

SAN DIEGO MESA COLLEGE

President's Cabinet

March 1, 2022 | 2:15 p.m. | Zoom

1) CALL TO ORDER: Pamela T. Luster, President

2) PRESIDENT'S REPORT

a) District and Campus Updates: President Pam Luster shared that at the March 15, 2022 President's Cabinet meeting will be visited by a company called MIG who are doing the District strategic planning process. At this meeting, members of the Planning and Institutional Effectiveness Committee (PIEC) were specifically invited. This is a three-hour meeting; please join for as much of the meeting you have time available. This group will be conducting a charrette much like we experienced with the Mesa2030 planning.

Pamela T. Luster

Please save-the-date for April 26, 2022, 2:15 – approximately 4:30 p.m. for the spring President's Cabinet Retreat. At the spring retreat we review the student outcomes and assess where we are in meeting our goals in closing equity gaps and other kinds of goals that have been set towards student completion.

3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Wencit Hersh, AS Vice President, shared the following updates:
1) A successful Club Rush was held February 22-24, 2022.
2) AS had a good turnout for their elections. Their open senate positions are almost full.
3) Next week, March 11, 2022, 9:00 a.m. – 1:30 p.m. they are holding the AS Leadership Retreat.

Wencit Hersh, AS Vice President

b) Classified Senate: Eva Parrill, Classified Senate President, shared the following updates:
1) Eva thanked Hai Duong who took photos of the Classified Senate to update the website.
2) At the next CS meeting Toni Parsons will present on credit for prior learning.

Eva Parrill, President

c) Academic Senate: John Crocitti, Academic Senate President, shared the following updates:
1) John stated AS is discussing how they will continue to hold their meetings after March 31, 2022. Potentially the state of emergency could be removed and then they could come back to campus for their meetings. If not, they might try hybrid meetings with renewal of AB361 every 30 days. The other senate presidents in the district and around San Diego County, Mira Costa, Palomar, Southwestern, Grossmont, and no one knows where this is going.
2) AS will be voting and discussing a resolution condemning violence against journalists in Mexico and globally, but one that touches close to home with two journalists murdered in T.J. A free press is critical for a functioning democracy and they want to support that

John Crocitti, President

throughout the world.
3) AS next guest will be Brian Weston who will discuss the Distance Ed terminology. AS has speakers slated to come to their meetings for the next month.

4) INSTITUTIONAL COMMITTEE REPORTS*

a) Environmental Sustainability Committee: Dean Leavitt, co-chair for the Environmental Sustainability Committee (ESC), presented an update which include the committee members, stewardship strategic objectives, climate action plan, Sustainability tracking, assessment and rating system (STARS), and TerraMesa. This report may be found on the President's Cabinet Documents page located at:
<https://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

b) Student Equity & Achievement Program (SEA): Updates on the SEA were presented by Dean Andy MacNeill, Dean Larry Maxey and Dean Ailene Crakes. Dean MacNeill presented on basic skills which included the budget/spending, tutoring and support provided in the online environment. Dean MacNeill shared that some embedded tutoring sessions in the LRC are being held face-to-face; they will continue to hold virtual tutoring to provide students with the type of tutoring that best fits their needs. Basic Skills funds have been used to support tutoring. Mark Manasse shared on the tutoring course outcomes success rate trend over the last four fall semesters. MT2C helped nearly 2,200 students with over 15,700 online tutoring sessions from fall 2020 through fall 2021. Dean MacNeill shared that the goal of the tutoring program is to be the model program in the state and across the nation. They keep getting accolades due to Mark's leadership and his team. Mark shared that Raine Porter, one of the MT2C Chemistry tutors, will be the keynote student speaker at the ACTLA (Association of Colleges for Tutoring and Learning Assistance's) national conference in April.

The student success and equity update by Dean Maxey included the new student equity plan. Dean Maxey and Dean Crakes attended the statewide tutorial on the 2.0 Equity Plan and this plan will move us a lot closer to being able to reflect all the work that we do on behalf of our students. The Mesa2030 and Roadmap informed the work that they do and due to the engagement on our campus is that it will also be the case for the equity plan. The new template requires across campus, institutional communication which has been done with Mesa2030 work which will inform the equity plan. This plan will focus on more intentionality on race and other metrics and other groups will be identified as standing groups (low income, LGBTQ) that will always be assessed but for the purposes of the equity plan we are coming back to the fundamental question of race. The 2.0 plan is

D. Leavitt
Environmental Sustainability Committee Presentation:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/ESCreport_March2022.pdf

A. MacNeill, L. Maxey, A. Crakes
SEA Presentation Document:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/SEA_PCAB_Presentation2022.pdf

Link to the Conference (keynote speaker: MT2C tutor Raine Porter): <https://na.eventscloud.com/649613>

Consejeros Collaborative, Fabiola Beas video link:
<https://www.youtube.com/watch?v=hwuhMCwlezE>

transformational, community driven, thoughtful, reflective, fluid/dynamic, race-conscious, informs other institutional plans, and involves braiding of funds. The State will provide data tools to help disaggregate and determine groups to focus; it does not eliminate what the college priorities have been determined. The template will be available later this month. Between April and November, they will meet with the constituency groups on the plan and getting feedback. The plan is due November 2022.

