

SAN DIEGO MESA COLLEGE

President's Cabinet

March 19, 2019 | 2:15 p.m. | MC 211 A

| | PRESENTER | PRESENTATION / HANDOUT | STRATEGIC DIRECTION(S) |
|--|-----------|------------------------|------------------------|
| 1) WELCOME / INTRODUCTIONS | P. Luster | | |
| 2) PRESIDENT'S REPORT President Pam Luster congratulated Dean Vicki Miller and the staff and faculty for the Jumpstart Program held last Saturday; several hundred attended. President Luster also congratulated Director Leticia Lopez and all the presenters on the successful HSI Conference. a) Campus Updates/District Updates: President Luster reminded everyone of the email from Vice Chancellor Lynn Neault on Campus Solutions Implementation (March 18, 2019). The email has embedded links for the training schedule and training registration. A problem has been found that only certain browsers can open an electronic TAO and that issue is being resolved. The email also included milestones for March, April and May. Pam asked that all please forward the email to their constituent groups. b) President Luster there is now more definitive information on the funding for this year; the Period 1 report is out and it appears we have been funded at a lower rate than we anticipated, and therefore we are working together as a District to identify some expenses reductions in this year, and expense reductions for next year. Pam stated at Mesa College, we are reviewing positions that were not filled, and that we should be able to accomplish any reductions required from Mesa College through unfilled positions. President Luster added that if there is the same amount of reduction required next year (as determined from the student-centered funding formula), it is possible that Mesa College would have to carry reductions from this year into next year and continue to reduce more. Dr. Luster reassured all that Mesa College is very conservative in the way it budgets, but there will not a lot of extra money for some items and we will have to tighten our belts from a discretionary perspective. The Chancellor will send a message to the entire District which is expected this week that will share her plan across the District; all District entities are being treated equally – all are looking at their budgets. | P. Luster | | SD4, SD6 |

3) INSTITUTIONAL COMMITTEE REPORTS*

a) Safety/Facilities: Vice President of Administration, Lorenze Legaspi, stated that the Safety and Facilities Committees are both participatory governance. VPA Legaspi shared the purpose of the Facilities Planning Committee and the Safety Committee – including each committee’s 2018-2019 membership, and 2018-2019 updates.

VPA Legaspi adding that the Facilities Committee is reviewing the process of “norming” what is a work order and what is a facilities request through the BARC process.

b) Integration Presentation – SSSP, Equity, Basic Skills: Presenters are Dean of Student Success and Equity, Larry Maxey; Dean of Student Development, Ailene Crakes, and Instructional Learning Assistance Coordinator, Mark Manasse who shared program highlights.

Dr. Manasse highlighted the work of the mentor program for tutoring, and highlighted the work of Joe Lunsford (senior tutor) and Megan Corieri (student and tutor).

Dean Maxey shared on equity by highlighting the work of Edeama Onwuchekwa in the LRC, who has done phenomenal work as an equity librarian providing student resources, mindful interaction, communicating access, and engaging students in the resource center.

Dean Maxey also shared that they have been working on is the definition – a framework for how we determine success in regards to our equity work. A definition was developed that is on the Student Success Equity website and created posters that will be posted in classrooms that visually highlight what equity looks like – a representation of equity vs. equality.

The presentation also included data from previous equity initiatives and plans; long and short term goals were set for completion rates, degree attainment, and transfer rate.

Dean Crakes stated as they reflected on their student success accomplishments and projects, it can be demonstrated by the amount of growth. Student Success went from having 14 full-time counselors to 24; and they have grown not only within the department but also expanding their services to reach out to more students. A video was shared that highlighted Joseph Lunsford, Megan

L. Legaspi

L. Maxey, A. Crakes
M. Manasse

Safety / Facilities
PowerPoint
http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Facilities_Planning_Committee_and_Safety_Committee_3-19-19.pdf

Integration
PowerPoint
http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Integration_presentation_Pc_ab_3-19-19_Maxey_Crakes_Manasse.pdf

SD2, SD 4,
SD 6

SD 1, SD 2
SD 6

- 2) AS students attended the ASSAC in Washington, D.C. where they lobbied to state representatives on the topics of cyber security and mental health.
- 3) Jordan Nash gave student welcome at Jumpstart event held on March 16.

President Pam Luster thanked Sofia and Trina for their contributions where they gave a board presentation last week on participatory governance.

5) OPERATIONS

a) BARC: Vice President of Administrative Services, Lorenze Legaspi, shared the BARC request list on screen which is part of the Program Review cycle and how we have planning-based resource allocation, which is an accreditation standard, and best practices by basing what our needs are on what the College’s mission and goals are and what everyone is doing in their individual programs. There were 208 requests for \$2.9 million; 100 requests made a 70% score.

Once Program Review is completed and the BARC requests are put in along with the CHP and FHP lists; they go to the individual committees. Next step is that VPA Legaspi and President Luster will review the list and the funding sources available.

Action Item: A motion to accept this document was made by Terry Kohlenberg; Second: Trina Larson. The motion was approved unanimously and will now be forwarded to President Luster.

b) Master Plan: VPA Legaspi spoke on the master planning process and shared that they meet today. They are discussing how to make sure equity and excellence are included in the master plan and are using a project management consultant. To help this consultant company understand what Mesa College needs, the task force is reviewing the equity definition and also using the Convocation “Padlet” exercise findings.

c) Mesa Pathways: VPI Isabel O’Connor thanked Associated Dean of Research and Planning, Bridget Herrin, and Hai Hoang, who gave a presentation in LRC on the student data and information gained from the focus groups and survey.

