

# SAN DIEGO MESA COLLEGE

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## President's Cabinet

April 19, 2016 | 2:00 p.m. | A-104 Conference Room

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
<b>1) WELCOME / INTRODUCTIONS</b> Guest Presenters: Frank Harris, Luke Wood Minority Male Community College Collaborative (M2C3) San Diego State University	P. Luster		
<b>2) PRESIDENT'S REPORT</b> No report.			
<b>3) INSTITUTIONAL COMMITTEE REPORT*</b> a) PIEC – report was tabled due to time constraints. b) Safety Committee – report was tabled due to time constraints.  c) Facilities Committee Report – A report was given from the transportation workgroup and cleaning/communication workgroup of the Facilities Committee. The transportation plan will be presented to a future President's Cabinet meeting. The cleaning workgroup discussed the issues of the ratio of facility personnel to Mesa staff. Dave Warczakowski, Facility Supervisor, stated although four new custodians are being hired, it is still a challenge to serve the college. To assist, the workgroup made the recommendation for Mesa staff to set their trash cans outside of their office doors or cubicles into the hallway to make the process of collecting the trash easier. The workgroup also suggested re-establishing the 3 <sup>rd</sup> shift for facilities, hiring more supervisors, and for Mesa staff to re-evaluate when planning events to relieve some of the pressure, especially during weeks with multiple events. Next steps include a Campus Pride campaign and a proposal for a small group communication class project. It was also shared that a Facilities Operational Plan will be developed for 2016-17 to include equipment maintenance. After the presentation, the members of President's Cabinet agreed with the recommendation from the Facilities Committee and will forward that recommendation for President Luster to consider, effective immediately, that Mesa staff be asked to place their trash and recycle cans outside their work areas into the hallway to assist the facility staff.	M. Hinkes R. Agatha  R. Agatha	Facilities Committee Report <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml">http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</a>	
<b>4) STANDING ITEM</b> a) Accreditation Update – report was tabled due to time constraints.  b) Academic Senate: Rob Fremland, Academic Senate President, discussed the FACT group who would like to	D. Brown  R. Fremland		

collect information via a survey to faculty, staff and administrators on employee experiences related to safety on campus. After discussion, the next step was determined that this issue be discussed at a meeting to include Pam Luster, Ashanti Hands, Becca Arnold and Rob Fremland

c) Classified Senate: Johanna Aleman reported for Trina Larson the following:

1. Classified Senate is preparing for staff appreciation week.
2. They will be providing flowers to be given to graduates at Commencement.
3. They are currently accepting nominations for the Classified Senate.

d) Associated Student Governance: Igor Burgos Maron, President, ASG, reported the following:

1. Suggestion Board: Throughout the week some of the ASG senators are setting up a white board in front of the cafeteria asking for students' feedback and suggestion to things they think should be implemented/fixed on our campus.
2. Elections: The application period is over and below is the amount of applicants for each position:  
President: 1, Vice President: 3, Treasurer: 1, Senator: 8 (out of 15 max)
3. Mesa Olympics: ASG is currently planning the Mesa Olympics that will happen May 5th from 2pm to 4pm in the MS Circle. The event is for clubs and students to connect and have fun throughout the day. There are going to be a lot of fun games, a catering, and we are organizing a bubble soccer game on one of the fields. I've attached the flyer for the event.
4. Student Representation Fee: ASG has submitted the ballot item to the district with the \$1 increase of the Student Representation Fee. They are going to host a forum during elections the first week of May to give students, faculty, and staff an opportunity to ask questions about the fee increase.

J. Aleman

Classified Senate Webpage:

<http://www.sdmesa.edu/about-mesa/governance/classified-senate/index.shtml>

I.B. Maron

**5) OPERATIONS**

a) BARC Overview 2015-16: Rachelle Agatha, Vice President of Administrative Services, presented the Budget Allocation and Resource Committee (BARC) 2015-16 Summary and Recommendations report. The supplies and equipment list was shown where all of the requests above the red line are recommended for funding.

Action Item: A motion was made to accept the BARC recommendation for funding by Tim McGrath, Second: Kim Perigo. After discussion, the motion was approved unanimously to forward the BARC recommendation to Pam Luster.

R. Agatha

15-16 Summary and Recommendations

<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

<p><b>6) SPECIAL REPORTS</b> <i>(Review/Approval)</i></p> <p>a) Campus Research Update – report was tabled due to time constraints.</p> <p>b) M2C3: Co-Directors Frank Harris and Luke Wood gave a presentation on findings from a focus group survey. The results included a “triage chart” which was stated as predictors of success. The presentation ended with next steps such as addressing racial prejudice and building relationships with students. The Student Success and Equity Committee will advise on Mesa College’s response to these findings and the information from our partnership with CUE (Center for Urban Education).</p>	<p>B. Hays</p> <p>A. Hands</p>	<p>PPT: Minority Male Community College Collaborative (M2C3)</p> <p><a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml">http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</a></p>	
<p><b>7) EVENTS</b></p> <p>a) Event Website</p>	<p>R. Agatha</p>	<p>Event Website:</p> <p><a href="http://www.sdmesa.edu/college-services/administrative-services/event-planning/">http://www.sdmesa.edu/college-services/administrative-services/event-planning/</a></p>	
<p><b>8) ANNOUNCEMENTS:</b></p> <p>President’s Cabinet Retreat: Friday, April 29, 9a – 3:30 p.m. Location: <u>Marina Village Conference Center</u> (Marine Room) 1936 Quivira Way, San Diego, CA 92109</p>			

**\*INSTITUTIONAL COMMITTEE REPORTS Spring 2016:**

- PIEC: Feb 16, Mar 15, Apr 19, May 17
- BARC: April 5
- Facilities/Safety: April 19
- Technology: May 3
- Student Success and Equity: April 5
- CED: May 3
- Program Review: May 17
- Bri Hays (Campus-based Researcher): Feb 16, Mar 15, Apr 19, May 17