Student equity and achievement update by Dean Crakes who shared:

- 1) SEA continues to meet the deadlines for submitting reports, plans and expenditure report.
- 2) They are focusing on plans they support through specific programs and the resources they support and continue to focus on the shared goals.

Dean Crakes shared that all the programs and services will be connecting to support the same student group, DI student group. Dean Maxey identified and indicated it would be in the area of transferring to a 4-year institution including black, African Americans, and Native Hawaiian Pacific Islander. Another DI student groups for the area of completion of transfer level, English and Math in the first year, includes black and African American females, Hispanic males, black African American males, and Native Hawaiian Pacific Islander males.

The SEA program continues to focus on opportunities to work together, building connections within programs and within our services to create a focused approach to supporting students. Making data-informed decisions has allowed them to expand upon the black faculty counselors collaborative efforts in addition to moving forward in a more focused approach for the Consejeros Collaborative. Their plans continue to be focused and they look how to implement and provide support to disproportionately impacted student groups through the request of queries and continue to expand partnership with different programs and services within our institution, they meet reports and the timelines and this year they focused on student services call to action. They continue to prioritize student populations who are experiencing the most disproportionate impact. A video was shared featuring Fabiola Beas who was a peer navigator and currently a SDICCCA intern for general counseling.

5) SPECIAL REPORTS

No special reports at this meeting.

6) OPERATIONS

a) Accreditation: Lisa Shapiro, Accreditation Faculty Lead, shared that Dean Bridget Herrin have created a

L. Shapiro

share-point page and an evidence collection form. The goal is to get all of the evidence of what we are doing and how we continually improving into the evidence collection forms by mid-March. They would like to share the first draft of the evidence, analysis and some of the data in a President's Cabinet meeting in mid-April.

b) Student Services Updates: Vice President of Student Services, Ashanti Hands, shared the following updates:

- 1) Dr. Hands sent an email yesterday to Deans, executive leadership and staff active with Outreach that shared the message that San Diego Mesa College recently received just a little over \$1 million in state funds for retention and enrollment efforts. The funds are primarily to be used in three populations impacted by COVID: former community college students that may have withdrawn due to COVID, current community college students that may be hesitant to remain in college due to COVID, and perspective students that may be hesitant to enroll due to COVID-19. The State noted that enrollment had declined significantly amongst Native Americans, Black, Latinx students, and men first-time students returning and older students are all disproportionately impacted. They are developing high touch, personalized programs and activities that focus on these populations. Dr. Hands is asking for the campus department and programs to think bigger and deeper and more innovative with regards to this opportunity to supports our students. Examples are partnerships with our Continuing Education programs; especially in light of the fact we know that high school enrollment numbers are anticipated to decrease. Other examples are Mathletic type of programs, extending completion efforts with focus on CTE programs and certificates, and ways to intentional serve single parents. They are asking for simple proposals on what is being done, what are the target populations, what are the anticipated outcomes and how much money you would need to support a program/activity. The proposals will then be reviewed by an executive leadership team and make approvals. There is no timeline; we have until the next academic year to spend these funds.
- 2) Dr. Hands thanked Student Health Services for creating space for our community to discuss the Ukraine crisis as part of the Mesa Peers Program.
- 3) Jumpstart event will be held on Saturday, April 9, 2022, 8:30 a.m. – 12:00 p.m.
- 4) HEERF Funds and Grants for students: after census there are grants that students can apply. Dr. Hands stated they will auto-award HEERF funds to groups, including those who are Pell recipients, CCPG, and students who qualified and received funds in the fall and if they are still enrolled to award them for spring. For students who do not fall in those groups, they will be opening the grant application process in April and then again in May.

