

# SAN DIEGO MESA COLLEGE

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## President's Cabinet

February 16, 2016 | 2:15 p.m. | A-104 Conference Room

	PRESENTER	PRESENTATION / HANDOUT	STRATEGIC DIRECTION(S)
<b>1) WELCOME / INTRODUCTIONS</b>	P. Luster		
<b>2) PRESIDENT'S REPORT</b>  Pam Luster, President, SD Mesa College, shared that on the February 18, 2016 Board of Trustees agenda will be a report on the national survey to students on mental health and food sustainability. Pam will bring the survey results to a future President's Cabinet meeting.	P. Luster		
<b>3) INSTITUTIONAL COMMITTEE REPORT*</b>  <b>PIEC (Planning and Institutional Effectiveness Committee)</b> Dean of Institutional Effectiveness, Madeleine Hinkes, reported for the PIE Committee as part of their monthly update for the President's Cabinet. She stated that PIEC serves as the over-arching framework planning for the campus and several campus groups/committees work with PIEC. PIEC is currently reviewing minutes from the December Pcab retreat focusing on the gaps in accreditation exercise to help document how well we are doing in meeting the strategic directions and goals we set for ourselves. PIEC also has a role in accreditation and is reviewing our draft report for consistency in how we describe our planning and goals. PIEC is also reviewing the Mission, Vision, Values to evaluate if this statement needs to be updated as well as looking at the equity efforts on campus and how they support Mesa College's goal to be a leading college in equity and excellence.	M. Hinkes		
<b>4) STANDING ITEMS</b>  <b>a) Accreditation:</b> Dean of Business and Technology, Danene Brown, who also serves as the Accreditation Liaison Officer, stated than the first writing session will be held on Thursday, 2-3:30 p.m., and Friday, 1-2:30 p.m. in I4-402. This will focus on Standard I – please email Danene if you are attending so that you can be sent the guiding questions and draft of Standard I.	D. Brown		
<b>b) Academic Senate:</b> Rob Fremland, President of Academic Senate, shared the following report:  1) The Senate passed Resolution 15.11.1 requesting Restroom Access for the English Village Classrooms. 2) Professors Leticia Lopez and Wendy Smith introduced the Course Redesign Institute (CRI) that is part of the Projecto Exitto Project (Hispanic Serving Institution Grant).	R. Fremland		

<p>3) Articulation Officer Juliette Parker shared the proposed National University MOU that was negotiated at the district level and provided the Mesa College MOU Committee's analysis of the proposal for the Senate's review and feedback.</p> <p>4) Professor Momilani Ramstrum introduced Resolution 16.2.1 regarding the Music Department's proposed Associate Degree for Transfer (ADT), which asks that Mesa College students are permitted to take additional general education courses at four-year institutions in order to take additional music courses at Mesa College.</p> <p>5) Senator Lou Ann Gibson introduced Resolution 16.2.2 requesting that Faculty have the option of selecting a laptop computer when it is time for their computer to be replaced to use during their classes, conferences, meetings and other work related activities.</p>			
<p><b>c) Classified Senate:</b> Ginger Davis, Vice-President of Classified Senate, shared the spring schedule for meetings which will be posted on the Classified Senate webpage. The February 2016 meeting will be on Feb. 24, 10-11 a.m., in H117-118.</p>	G. Davis	Classified Senate Webpage: <a href="http://www.sdmesa.edu/about-mesa/governance/classified-senate/index.shtml">http://www.sdmesa.edu/about-mesa/governance/classified-senate/index.shtml</a>	
<p><b>d) Associated Student Governance:</b> ASG President, Igor Burgos Maron, shared the following:</p> <p>1) in-house elections were held to fill senator spots as well as attendees for the ASASC trip to Washington D.C.</p> <p>2) The ASG retreat with City College ASG is Feb. 26, 2016.</p> <p>3) The next regular meeting will be held at Southwestern College next Friday.</p>	I.B. Maron		
<p><b>5) OPERATIONS</b></p> <p><b>Enrollment Report</b></p> <p>1. Mesa is offering 34 more sections this year compared to spring 2015. (44 more Census week classes and 12 more DE classes). As a district we are offering 252 more sections this year compared to last spring and Miramar is offering 159 of those additional sections.</p> <p>2. Mesa is down 181.2 FTES compared to spring 2015. (-2.7%) (Down 173 FTES in Census week and up 13 FTES in DE classes).</p> <p>Spring 2015 total = 6,940.5  4th Week Spring 2015 = 6,726.8  4th week Spring 2016 = 6,545.6</p> <p>Projected Total 15,708  Projected Target – 16,052  Difference – 344</p> <p>3. Headcount is down 931 students from last year which is a 4% decrease.</p> <p>23,752 = Spring 2015  22,821 = Spring 2016</p>	T. McGrath		

<p>4. District FTES Perspective:  City - FTES  Total 10,624 – Target 10,548  Difference: -364 (-3.2%)  Miramar – FTES  Total 8,627 – Target 8,327  Difference: 302 (3.6%)  Mesa – FTES  Total 15,708 – Target 16,052  Difference: -344 (-2.1%)</p> <p>District Funded Cap: 43,669 Down 429  Difference: (-1.0%)  District Funded Base: 42,225 Up 1,015  Difference: 2.4%</p>			
<p><b>6) SPECIAL REPORTS (Review/Approval)</b></p> <p><b>Campus Research Update:</b> Bri Hays, campus-based researcher, gave a presentation which included updates on recently completed and ongoing research office projects as well as statewide and national research updates. An Assessment 101 Workshop will be led by Kris Clark and Bri on Feb. 19, 11 a.m., SB 107 (flex available.) Also, two dates have been set for “Setting Your Program’s Standards for Success and Employment (CTE Programs) for March 1 at 5 p.m. and March 4 at 12 p.m. – workshops will be held in S-305 and flex is available.</p>	<p>B. Hays</p>	<p>Campus Research Update Presentation:  <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml">http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</a></p>	
<p><b>7) EVENTS*</b>  <i>No new events were presented.</i></p>		<p>Event Website:  <a href="http://www.sdmesa.edu/college-services/administrative-services/event-planning/">http://www.sdmesa.edu/college-services/administrative-services/event-planning/</a></p>	
<p><b>8) ANNOUNCEMENTS</b></p> <p>a) Ashanti Hands shared information on “Jumpstart”, an event for prospective students to be held on Saturday, Feb. 27, 2016, 9a – 2p. Check-In and welcome will be held in the Mesa Gym followed by department workshops from 10a – 12:15p. The event concludes with a Resource Information Fair from 1-2p.</p> <p>b) Andy MacNeill shared that the SD Mesa College Speech and Debate team returned from Cerritos College with awards. Kim Perigo shared that she will send an email with the award information, and also noted that they are preparing the next week for the International (Vienna) and National tournaments.</p> <p>c) Genevieve Esguerra shared that Feb. 29 is the deadline to apply for scholarships.</p>		<p>Jumpstart Flyer  <a href="http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml">http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml</a></p>	

<b>9) ROUNDTABLE</b>			
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\*Calendar: President's Cabinet Retreat: Friday, April 29, 9a – 3:30 p.m. Location: Proposed for USD

**\*INSTITUTIONAL COMMITTEE REPORTS Spring 2016:**

PIEC: Feb 16, Mar 15, Apr 19, May 17

BARC: April 5

Facilities/Safety: April 19

Technology: May 3

Student Success and Equity: April 5

CED: May 3

Program Review: May 17

Bri Hays (Campus-based Researcher): Feb 16, Mar 15, Apr 19, May 17