

SAN DIEGO MESA COLLEGE

President's Cabinet

April 5, 2022 | 2:15 p.m. | Zoom / MC 211 A

1) CALL TO ORDER: Pamela T. Luster, President	
2) PRESIDENT'S REPORT	
<p>a) District and Campus Updates: President Luster stated that the voting members of President's Cabinet received a poll asking if they would like to meet in person, remote or hybrid and the majority stated they would like to continue meeting via Zoom format. Therefore, President's Cabinet will meet via zoom for the rest of the spring semester. Dr. Luster mentioned that President's Cabinet attendance is much higher when the meeting is held via Zoom.</p>	<p>Pamela T. Luster</p>
3) STANDING REPORTS - GOVERNANCE	
<p>a) Associated Students: Wencit Hersh, Associated Students Vice President, shared the following updates: 1) AS applications for spring elections are now open and due on April 15, 2022. 2) Next week is Cultural Unity Week; AS will be celebrating Random Acts of Random.</p>	<p>Wencit Hersh, AS Vice President</p>
<p>b) Classified Senate: Eva Parrill, Classified Senate President, provided the following updates: 1) Classified Appreciation Week Activities will be held May 9 – 13, 2022 which will include some fun activities celebrating Classified Professional Superheroes. 2) They are collecting nominations now for Classified Employee of the Year and Department of the Year and open for your nomination through April 15, 2022. 3) The name badge program is still collecting orders; this Friday is the deadline for requests.</p>	<p>Eva Parrill, President</p>
<p>c) Academic Senate: John Crocitti, Academic Senate President, provided the following updates: 1) AS is discussing a number of board policies and administrative procedure changes to vote on at their next meeting. Andrew Hoffman directed those changes to AS; these are minor changes in language/updates. 2) AS keeps renewing their AB 361 waiver so that they can continue meeting on Zoom while being in compliance with the Brown Act and John anticipates they will finish the spring semester on Zoom. 3) The Faculty Hiring Prioritization Committee finished scoring the proposals for full time faculty. This will now be sent to the PIE Committee and then to President's Cabinet where President Luster will review that list and make any changes she deems are appropriate.</p>	<p>John Crocitti, President</p>
4) INSTITUTIONAL COMMITTEE REPORTS*	
<p>a) Budget Allocation Recommendation Committee (BARC) Request List: Second Reading presented by Lorenze Legaspi, Vice President of Administrative Services.</p>	<p>L. Legaspi BARC Request List https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/BARC_Requests_Second_Reading.pdf</p>

President Luster asked for a motion on this item and then it will be moved to discussion.

Action Item: A motion was made to accept the second reading of the BARC Request List by John Crocitti; Second: Manuel Vélez. VPA Legaspi stated there was no additional information to add and no discussion was held. The motion was approved unanimously. VPA Legaspi stated that notifications will be sent in the next couple of weeks to both those that are funded or were not funded and will include timelines.

District 2022-23 Preliminary Budget: VPA Legaspi presented the document that was originally presented by Executive Vice Chancellor Bonnie Dowd. Lorenze stated that the State requires districts to annually adopt a tentative budget by June 15th and a final adopted budget by September 15th. A preliminary budget is not required by the State, however SDCCD provides a preliminary budget overview based upon the Governor's January 10th proposal and the subsequent Trailer Bill language to provide an opportunity for faculty and staff to be kept informed before the end of a current academic year of some of the issues to be considered in the development of the upcoming year's Tentative and Adopted budgets. Lorenze shared that this was over an hour long presentation and he will share the highlights today and directed all to the board meeting of March 24, 2022 to view the video and full presentation. A question was asked about the work with Business Administration and District IT to create lists regarding the office and classroom computers and when this would roll out. VPA Legaspi stated his goal is to replace every single computer on the campus in the next year. This document may be found on the President's Cabinet website at <https://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

b) Mesa Information Technology Committee: David Fierro, Director of College Technology Services, and Alex Napoles, SDCCD Information Technology, presented the Mesa Information Technology Committee Report. This document included committee representation, classroom upgrades, student support, and District support. A question was raised on committee assignments by VPI O'Connor where she thought there was a dean from instruction on this committee and asked what would be the term of service. Director Fierro stated currently there is one dean from student services and an instructional dean can be added; the term is decided by the administrative unit. Dr. Luster gave a personal thank you to Alex Napoles for his assistance to her and the whole crew including Tony Lo and David Fierro in getting everyone ready for the

Presentation: District 2022-23 Preliminary Budget https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/FY_2022-23_Preliminary_Budget_FINAL_03-24-2022.pdf

D. Fierro, A. Napoles
Mesa Information Technology Committee:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/2022_Mesa_Information_Technology_Committee_Report_4-5-22.pdf

semester. This document may be found on the President's Cabinet website at <https://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

5) SPECIAL REPORTS

No special reports at this meeting.