Accreditation Self-Evaluation 2023 timeline:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/Mesa_%20Accreditation_Self-Evaluation_2024_Timeline_Draft02.7.22.pdf

A. Hands

For more information on Student Retention and Enrollment Outreach Funds check out pages 3 & 4 of the following document:

<https://www.cccco.edu/-/media/CCCCO-Website/College-Finance-and-Facilities/Budget-News/March-2021/2021-Immediate-Action-Budget-Package-Allocation-Memo.pdf>

5) District has emailed students to remind them of two requirements: 1) the face mask requirement – while other mandates have been lifted that our District is keeping ours for indoor spaces and outdoors if within 6 ft. of others. 2) Fall 2022 has a booster requirement for students. They are offering \$10,000 in incentives for students who upload their booster by April 1, 2022. They will then be entered into an opportunity drawing and will receive \$100 Visa gift cards.

6) Beginning next week Student Services will shift their hours and will be open Monday – Thursday, 8:00 a.m. – 6:00 p.m., and on Fridays from 8:00 a.m. – 1:00 p.m. This is the schedule that will be maintained through the end of this semester. They will still offer virtual chats, live chats and still have sessions/activities both in person and online.

7) A Student Services monthly update will be sent soon.

c) Administrative Services Updates, Jacqueline Collins, Events and Operations Administrator, shared the following updates:

1) Jacqueline provided a link to the Coronavirus Updates.

2) Mask Mandate will remain in place; regardless of the K-12 lift of the mandate, we will continue to wear masks on campus until further notice.

3) Spaces are opening for events this semester. If you are holding an in-person event make sure the event request is submitted to the events portal on the Mesa College website at a minimum of two-weeks in advance of the event.

4) Week 4 a majority are back in classrooms and employees will be full time soon on campus. If there are issues with your space that need attention, please contact Jacqueline or facilities directly at x2814 for support.

d) Mesa Pathways:

Mesa Pathways Committee (MPC):

The MPC met on 02/23/2022 to discuss the data captured at Spring Convocation and the Spring MPC Retreat and to be formulating the goals and deliverables for the Data Coaches and Student Success Teams.

College of Continuing Education Workgroup (CE):

The workgroup has been creating the content for a webpage that will provide students with information, tools, and support services to make the successful transition from CE to Mesa College. We are looking forward to the workgroup presenting the webpage soon.

Onboarding and Career Exploration Workgroup (OCE):

The OCE workgroup is continuing its work on the Mesa Viewbook, further refinements to the Mesa Journeys

J. Collins

<https://www.sdmesa.edu/covid19/>

Marisa Alioto, Howard Eskew

tool, and incorporating career exploration elements into both Outreach and CRUISE.

Student Success Teams Project Team (SST):

The SST project team is currently disaggregating all of the data collected from Convocation and the MPC Retreat. Other activities for the team include identifying core data metrics for the pilot and the composition of the pilot team.

Data Coaching Project Team:

The Data Coaching project team is working on disaggregating all of the data collected from Convocation and the MPC Retreat to aid informing the development of a data coaching handbook.

Technology Project Team:

The updating of course pages with program maps by the Communications Office continues.

Also, design work to develop unified visual representations of the Academic and Career Pathways (ACPs) on the Mesa College website continues. We look forward to seeing the end product for these.

Pathways Fellows:

Congratulations to the Pathways Fellows for receiving a second Student Engagement Innovation Grant. The funds will be used to encourage student participation in the SST development, the Student Leadership Summit, research projects, and various events.

The Fellows conducted a Student Leadership Summit with the main focus is to discuss how to improve financial literacy and areas of financial aid that students struggle with. Daisy Mosqueda, Financial Aid Specialist presented a workshop. Student leaders from the Peer Navigators, STEM Peer Navigators and The Stand discussed common questions and concerns that students have.

Under Fellow Lindy Mosqueda's leadership, the Fellows are coordinating with Financial Aid Director Gilda Maldonado and Campus Digital Communications Specialist Anabel Pulido to post and cross-promote deadlines and other financial aid information on social media, helping eliminate barriers and creating greater community with relevant posts students are drawn to.

The Fellows are also continuing to curate new Student Stories videos that capture current student and alumni educational journeys here at Mesa College.

Announcements:

The SOAA has been submitted prior to the March 1st deadline.

Thank you to everyone who shared their valuable input and direction in shaping the College's responses.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next MPC Meeting is scheduled for Wednesday, March 9, 2022, 12:45 - 2:15 p.m.

To learn more about Mesa Pathways:
<https://www.sdmesa.edu/mesa-pathways/>

e) Instructional Updates: President Luster shared the enrollment report on behalf of VPI O'Connor. There is not a huge shift in enrollments since the beginning of the semester but Mesa is holding strong in getting close to the 18,000 headcount. A number of 8-week courses are beginning and they are at almost 80% capacity already.

