

SAN DIEGO MESA COLLEGE

President's Cabinet

July 14, 2020 | 2:00 p.m. | Zoom

1) CALL TO ORDER: President Pam Luster	
2) PRESIDENT'S REPORT	
<p>Campus and District Updates: President Pam Luster shared that San Diego County is once again under a restricted quarantine and there are challenges to stay connected to our students and support our community. Determinations are being made about the Child Development Center. All of the Mesa College athletics have been moved into the spring semester which creates challenges; 21 sports will share all the facilities, some coaches teach both fall and spring teams and keeping fall athletes connected academically because they will not be checking in with coaches as often. This is also true of other student cohorts such as Honors, STEM and other centers the students would physically have gone to get assistance.</p>	<p>Pam Luster, President</p>
3) STANDING REPORTS - GOVERNANCE	
<p>a) Associated Students: AS President, Taylor Carpenter, shared the following items: 1) The Mesa College Black Graduation was held yesterday and Taylor thanked Jacqueline Collins and all who helped coordinate the event, 2) Taylor served on a town forum last Thursday attended by every police chief in San Diego County. She talked about how to bring the community and police together and improve relations.</p>	<p>Taylor Carpenter, President</p>
<p>b) Classified Senate: CS President, Charlie Lieu, shared the following items: 1) Charlie thanked VPA Lorenze Legaspi for attending their Classified Senate meeting on June 25 where they discussed how the CARE funds can be used to help support classified professionals including access to laptops and internet. They also discussed professional learning opportunities and additional recommendations, 2) Charlie thanked Bridget Herrin for sharing an article written by Dr. Wood and Dr. Harris on how to respond to racial bias and microaggressions when they occur. The Senate discussed the article and best practices when encountered with racial bias and microaggressions, 3) Classified Senate worked on administering the District's Outstanding Classified Employee of the Year award; this is a peer-to-peer award – only classified professionals can nominate and vote. Amara Tang from Student Services Career, Transfer and Evaluation department was the winner this year.</p>	<p>Charlie Lieu, President</p>
<p>c) Academic Senate: AS President, Manuel J. Vélez, shared the following items: 1) AS is not meeting in the summer, however Manuel has been attending the Deans' Council meetings hosted by VPI O'Connor. Manuel thanked Isabel and the deans for including him in the conversations, 2) Some members of AS attended</p>	<p>Manuel J. Vélez, President</p>

the ASCCC Curriculum Institute; there were interesting sessions discussing topics including dual enrollment, CTE, non-credit, and credit for experience, 3) On Friday the RAZA grads celebration was held and congratulations to that committee who held an excellent online presentation. The Rite of Passage organizers did an excellent job on the celebration held on Friday. The Rite of Passage also held a car parade on campus. He is looking forward to the Grad Parade on Wednesday and the Virtual Commencement on Friday, 4) Manuel welcomed John Crocitti and Mary Gwin who are now officially members of AS Senate Exec, 5) Manuel commented that he supported Associated Students President Taylor Carpenter's statement and glad she spoke with the police and that Academic Senate has been having those conversations among the faculty throughout the district and he supports her fully.

4) SPECIAL REPORTS

No special reports were given at this meeting.

5) OPERATIONS

a) Instruction Update: The Vice President of Instruction, Isabel O'Connor, gave the following update:
 1) Deans' Council has been very productive and good relationship building as Manuel and Terry Kohlenberg who have been a part of every step of the instruction process,
 2) Good news on the in-progress classes – VPI O'Connor stated they could be selected by the Chancellor's Office webinar to showcase how the Allied Health in-progress classes finished their courses from the spring semester; she does not know if Mesa Allied Health has been selected or not. All the students from the spring in the Allied Health disciplines completed their courses successfully – thank you to Dean Tina Recalde and all the department chairs, the faculty and administrative services for their support, and also Suzanne Khambata who was a great ally and assisted with all their questions,
 3) "Buddies" program is working very well and VPI O'Connor has heard from faculty members that it is very helpful and she is looking forward to the big celebration at the end of this program in early August. This program speaks to the interest in improving the high quality of online instruction which Mesa faculty had already delivered and are committed to getting it even better in these challenging circumstances,
 4) San Diego Unified School District has decided to start the new year online; as the Mesa fall planning was occurring there were many conversations with SDUSD, which included conflicts with SDCCD timing in terms of scheduling which did not match with their timing. The CCAP courses were planned to be asynchronously delivered which gave Mesa a lot more room for maneuver and allowed the faculty members assigned to

Isabel O'Connor, VP Instruction

those classes to have some stability of their schedule. Instruction will continue to work very closely with SDUSD to make sure we meet the needs of our CCAP students, particularly in terms of technology. VPI O'Connor thanked Dean Susan Topham and the CCAP coordinators Gerald Collins and Sharon Hughes,

5) Pathways Update – work is still continuing during the summer; there is a retreat next week which includes the new coordinators for 2020-2021: Howard Eskew, Toni Parsons, and Marisa Alioto. The retreat will include team building and the goals for moving into a “project based” outcome for year 4 of the Pathways work,