6) OPERATIONS

a) Accreditation: Lisa Shapiro, Accreditation Faculty Representative, shared that they met yesterday with the Accreditation Steering Committee and presented a draft of the accreditation report which is current through the end of March. There has been good response from those submitting evidence to the evidence submission form and they have prepared a draft that went to the Accreditation Steering Committee. They hope to get feedback within the next week with the intention of submitting a draft of the accreditation report to be presented to President's Cabinet.

b) Student Services Updates: Ashanti Hands, Vice President of Student Services, gave the following updates:

- 1) Just before spring break, Mesa College distributed 2,178 at-home COVID-19 test kits to students and employees.
- 2) This Saturday, April 9, 2022, 8:30 a.m. – 12:00 p.m. Mesa College will host the Jumpstart Year of Success event. This is a free community event for prospective students and their families/friends.
- 3) Equity Connect is about to be launched; an email will be sent from the LOFT which will provide access to a portal that is for employees of colleges and universities that are members of USC Race and Equity Centers, Alliances, Equity Institute, Leadership Academies and other partnerships. Mesa College is a part of those partnerships and therefore will benefit from this resource. This is a virtual community for all of the USC Race & Equity Alliance college employees to access racial equity resources, post questions, and get advice for best practices. All eConvening materials from last year and this year, and other frequently uploaded resources including video recordings as well as other downloadable racial equity resources will be stored on the *Equity Connect* portal.
- 4) 981 Mesa College students were accepted to SDSU for Fall 2022; which is up from 695 last year. 89% of our transfer students from previous cycles are on track to complete their degree. They are still waiting on information from UCSD; they normally have a 55% transfer rate; last fall they accepted 185 Mesa students which is the highest for SDCCD colleges and UC transfers graduate in about 2.4 years once they transfer.

L. Shapiro

A. Hands

Link to Jumpstart: <https://www.sdmesa.edu/campus-life/jumpstart.shtml>

Leadership Team – Transformation Institute Flyer
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Transformation_Institute_spring_2022.pdf

5) Vicki Hernandez, Veterans and Records Supervisor, will be leaving Mesa College and her last day is this Friday, April 8, 2022. She started on August 2019 and has been instrumental in serving our students, supporting and transitioning our Veterans' Success Center, policy information for the District and our designation as a Veterans' friendly campus.

6) Mesa College is partnering with R&D Facilitation who will be creating leadership teams. A call-out will be made for 20 individuals – faculty, staff, students and administrators are all invited to apply. They will be working to make sure we can walk our equity talk and want to put all of the conversation into practice and how it is that transition back from COVID and make sure that the decisions that we are making on every level are keeping equity and excellence in mind.

Dr. Luster added that this process is going to move very quickly. It will include an exploration this semester in working with our students and also benefiting from that information and talk about the impacts on how we do what we do. This will be a leadership team of 20 individuals and there will be a stipend of \$1,000 that is available to all faculty, classified professionals, and students. Meetings and orientations will be scheduled and these dates and times may not be convenient for everyone. The coordinators are hoping that this group can come together to reflect on some of the things we are hearing from our students and then be able to do some community reflections so that we can inform the work that we do on our campus.

Dr. Hands stated they are also hosting focus groups for Mesa students, in particular, the disproportionately impacted students. They want to hear from them on what worked, what did not work, so that as they make plans, they are doing so with those groups in mind. At this time they are focusing on Mesa black students and they have 61 students registered for the focus group.

c) Instructional Updates: Isabel O'Connor, Vice President of Instruction gave the following updates:
1) VPI O'Connor thanked Pam for her leadership in bringing this leadership project to our campus and she is delighted to participate in the Transformation Institute and working with everyone. Dr. O'Connor stated that in addition to providing a venue for listening, students often tell us "you listen a lot but what are you going to do next."
2) Wonderful news on the transfer numbers; and it takes a village from the classified professionals who are often the first people that correspond with our students to the classroom, the field, and our counselors who have been amazing partners to instruction. She stated Instruction examines scheduling practices with the goal to make sure that students finish and graduate on time and then

I. O'Connor

admitted to our local universities or wherever they may want to go.

3) Today is the beginning of the second 8-week courses and there has been a really strong showing. Last week we had a few sections which needed a few more students and thanks to all for promoting the classes and making sure the students take what they need.