P. Luster
Enrollment Update:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/3-1-22_Enrollment_Update.pdf

7) ACTION ITEMS:

Announcements:

Pam Luster shared that SD Mesa College submitted some programming to the Bellwether College Consortium awards, a national award where Mesa College was one of 30 community college finalists. Mesa College was finalists in the categories Instructional Programs and Services and Planning, Governance, and Finance. Mesa College's submission "the Journey to Completion" presented by Hai Hoang and Dean Monica Romero about the business program to get students to completion, was judged "Best in Showcase". Mesa2030, Mesa's Strategic and Educational Plan, led by VPA Lorenze Legaspi and Dean Bridget Herrin, was also judged as a finalist as a program that improves efficiency and effectiveness. Mesa College was not named as "the" Bellwether winner but was one of five nationally in both of those categories.

Pam Luster shared as of next we are expecting a full return to campus for those that are assigned to campus; primarily managers, classified professionals and supervisors. There is a district-wide process being worked on right now for staff to request remote work assignments; at the moment the expectation is that staff will be back on campus in their full-time work assignments.

Dr. Luster stated that we will continue in the zoom environment through the month of March; in April President's Cabinet may be moved to a hybrid environment with distance seating for voting members in MC 211 and also broadcast via zoom. Dr. Luster stated we have far more people attend President's Cabinet in the zoom format and she wants to continue to get the information out in ways that are meaningful and the best way that is flexible and easy way for staff to participate, then continuing with zoom or a hybrid format might be the best option and we will need to figure out the best balance. Dr. Luster will reach out to the voting members to discuss coming back to President's Cabinet meetings in person.

Dean Ryan Shumaker shared that athletics finished their winter season with men's and women's basketball which spans both semesters. The men's basketball team had three all-conference student athletes – Craig Jackson and Sean Smith received honorable mention All PCAC; William Bailey received 1st team All PCAC. For women's basketball, Gwen Morris-Lundstrom received 2nd team All PCAC, Emma Fitzgerald, Keila Teruya, and Niki Madgedi all received 1st team All PCAC. Spring sports are underway and some have started competitions; they include badminton, men's/women's track and field, men's/women's swim, baseball, softball, men's volleyball and beach volleyball. All are welcome to attend contests; if they are indoors masks are required.

Dean Vicki Miller: Scholarship applications closed last week and 661 students applied for scholarships. They are now in the review process, the deadline is March 11 for final scholarship award names to Dean Miller. There is a Scholarship Award's Ceremony on April 28, 2022.

Jaye Van Kirk: Mesa College Research Conference will be held May 13, 2022 in the Math+Science building. This including oral presentations and poster presentations with many disciplines beyond the STEM field.

Paula Gustin: A Chairs Academy will be held on March 18, 11:00 a.m. via zoom; topic is evaluations. Chairs, Deans and faculty and those wanting to join the conversation on the evaluation process are welcome to attend.

Judy Sundayo: Please support Women's History Month events and activities; a flyer was sent earlier. Tuesday, March 8, 2022, 2-3 p.m., is a virtual event with Judy Human, the internationally recognized disability rights advocate and author of "Being Human".

Mona King: This Friday will be a DOC orientation, she sent a flyer and this is the last year's cycle of the outcomes assessment.

Dr. Luster shared on the pathway between Humanities and Math+Science buildings is a poster for Mathematics – which shows Stephan Adegoke, a Mesa College alumni and recent university graduate. He sent President Luster a picture of him in his cap and gown, and he has now been hired by the 49ers as a defensive staff coach. It is exciting to see Mesa students be able to do good things in their lives.

Spring 2022 Pcab Meetings: 2/1, 2/15, 3/1, 3/15, 4/5, 4/19, 4/26 (Pcab Retreat), 5/3, 5/17

***INSTITUTIONAL COMMITTEE REPORTS:**

2-1-22: Facilities / Safety (L Legaspi; M. Fay)

2-15-22:

3-1-22: Environmental Sustainability Committee (D. Leavitt), Student Equity & Achievement (A. Crakes, L. Maxey, A. MacNeill)

3-15-22: District Strategic Plan Consultants and PIEC (Meeting will be held 2:15 – 5:15 p.m.)

4-5-22: Proposed BARC (L. Legaspi – 1st read); MIT (D. Fierro)

4-19-22: Proposed BARC (L. Legaspi 2nd Read); Mesa Pathways (H. Eskew, M. Alioto); Campus Employee Learning Committee - CEL (J. Johnson, E. Parrill, A. MacNeill)

4-26-22: President's Cabinet Retreat, 2:15 – 5:00 p.m.

5-3-22:

5-17-22: Final Meeting – document approvals followed by Campus Celebration.

Note: The President's Cabinet full agendas with notes are posted on the President's webpage located at:
<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>