

SAN DIEGO MESA COLLEGE

President's Cabinet

September 6, 2022 | 2:15 – 3:45 p.m. | MC 211 A

1) CALL TO ORDER: Ashanti Hands, President

2) PRESIDENT'S REPORT

a) District and Campus Updates: President Ashanti Hands called the meeting to order and introductions were held for those attending and representing various groups on campus. President Hands thanked everyone for attending Convocation where it was identified that our theme for the year is "Shining Light on Equity and Excellence". On the President's Cabinet meeting agenda is a new standing item under special reports called *Spotlight on Equity and Excellence*. President Hands and the Vice Presidents are inviting individuals throughout the community to share some of the amazing things that are occurring on campus. If you have a story that you think should be told, reach out to your Vice President. The format for this spotlight is the presenter(s) will very briefly share what they have been working on and then they will provide a video and/or PowerPoint presentation that can be shared online. A special section has been created on the Mesa College YouTube Channel that will host these videos. Please view these videos, share the information which tell the story about what is occurring at Mesa College.

Mesa College's next big event will be the **Campus Presentation to the Board** at the Thursday, November 10, 2022 Board of Trustees meeting held on campus from 4:00 – 5:00 p.m. Also scheduled is the **Chancellor's Forum** on Wednesday, November 16, 2022, 2:30 – 4:00 p.m. The format has been changed where we will now hear from a variety of colleagues from the District Office. The adoption of our budget will occur this month and there will be opportunities at the Chancellors Forum to ask questions.

President Hands shared that she is sending a weekly update which is a collection of news and events to tell the story of the incredible things that are taking place at Mesa College. Please read these weekly emails which will cover all of the areas of the college and communicate with the president's office to share your news/events. This information is also shared with Board of Trustees and the members of Chancellor's Cabinet.

President Hand is holding a Listening and Learning Tour where she has sent an invitation to the Deans, Senate Presidents, and areas that report directly to the president to schedule a visit to their areas. This is an opportunity for the president to see the campus with a new lens by engaging, listening, and learning. Dean Bridget Herrin will assist by assigning someone from her area to also attend and take notes during the sessions so that we can theme some of the things that are heard

Ashanti Hands, President

from different areas. These themes will allow us to collectively make sure that we are creating conditions that matter for each area to make students succeed as well as faculty and staff to be successful and support one another.

President Hands encouraged all to read the Chancellor's message to the campuses sent last week on 9-1-22.

3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Husnia Ahmadi, Vice President of Associated Students, gave the following updates:
 1) AS held their first meeting on August 31, 2022 where they re-introduced senators to each other after the summer.
 2) AS applications for new AS senators are due September 7, 2022. The candidates will give a short speech on September 14, 2022 and then the current senators will vote to choose the new senators.
 3) The *What's Popping with the Prez* event was held on August 24, 2022 where popcorn was given to students and also an opportunity for them to engage, get information on the AS application, and they were encouraged to apply.

Husnia Ahmadi, AS Vice President

b) Classified Senate: Sahar King, Classified Senate President, gave the following updates:
 1) CS held their first meeting on August 25, 2022 held in hybrid format.
 2) CS will hold a special election in September for Vice President, Senate Manager, and Treasury.
 3) CS has a new action item where they ask all Classified Senate representing committees to report back to the Senate.
 4) CS reviewed the Governance 101.

Sahar King, President

c) Academic Senate: John Crocitti, Academic Senate President, gave the following updates:
 1) AS first meeting will be Monday, September 12, 2022. The AS Exec meeting was held a week ago to take care of housekeeping issues and discussed special elections that will be coming up due to vacancies for adjunct senators and to fill some vacancies for Secretary and two Senators-at-Large.
 2) AS will have new business at the 9-12-22 meeting regarding the rubric for BARC, FHP, and CHP.
 3) At the Senate Exec meeting, they discussed the need for a CTE representative who can serve as a liaison to ASCCC and keep faculty informed with CTE. John stated he is concerned that no one will step forward unless there is some reassigned time attached. The Senate is currently at the limit of their 2.0 that is provided by the CBA.

John Crocitti, President

4) INSTITUTIONAL COMMITTEE REPORTS*

Governance 101: Dean Bridget Herrin shared onscreen the Governance 101 website which features links to the Governance Handbook, Roadmap to Mesa2030, and a slide presentation on Gov 101: Governance & Decision-Making at SD Mesa College. Collaborate.Innovate.Lead.