6) On Friday afternoon, VPI O'Connor submitted the DE addendum for the fall to the State Chancellor's Office. It was approved within a couple of hours and it has now been sent to the ACCJC,

7) VPI O'Connor attended the Curriculum Institute virtually and it was a very productive conference. The conference was intentional and well-focused. Dr. O'Connor has asked Dr. Toni Parsons to coordinate the group that attended the conference to share their experience and identify priorities for things they want to highlight for instruction. Dr. O'Connor stated something that resonated with her was the Cultural Audit that Long Beach City College presented of their curriculum and she wants to explore it with the faculty senate and Curriculum Committee,

8) Credit for Prior Learning – Palomar College was the pilot college and the State Chancellor's Office will provide tools and information on this and will explore it for competency-based education,

9) Fall schedule was changed last week when quarantine status changed and Mesa College had to adapt; 150 sections were removed – which means looking at hard-to-convert classes to see if any could be converted to all online and which sections would have to be cancelled. They are notifying the students and rebuilding the classes. As of today, there are 76 sections in the Mesa schedule that have some face-to-face component; they are in the hard-to-convert areas for programs that train essential workers: 8 in Culinary Arts, 42 in Allied Health, 27 in Biology and Chemistry. All other classes are fully online,

10) CARES Act – there has been a lot of planning in instruction which started with a spread sheet months ago which has now been categorized with all the needs (software, hardware, kits for students, other). Dr. O'Connor is proud of the excellent work that has been done to go from the spread sheet to the reality of buying essential things that our classes. Dr. O'Connor thanked all involved in this process; including Monica Romero who has provided project management and coordinating with the deans, and also David Fierro who helped identify the needs and his careful planning provided on a spreadsheet (information was derived from a survey from VPA Legaspi.) Dr. O'Connor also thanked Patty

Garcia who worked with them on the CARES Act funding.

b) Student Services Update: Vice President of Student Services, Ashanti Hands, gave the following updates:

- 1) The Department of Homeland Security (DHS) has rescinded their policy that banned international students from taking online classes; these students can now use their F1 Visas to take online classes in the states; Mesa College has about 150 F1 / FL Visa students,
- 2) CARES program – Student Services identified professional learning, software programs and staffing support and are putting those plans into action,
- 3) The Student Services Leadership team and community who participated in a series called “Build, Heal and Be Real” which provides a space to come together and talk about issues of social justice, racism and a variety of other topics – Dr. Hands thanked Dean Larry Maxey for coordinating the series,
- 3) Tomorrow is the parade for graduating students on the Mesa Campus; over 400 have RSVP’d – the parade starts at 9:00 a.m. in lot 1,
- 4) Friday at 10:00 a.m. the virtual Commencement ceremony will be released for viewing – Dr. Hands thanked the Commencement Ceremony Committee and to EOPS who helped with the Rite of Passage ceremony and all the staff that have participated in events and recognized / honored our students,
- 5) Student Services continues to focus on basic needs with food distributions on the 1st Monday and 3rd Thursday of each month,
- 6) A partnership with the Culinary Arts Program will provide meals for 35 students each week,
- 7) RE: the 3,000 students that withdrew from classes last spring – under the leadership of Karla Trutna they have been calling these students; 2153 calls were made by staff in Outreach, Tutoring, HSI STEM Core and CRUISE; 24% talked to students, 44% left a voice mail, and they also received just under 500 unduplicated student comments who shared why they withdrew from their classes. They plan to look through the information and identify some of the barriers to the students.

c) Administrative Services/Facilities Update: Vice President of Administrative Services, Lorenze Legaspi, gave the following updates:

- 1) The summer is the crunch time in Administrative Services: closing books, setting up budgets for categoricals along with administering CARES Act and working with District to procure all the items from the list to spend down the CARES Act funds quickly to support the students,
- 2) RE: facilities – K-100 building has been painted, walls are in, carpet and furniture. VPA Legaspi shared screen shots of the K-100 room, also facilities staff have been cleaning the campus,

Ashanti Hands, VP Student Services

Lorenze Legaspi, VP Administrative Services

3) RE: campus reopening status – at this time only essential workers allowed on campus and only essential programs,
4) PAS forms are being processed for adjuncts / NANCEs,
5) CPA Legaspi thanked Administrative Services staff who held an “all hands” meeting. They have been diving into anti-racist work to grow as a team and become a family and also engaging in dialogue and will be reaching out to experts in the future.

Dr. Luster recognized Student Affairs and Dean Vicki Miller and her team for all of their work and leadership in coordinating the special celebrations; also to Jennifer Kearns and the Communications team.

Pam Luster, President

Calendar:

July 17: Virtual Commencement, 10:00 a.m. virtual ceremony available online.

August 13: Convocation (virtual), 8:30 a.m. – 12:00 p.m.

November 12: Mesa College BOT Campus Meeting, 4:00 p.m.

Board of Trustee Fall 2020 Semester Meetings - Dates/Deadlines for Agenda Items:

August 27, 2020 (August 26)

September 10, 2020 (August 20)

September 24, 2020 (September 3)

October 8, 2020 (September 17)

November 12, 2020 (October 22) *Held at Mesa College*

December 17, 2020 (November 25)