed to the Institutional Effectiveness department for the Program Reviews and allocation requests.

Action Item: Motion to accept the BARC Summary and Recommendations for 2014-15. Motion: Tim McGrath; Second: Jennifer Cost. After discussion, the BARC Summary and Recommendations document was accepted unanimously.

## **PARTICIPATORY GOVERNANCE REPORTS:**

### **ACADEMIC SENATE | Terry Kohlenberg**

1) Learning Outcomes Paper – Academic Affairs Committee (Handout) Terry Kohlenberg distributed this paper and stated that it adds to the conversation and is more of a representative view by Academic Senate of the using best practices of creating cohort models. He requested that this document be accepted as the work of the Academic Senate.

Action Item: Motion to accept the Learning Outcomes Paper as work of the San Diego Mesa College Academic Senate: Motion: Rob Fremland, Second: Jennifer Cost. Paper was accepted with one vote of abstention (Angela Liewen)

- 2) The Senate passed a resolution against the proactive awarding of associate degrees
- 3) The Senate passed a resolution to give the senate exec. committee the ability to approve appropriate senate issues for the senate as a whole after our last senate meeting on May 4<sup>th</sup> and through the summer
- 4) The Senate passed a resolution to reinstate the Distance Education Committee
- 5) The Senate had our first read for a resolution titled “SDCCD Hiring Procedures (Role of Equal Employment Opportunity (EEO) Representatives on Screening/Hiring Committees”
- 6) The Senate had our first read for a resolution titled “Equal Administrative Treatment of Tenure – Track and Tenured faculty”

### **CLASSIFIED SENATE | Angela Liewen**

Classified Senate President Angela Liewen stated that elections are being held and she will share the new names of officers at the next President’s Cabinet meeting.

### **ASSOCIATED STUDENTS GOVERNANCE | Jesus Escudero IV**

Angela Arreaga reported for Jesus Escudero – Last week the Service Committee held a food drive for students. ASG will participate in Earth festivities this week and are prepping for the General Assembly to be held in Ontario on May 1-3, 2015. They are also hosting a Professor Appreciation Luncheon on May 1.

### **FUTURE PRESIDENT’S CABINET TOPICS**

- 1) New Process for Major Events

### **CALENDAR**

22<sup>nd</sup> Annual Scholarship Awards Dessert Ceremony, April 24, 2015, 6 p.m., SD Marriott  
Pcab Retreat: May 1, 2015, 9a – 4p, USD Forum B

Faculty Recognition, May 1, 2015, 5-8 p.m., H 117-118  
BOT Campus Meeting at Mesa College: October 8, 2015  
Homecoming: October 24, 2015

## **ANNOUNCEMENTS**

Anne Zacovic shared money is being raised for former foster youth from the basket opportunity drawing at the Scholarship Awards.

Earth Day events will be held tomorrow.

## **ROUNDTABLE**

*\*Names of non-voting Mesa College/District staff and Visitors to President's Cabinet (from attendance registration): Dave Evans, Charlotta Robertson, Madeleine Hinkes, Carol Rohe, Nancy Wichmann, Lina Heil, Saeid Eidgahy, David Fierro, Paul Gomez, Susanne Khambata, Margie Fritch, Ashanti Hands, Sara Leonard, Justin Phillips, Monica Romero*