Dr. Herrin stated that as Mesa College begins a new academic year, it is important that we commit to our shared values around governance. From the presentation today at President's Cabinet, she is encouraging committee chairs to take time during their first meetings of the year to review the site together and post on their committee sites.

Bridget Herrin, Dean, Institutional Effectiveness
Governance 101 Link:

<https://sites.google.com/view/mesagovernance101/home?authuser=0>

5) SPECIAL REPORTS

Spotlight on Equity and Excellence: "Assignments with Equity in Mind". Dr. Christina Crosby shared onscreen a PowerPoint which featured her equity-minded assignment objectives, Research is Mesearch, and AEM reflections. Links are provided to the PowerPoint and her Spotlight on Equity and Excellence featured video.

Christina Crosby, Ph.D. Department of Psychology

"Assignments with Equity in Mind" PowerPoint:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/AEM_Presentation_Pcab_9-6-22.pdf

"Assignments with Equity in Mind" Video:
President's Cabinet webpage:
<https://www.sdmesa.edu/about-mesa/office-of-the-president/presidents-cabinet.shtml>

Mesa College YouTube Channel:
<https://youtu.be/g95DGNu2ZZM>

6) OPERATIONS

a) Instructional Updates: Vice President of Instruction, Isabel O'Connor, shared an enrollment update which included that the target FTES was over 6,000 and she is confident we can reach 5,000 FTES, which we have not reached since a fall or spring term since fall 2020. The productivity of 13.48 is the highest in the district; and the headcount is 18,102 (two weeks ago Mesa College was at about 15,000). Dr. O'Connor credits that to our enrollment management efforts.

Isabel O'Connor, VPI

Instructional Enrollment Update (as of 9/2/22):
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/PCab_22-23_Enrollment_Updates_9-6-22.pdf

An enrollment management planning kickoff will be held on September 16, 2022; there are about 60 volunteers registered from across the campus. Thank you to Dean Pearl Ly and Professor Donna Budzynski who have worked very hard to organize this event. If you would like to participate, please contact VPI O'Connor, Dean Ly, or Professor Budzynski.

President Hands congratulated Dr. O'Connor who was selected as one of 39 fellows to represent on HACU's Leadership Academic/La Academia de Liderazgo.

b) Student Services Updates: Acting Vice President, Larry Maxey, gave the following updates:

Larry Maxey, Acting VPSS

- 1) Larry acknowledged the departments in Student Services such as Avanza Engagement Center, Career Transfer Center, Student Affairs, Outreach, and EOPS for their calls to more than 3,000 students to assist them with finding various resources and an opportunity to ask questions. By engaging they found that the students appreciated to opportunity to talk with someone. They will continue the calls and are anticipating contacting 4,800 students.
- 2) Mesa Promise Completion Grant: Some students participated in cohorts but did not complete them within the first two years. The Team decided to apply for an Outreach Retention Grant that will allow Mesa College to offer an additional third year of support to help these students complete their coursework.
- 3) A committee is working to submit a Basic Needs Grant through the U.S. Department of Education. They met today and developed a plan of action and areas of focus which are direct services, campus climate, and community collaborations.
- 4) DEI work will occur this year under the umbrella of Mesa2030. They have an equity plan which Larry and Ailene Crakes are leading and will discuss at their sub-committee meeting. They will focus on firmly establishing the disproportionately impacted groups. They will also tie into the principals of community that were discussed at Convocation.
- 5) Equity and Excellence Institute will begin and will be coordinated by Janue Johnson.
- 6) Transformation Teams: colleagues were brought together to learn about equity-minded practices in ways that will allow them to engage our community and have difficult conversations around grace, equity, and inclusion.
- 7) Equity Coaches – Pathways: Student Services is looking forward to working with the Pathways plan.