4) We are moving to an earlier deadline for our catalog and therefore the curriculum calendar is going to have some changes, including the deadline for the catalog will be September 23, 2022. Deans, Chairs, faculty are already keeping that in mind and excited for an eventual online catalog.

5) They have been eager to go on overseas trips with Mesa students which provides an enormously rich and enriching opportunity. We have begun advertising the Peru trip – VPI O'Connor thanked Dora in Spanish which is the engine behind a lot of this work. The trip will be Intersession 2023 and they are planning a fantastic set of three trips for next summer 2023 to Spain, France, and Italy which will be a combination of Fashion and Art.

6) San Diego Mesa College received an i3 Innovation Grant in the amount of \$125,000. The grant, titled Citizen Science i3 Project, led by Professors Leslie Seiger (BIO), Howard Eskew (Business) and Donna Duchow (English), aims to use ordinary citizens for the gathering, classifying and labeling data to get information in the hands of scientists. In addition to collecting scientific information, Mesa students will learn about project management and public outreach while working with the *Zooniverse* Project Builder Project and the Cabrillo National Monument. VPI O'Connor thanked Dean Tina Recalde who coordinated the grant development.

7) Last week a group attended the AHSIE Conference in New Mexico. Isabel thanked Dean Paloma Vargas who was the conference chair. The team who attended with Dr. O'Connor was Toni Parsons, Pavel Consuegra, Juan Bernal, Carole Thompson, and Paloma Vargas. Paloma was named the Director of AHSIE – which is the Alliance of Hispanic-Serving Institution Educators.

8) Congratulations on San Diego Mesa College's inclusion on the list of 2021-2022 Fulbright Program "Top Producing Institutions" of Fulbright U.S. Scholars, as announced in *The Chronicle of Higher Education* on February 27, 2022. Thank you to Dr. Janue Johnson who coordinated with the Fulbright program and we have more activities planned with HSI programs and Fulbright.

9) Congratulations to Dr. Janue Johnson who published an article titled, *Professional Learning: A Framework*, was accepted for publication on the ASCCC Rostrum, p. 18.

10) The Faculty Hiring Prioritization Committee did an excellent job; a lot of conversation and review of the requests were held and they created a list that will be

presented to PIEC on the 12th and then to President's Cabinet. They will spend the rest of semester looking at our practices and providing some suggestions that we will bring to President's Cabinet.

11) Within the next week they will be sending out a call for the 2022 Curriculum Equity & Excellence Summer Institute – a much enhanced experience from last year. It will have a summer as well as a fall component.

d) Administrative Services Updates: Lorenze Legaspi, Vice President of Administrative Services, gave the following updates:

1) VPA Legaspi thanked David Fierro and Alex Napoles for giving the MIT update and they are excited about the wireless heat map assessment and the next step to make sure we have strong enough WIFI for the quad and places where students are.

2) RE: the computer replacement – we also need to take into consideration all the computers that were just bought and distributed. We did have about 700 bulk order of computers that are considered new because they were purchased in the last year. An email will be sent on equipment return notification; for those who are no longer working remotely, it is important to bring back all the equipment that was borrowed.

3) Ribbon Cutting event for the Quad will be held next week, April 14, 2022, 10:00 a.m. All the service areas around the quad will be open and will be highlighted as the center of campus and support availability to students as well as community life in the quad.

e) Mesa Pathways: Marisa Alioto shared the following updates:

L. Legaspi

Marisa Alioto, Howard Eskew

Academic and Career Pathways (ACP)

Descriptions:

At the MPC Meeting on Wednesday, March 23, 2022, via a breakout activity, MPC members edited brief descriptions of our Academic and Career Pathways (ACPs) that were created by our Communications Office. These descriptions are intended to provide students with an introduction to the types of programs, degrees and certificates that fall under each of the eight ACPs. Communications will make the appropriate edits, and these descriptions will be circulated to department chairs and deans for feedback, as well as to students. We hope to have final versions of these ACPs published by the end of the semester.

Student Success Teams Project Team (SST):

The SST project team is currently having discussions on the structure of the student success teams. Identification of core data metrics, which align with the Mesa 2030 Plan have been preliminarily identified and presented to MPC.

The SST project team is hoping to increase connections and engagements with students as well as increase integration between instruction and student services. A pilot is slated for next year, and the project team is trying to gauge the interest among members of the campus community for participation in this pilot, and a Student Success Teams Interest Form/Survey has been created and will be sent to the campus community.

Please look for an email in your inbox from Mesa Pathways and fill out this brief survey.

