

SAN DIEGO MESA COLLEGE

President's Cabinet

February 2, 2016 | 2:15 p.m. | A-104 Conference Room

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
<p>1) WELCOME / INTRODUCTIONS</p> <p>President Pam Luster greeted all the cabinet members and other attendees to the first Spring 2016 meeting of the President's Cabinet.</p>	P. Luster		
<p>2) PRESIDENT'S REPORT</p> <p>Review of new President's Cabinet Agenda: Pam Luster discussed the new format of the President's Cabinet agenda which now focuses on the work and how we do the work instead of standing reports by administrators and committees.</p>	P. Luster		
<p>3) INSTITUTIONAL COMMITTEE REPORTS</p> <p>Review of new process for Committee Reports: Pam Luster shared that institutional committees will now be scheduled to report to President's Cabinet. The following dates have been confirmed: PIEC: Feb 16, Mar 15, Apr 19, May 17 BARC: April 5 Facilities/Safety: April 19 Technology: May 3 Student Success and Equity: April 5 CED: May 3 Program Review: May 17 Bri Hays (Campus Researcher): Feb 16, Mar 15, Apr 19, May 17</p>	P. Luster		
<p>4) STANDING ITEMS</p> <p>a) Accreditation: Danene Brown, Dean of Business and Technology, stated that the accreditation Tri-Chairs met with the Chancellor. Danene also shared that she attended accreditation team training last week with President Luster in preparation for the East LA College accreditation. She noted that the accreditation model for East LA should be the same model used for the SD Mesa College accreditation visit.</p>	D. Brown		
<p>b) Academic Senate: Academic Senate President, Rob Fremland, reported that the first meeting will be held next Monday. Rob also shared that Toni Parsons and Margie Fritch attended the Baccalaureate degree meeting in</p>	R. Fremland		

<p>Sacramento where curriculum and GE requirement courses were discussed.</p>			
<p>c) Classified Senate: Classified Senate President, Trina Larson stated that an informational meeting was held today and regular meetings will be held the 4th week of each month. CUE (Center for Urban Education) will attend their meeting.</p>	<p>T. Larson</p>		
<p>d) ASG: Bill Newell, Vice-President of ASG, reported for Igor Burgos Maron and shared the following: 1) the general meeting will be held this Wednesday where they will discuss raising the parking fee, 2) ASG District retreat has been scheduled for Feb. 26 at USD, 3) 10 students will be attending ASACC (American Student Association of Community Colleges) in Washington D.C. where they will meet with lawmakers to advocate for community college students, 4) four senators resigned, but, 11 applications have been received for in-house elections to be held on Feb. 10., 5) the ASG department funding requests are due Feb. 26.</p>	<p>W. Newell</p>		
<p>5) OPERATIONS</p> <p>a) Enrollment Report: Vice President of Instruction, Tim McGrath, shared the following enrollment data: Mesa is offering 145 more sections this year compared to Fall 2015. (63 more Census week classes and 42 more census day classes). As a district we are offering 320 more sections this year compared to last spring.</p> <p>*Mesa is down 178 FTES from last year. This total includes down 182 FTES in Census week, down 65 FTES in Census day but up 12 in all DE classes)</p> <p style="padding-left: 40px;">Spring 2015 total = 6,941 2nd week Spring 2015 = 6,836 2nd week Spring 2016 = 6,658</p> <p style="padding-left: 40px;">Projected Total 15,766 Projected Target – 16,052 Difference – 286</p> <p>Headcount is down 834 students from last year which is a 4% decrease.</p> <p style="padding-left: 40px;">23,823 = Spring 2015 22,989 = Spring 2016</p> <p>On-Campus (Decrease 1,125 students which is a decrease of 6%)</p> <p style="padding-left: 40px;">20,369 = Spring 2015 19,244 = Spring 2016</p> <p>DE Enrollment (Increase 532 students which is an increase</p>	<p>T. McGrath</p>		

<p>of 8%)</p> <p>6,786 = Spring 2015 7,318 = Spring 2016</p> <p>b) Events: Vice President of Administrative Services, Rachele Agatha, shared the Mesa Events – Spring 2016 document. All events are now reserved through her office with Taj Krumholz who maintains the events list. These reservations include events held in classrooms and parking. In addition, a list of events can also be found on the SD Mesa College web calendar.</p> <p>c) Program Review: Dean of Institutional Effectiveness, Madeleine Hinkes, stated that Friday was the submission due date and that TaskStream is now locked down. This Friday the Program Review Steering Committee meeting will be held. The next steps are pulling resource allocations from each PR and provide a survey for feedback on the PR process.</p> <p>d) Student Services: “Jumpstart”: Vice President of Student Services, Ashanti Hands, stated that the Student Services “Jumpstart” program will be held on Saturday, Feb. 27, 9 a.m. – 2 p.m. The event is not just for high school students, but all prospective students and will include representatives from UCSD, USD and SDSU, department presentations, and a site-information fair</p>	<p>R. Agatha</p> <p>M. Hinkes</p> <p>A. Hands</p>	<p>Event Website: http://www.sdmesa.edu/college-services/administrative-services/event-planning/</p>	
<p>6) SPECIAL REPORTS (Review/Approval)</p> <p>Veronica Gerace/Comm. Studies Student Project. Veronica Gerace, Communication Studies, introduced the presentation by the Comm Studies’ 170 class. The video was for their Dec. 2015 class project, “Why San Diego Mesa College?” Students Richard Huerta and Ezekiel Chapman were present and spoke before the video which also featured Greg Houghtby, Jessica Bermea, and Sabrina Moreno.</p>	<p>V. Gerace</p>	<p>https://www.youtube.com/watch?v=IcVHRSIUyXc</p>	
<p>7) EVENTS</p>		<p>Mesa Events – Spring 2016 http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</p>	
<p>8) ANNOUNCEMENTS</p> <p>a) President’s Cabinet Retreat: Friday, April 29, 9a – 3:30p, Location: Proposed for USD.</p>			
<p>9) ROUNDTABLE</p> <p>Ashanti Hands distributed posters from the District Office on Title IX for departments to post in their areas.</p> <p>Larry Maxey shared about the direct-support program which supplies resources for needy students such as food cards / copy cards, etc. 60+ students were assisted.</p>			

Kim Perigo expressed thanks for a scholarship that has been started in memory of her father focused on sustainability/environment.			
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