VPI O’Connor shared that in Yolanda Catano attended the Leading from the Middle Academy held at Cal Poly in Pomona which also included Toni Parsons, Howard Eskew, Nancy Cortez, a counseling representative and Dean Leslie Shimazaki. The purpose of the academy was to determine how they

L. Legaspi

BARC List – presented for approval to President Luster
http://www.sdmesa.edu/about-mesa/office-of-the-president/presentations/documents/BARC_RequestsFinal2018-2019.pdf

SD 6

L. Legaspi

SD 2, SD 4
SD 6

I. O’Connor/H. Eskew

SD 1, SD 2
SD 6

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| <p>would connect with the guided pathways initiative and they choose to focus on communication.</p> <p>Howard Eskew, co-chair of Mesa Pathways, thanked Bridget Herrin for the “Navigating Mesa” event which will be held again 4-5 p.m. tomorrow in LRC 435; they will also videotape the program and make it available on the webpage. Howard stated they are working on getting the Mesa Pathways webpage up to date and having more resources such as minutes, schedules, pictures.</p> <p>Howard stated a scale of adoption assessment was sent to the governance groups, the Mesa Pathway Committee and inquiry groups. The assessment is due April 30, 2019 and will be brought back to President’s Cabinet prior to that due date.</p> <p>Howard shared that he and Toni Parsons are starting to actively meet on campus with COA, Chairs, Academic Senate, Classified Senate, Student Services leadership and CTE. They are also asking the inquiry groups to report out and develop plans, outcomes, and resources for the remainder of the semester and the next academic year and beyond.</p> <p>The Pathways Committee held a mini-retreat last Tuesday. They are sending two teams to “connecting to the dots” - data-informed integrative planning. One is scheduled for Thursday and the following Thursday; please send Toni Parsons an email if you are interested in attend.</p> <p>Howard shared there will be two cross-disciplinary discussion for faculty and counselors; the first will be held on Thursday, April, 2:30 – 3:45 p.m. in the LOFT on building pathways for students.</p> <p>Manuel Velez shared that this has been a year of inquiry and have received a lot of great information, including feedback from the Pathways retreat. His team is holding a group conversation toward concrete structures/ideas to form an end product.</p> | | | |
| <p>6) SPECIAL REPORTS (Review/Approval) No reports at this meeting.</p> | | | |
| <p>7) EVENTS <i>Most current events may be found at the Events and Reservations Portal.</i></p> <p>April 5, 2019, Pcab Retreat, MC 211 A/B, 9a – 4p April 11 – 13, 2019, Academic Senate Spring Plenary April 13, 2019, Canyon Day 8 a.m. / Canyon Classroom 10 a.m. April 20, 2019, Scholarship Gala, DoubleTree, 12:00 p.m. April 26, 2019, Faculty Recognition Program/Dinner, 5:00 p.m. May 18, 2019, Commencement, 3:00 p.m.</p> | | <p>Event Website: http://www.sdmesa.edu/college-services/administrative-services/event-planning/</p> | |

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| <p>8) ANNOUNCEMENTS:</p> <p>Manuel Velez: The Eight Annual Gracia Molina de Pick Feminist Lecture will be held tomorrow (march 20) in MC 211, 11:00 a.m. On Thursday, 9:30 a.m., a panel presentation based on a book on which former professor Rita Sanchez was an editor.) The book, Chicana Tributes, is a collection of essays about former Chicana activists. Also serving as a panelist is Dr. Maria Nieto Senour.</p> <p>Vicki Miller: Students will be notified on which scholarship they have received. Tickets will be on sale this week.</p> <p>Howard Eskew: April 9 Entrepreneurship Speaker Series will be held. April 11 is the last installment of the Financial Literacy Speaker Series which will feature a panel discussion. April 17 is the Opportunity Clinic (which is open to everyone).</p> <p>Bridget Herrin: Tomorrow is the “Navigating Mesa” presentation in the LRC.</p> <p>Ailene Crakes: Thank you to everyone who supported the Veterans’ Breakfast.</p> <p>Claudia Estrada-Howell: Thursday is the Farmer’s Market at Noon and need volunteers. April 8 is Career Week with numerous events.</p> <p>Mark Manasse: This Friday, 100+ tutors coming together for Tutor training and will be tutor-led. April 5 is the Tutor Expo Conference.</p> <p>Andy MacNeill: An email will be sent on the April 30 for the lecture series that will feature Mark McCarter and will be held at National University Torrey Pines location, 5:30 reception, 6:15 – 8:00 p.m. program.</p> | | | |
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Pcab Meetings Spring 2019: 2/5, 2/19, 3/5, 3/19, 4/2, 4/5 Retreat, 4/16, 5/7 (2:30 – 3:45 p.m.) LRC 435, 5/21

***INSTITUTIONAL COMMITTEE REPORTS / SPECIAL REPORTS:**

- March 19: Safety/Facilities (L. Legaspi), Integration Presentation-SSSP, Equity, Basic Skills (L. Maxey, A. Crakes, M. Manasse)
- April 2: BARC (L. Legaspi), Strong Workforce Committee (M. Romero)
- April 16: CDAIE (J. Sundayo), MIT Update/Strategic Plan (D. Fierro), CEL (A. MacNeill, J. Johnson)
- May 7: Strong Workforce Program (D. Brown) , Program Review (M. Hinkes)
- May 21: CHP (O. Picolla, I. McAnally), FHP (I. O’Connor, K. Perigo)

TBD: Honors Program Coordinators (V. Gerace)