Data Coaching Project Team:

The Data Coaching project team continues work on the development of a data coaching handbook.

Technology Project Team:

The updating of course pages with program maps by the Communications Office continues, and discussions are ongoing regarding the process for reviewing and updating programs maps. Additionally, design work to develop unified visual representations and succinct descriptions of the Academic and Career Pathways (ACPs) on the Mesa College website are in the process of being developed (see above).

Onboarding and Career Exploration (OCE)

Workgroup:

The OCE Workgroup has transitioned to a project-based model focused on the following areas: Career Exploration in Outreach, Mesa Viewbook, Mesa Journeys Development, Career Exploration in CRUISE/2nd/3rd year CRUISE Development, and Career

Exploration Faculty Training (Regional RFA Funding). The SDCCD is also excited to announce the launch of the new and improved district-wide student and alumni online job board, SDCCD Handshake.

Pathways Fellows:

The Fellows continue their work with Financial Aid and the Communications Department to post and cross-promote deadlines and other financial aid information on social media, helping eliminate barriers and creating a greater sense of community with relevant posts that students will be drawn to.

The Fellows are also continuing to curate new Student Stories videos that capture current student and alumni educational journeys here at Mesa College.

The Pathways Fellows are working in conjunction with the Mesa Pathways Leadership Team and the Workgroup and Project Team leads to create a retrospective video that will showcase the past five years of Pathways work, including the evolution of Pathways at Mesa, highlight projects and accomplishments, and promote the future of Pathways at Mesa College. This video will premiere at the April 19, 2022 PCAB meeting.

Call for Members: Pathways Workgroups and

Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next MPC Meeting is scheduled for Wednesday, April 13, 2022, 12:45 - 2:15 p.m.

To learn more about Mesa Pathways:

<https://www.sdmesa.edu/mesa-pathways/>

7) ACTION ITEMS:

Calendar:

April 26, 2022, 2:15 – 5:00 p.m., President’s Cabinet Retreat, MC 211 A/B

April 28, 2022, 4:30 p.m. Check-In, Scholarship Awards. Mesa Gym

May 11, 2022, 11:00 a.m., Classified Service Awards, MC 211 A/B

May 17, 2022, 2:15 p.m. President’s Cabinet – Followed by Campus Celebration honoring President Pam Luster

May 27, 2022, 4:00 p.m., Commencement, Merrill Douglas Stadium

Spring 2022 Pcab Meetings: 2/1, 2/15, 3/1, 3/15, 4/5, 4/19, 4/26 (Pcab Retreat), 5/3, 5/17

***INSTITUTIONAL COMMITTEE REPORTS:**

2-1-22: Facilities / Safety (L Legaspi; M. Fay)

2-15-22:

3-1-22: Environmental Sustainability Committee (D. Leavitt), Student Equity & Achievement (A. Crakes, L. Maxey, A. MacNeill)

3-15-22: ACCJC Annual Reports (Herrin); BARC 1st Read (Legaspi); District Strategic Plan Consultants and PIEC (Meeting will be held 2:15 – 5:15 p.m.)

4-5-22: BARC (L. Legaspi – 2nd read); MIT (D. Fierro)

4-19-22: Mesa Pathways (H. Eskew, M. Alioto); FHP (I. O'Connor, J. Crocitti)
4-26-22: President's Cabinet Retreat, 2:15 – 5:00 p.m.
5-3-22: Campus Employee Learning Committee - CEL (J. Johnson, E. Parrill, A. MacNeill), Classified Hiring Priority (CHP) List – First Reading (E. Engels)
5-17-22: Classified Hiring Priority (CHP) List – Second Reading (E. Engels); followed by Campus Celebration.

Zoom Chat:

From Sade Burrell to Everyone 03:01 PM

SDSU made a commitment to admit more foster youth into their college and the majority of our students who experienced foster care and met the qualification for admission have been accepted to SDSU. I think SDSU's commitment to ensuring disadvantaged populations are admitted are contributing the increase in admission.

From Victoria Miller to Everyone 03:04 PM

Commencement Ceremony 2022 Friday, May 27th 4:00pm on Campus @ Merrill Douglas Field. We are excited to celebrate, honor and recognize our graduates!

From Marisa Alioto to Everyone 03:24 PM

For any and all Mesa Pathways information or questions: MesaPathways@sdccd.edu

Announcements:

Vicki Miller – Scholarship Banquet: April 28, 2022, 4:30 p.m. Check-In, Scholarship Awards. Mesa Gym

Note: The President's Cabinet full agendas with notes are posted on the President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>