Larry acknowledged Dr. Crosby and the work she is doing and stated it is a perfect reflection on what an equity institute can be all about and he looks forward to partnering with her as well to continue to solidify equity and excellence.

c) Administrative Services Updates: Lorenze Legaspi, Vice President of Administrative Services, gave the following updates:

- 1) COVID-19: VPA Legaspi sent an email on updated protocols. The District is working to update their HR protocols; the Student Services protocols were recently updated.
- 2) Travel Processes: Administrative Services has received questions on travel; VPA Legaspi stated that manager-level approval is required and for all to note that some additional states have been added to the banned no-travel list.
- 3) Budget: The District Budget and Planning Council will

Lorenze Legaspi, VPA

meet and Mesa College will have representatives from each constituency group from each college on that committee. The first meeting is tomorrow. Also, BARC will continue to hold the BARC Learns Program which helps as a budget committee for the college to understand some of the areas that affect the college or district budget. This year they will discuss the student-centered funding formula and the budget allocation model (how the state gives the district funds) and the campus allocation model (how the district gives the college funds).

Classified Professional Onboarding Team: The presentation included a “de-siloed” team approach, meeting opportunities, Classified Institute quick facts, New Classified Onboarding Program Survey results, timeline, and mentorship. This presentation may be found on the President’s Cabinet Documents webpage.

d) Mesa2030: VPA Legaspi stated the Mesa2030 Facilities Planning Taskforce will launch the facilities portion of this plan this semester. Blythe Barton will be the co-chair and they will look for classified professionals representation.

Institutional Effectiveness Dean, Bridget Herrin, stated that the progress on the Roadmap was shared at Convocation. There is an update on the Roadmap implementation portion of the Mesa2030 website and that every semester there are coordinating bodies who are reporting to PIEC the progress towards each of the strategic objectives. Dean Herrin shared a direct link to this site will also includes the Roadmap Objectives spreadsheet.

e) Accreditation: Dean Bridget Herrin: The Accreditation Steering Committee (ACS) will meet next Monday where they will receive follow-up training and also learn about best practices for multi-campus districts. ACS continues to draft the Mesa College Institutional Self-Evaluation Report (ISER) 1.5, collect evidence of the work that demonstrates how our college meets each standard, and will begin drafting the Quality Focus Essay this Fall. The second draft of the ISER will be shared with the campus in October.

f) Program Review: Dean Herrin shared that a sub group of Program Review Steering Committee and Resource Allocation Committee has been working all summer and are now meeting with consultants weekly to build the new Program Review workspaces. They are excited to be aligning the program review and resource allocation processes closely with the Roadmap to Mesa2030. The Resource Allocation Rubrics are being vetted with the

Carla Grossini-Concha, Eva Parrill, Anda McComb, Trina Larson

New Classified Institute Presentation:

https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Classified_Onboarding_Program_Presentation_Pcab_9-6-22.pdf

Legaspi / Herrin

Roadmap to Mesa2030 Fall 2022 Progress Report:

<https://sites.google.com/view/mesa2030/roadmap-implementation>

Bridget Herrin, Dean, IE

Bridget Herrin, Dean, IE

various senates and committees.

An updated Program Review timeline will be shared with the campus in the coming weeks.

g) Mesa Pathways: Pathways Co-chair, Marisa Alioto shared an update report including information on their retreat, student success teams, data coaches, and Academic and Career Pathways (ACPs). This presentation may be found on the President's Cabinet Documents webpage.

Marisa Alioto, Howard Eskew, Co-Chairs MPC
Mesa Pathways Report:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa%20Pathways_Pcab_9-6-22.pdf

7) ACTION ITEMS:

Calendar:

Homecoming, October 22, 2022, Tailgate 4:00 p.m., Game: Mesa vs. San Bernardino Valley 6:00 p.m.

Board of Trustees Campus Meeting at SD Mesa College: Thursday, November 10, 2022, 4:00 – 5:00 p.m., MC 211 A/B

Chancellor's Forum, November 16, 2022, 2:30 – 4:00 p.m., MC 211 A/B

Fall 2022 Pcab Meetings: 9/6, 9/20, 10/4, 10/18, 11/1, 11/15, 12/6 (Pcab Retreat) TBD

*Institutional Committees / Special Reports / Spotlight:

9/6/22: Governance 101 (B. Herrin); Assignments with Equity in Mind (C. Crosby)

9/20/22:

10/4/22:

10/18/22:

11/1/22:

11/15/22:

Spotlight on Equity and Excellence presentations may be view at the Mesa College YouTube Channel at:

<https://youtu.be/g95DGNu2ZZM>

Note: The President's Cabinet full agendas with notes will be processed following each meeting and posted on the

President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>