

SAN DIEGO MESA COLLEGE

President's Cabinet

February 15, 2022 | 2:15 p.m. | Zoom

1) CALL TO ORDER: VPI Isabel O'Connor

2) PRESIDENT'S REPORT

a) District and Campus Updates: Isabel O'Connor, Vice President of Instruction, chaired the meeting today on behalf of President Pam Luster. Dr. O'Connor stated it is a pleasure to be back on campus and seeing students who are on campus and taking advantage of our resources. We have been operating remote for the most part except for some services and classes for the past 2 ½ weeks. On site activities will begin February 22, 2022 and a full return to onsite in March 2022. Classes and services across the campus have been smooth so far this semester.

Isabel O'Connor, VP, Instruction

Ailene Crakes, Tina Recalde, Toni Parsons, Johanna Aleman are attending the 2022 Asilomar Leadership Skills Seminar this week in Pacific Grove, California. This is a leadership skills seminar to provide professional development for women. It is an intensive four-day experience that focuses on the issues facing women who have made a commitment to community college administration, either in their current position or as a future goal. This group will be asked to share their experience from this seminar.

The President's Cabinet meeting for March 15, 2022, will be a joint meeting from 02:15 – 5:15 p.m. with the District Strategic Plan Consultants and Mesa College's Planning and Institutional Effectiveness Committee. The District is undergoing a strategic planning process and San Diego Mesa College is a part of that process.

The President's Cabinet Retreat will be held ~~May 3, 2022 02:15 – 5:00 p.m. in MC 211 A/B.~~
 Revised meeting note: *The President's Cabinet Retreat has now been changed to April 26, 2022, 2:15 – 5:00 p.m. since this announcement at the February 15, 2022 meeting.*

3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Wencit Hersh, Associated Students Vice President, shared the following updates:

- 1) A Club Rush will be held next week, February 22-24, 2022, 11:00 a.m. – 1:00 p.m. Associated Students will be distributing pre-packaged snacks and guidance for student services on campus.
- 2) Scholarships are due February 17, 2022, 11:59 p.m.
- 3) AS elections will be held next week.
- 4) AS meeting is tomorrow and a discussion will be held on SEED libraries.
- 5) AS will has an upcoming leadership retreat

Wencit Hersh, AS Vice President

<p>b) Classified Senate: Eva Parrill, President, Classified Senate, shared the following updates:</p> <ol style="list-style-type: none"> 1) Eva thanked all those in the campus community who participated in the super bowl squares for scholarship fundraiser. Over \$400 was made which is enough to fund one scholarship and the winners were Andy MacNeill, Mark Manasse, and Anabel Pulido was a double winner. 2) The deadline is in two days for CD scholarships for employees (any classified, NANCE, work study are eligible to apply). 	<p>Eva Parrill, President</p>
<p>c) Academic Senate: John Crocitti, President, Academic Senate, provided the following updates:</p> <ol style="list-style-type: none"> 1) The first meeting for the spring semester was held on Monday. 2) Discussions during meetings has been the modalities we are offering students; how much on campus, how much online and it seems to be an ongoing topic at all meetings. 3) Some new business was introduced including a resolution condemning the violence against journalists in Mexico; two murders of journalists recently occurred right across the border and also farther south in Mexico another journalist was murdered. 4) A prolonged discussed was held on the possible revision of administrator procedure for how we constitute our screening committees for full-time faculty hiring. There is a drive to revise that policy with the goal of diverse, inclusive and equity-driven hiring. This discussed will take place across the district under the guidance of Vice Chancellor Smith. 	<p>John Crocitti, President</p>
<p>4) INSTITUTIONAL COMMITTEE REPORTS*</p>	
<p><i>No institutional reports at this meeting</i></p>	
<p>5) SPECIAL REPORTS</p>	
<p><i>No special reports at this meeting</i></p>	
<p>6) OPERATIONS</p>	
<p>a) Accreditation: Dean of Institutional Effectiveness, Bridget Herrin, reminded the campus that an annual report is in process. There are two annual reports: one fiscal and the other head-count and student achievement data. This process will be sent to PIEC to discuss the institution-set standards around the five student achievement areas (course success, certificates, degrees, transfer, and Bachelors degrees). Institutional-set standards and aspirational goals will be developed as part of the process in PIEC and then presented to President's Cabinet in the next couple of meetings.</p> <p>RE: the ISER development, the committee is still collecting evidence.</p>	<p>B. Herrin</p>

b) Student Services Updates: Vice President of Student Services, Ashanti Hands, provided the following updates:

1) Next Tuesday the doors will open for the Student Services Center to student. It will be open from Monday through Thursday, 9:00 a.m. – 4:00 p.m. (Friday services are remote). This schedule will be in effect through March 4, 2022 and then the hours will be extended.

2) Students will be receiving an update tonight from the District regarding two important COVID-19 updates: the first is although the California Department of Public Health is no longer requiring face coverings while indoors, our District policy has not changed and we will continue to wear acceptable face coverings while indoors. The second is to let students know about the new booster requirement for on-campus classes starting Fall 2022 registration.

3) Work is underway to launch the Mesa Pride Center; a new program that will provide students who identify as LGBTQ a safe space for community-building, counseling and other student success measures. This program is being modeled after other counseling-based cohort programs such as Fast Scholars and Borderless Scholars. A counseling coordinator has been identified as well as adjunct coordinator and a location and hope to be fully operational by the beginning of fall 2022 semester. The Pride Center will be housed under Student Success and Equity under the leadership of Dean Larry Maxey. They are in the process of hiring a counselor and begin adding people, processes, and programs throughout the semester. Dr. Hands thanked Kevin Branson and the LGBTQ Taskforce for all of the work and advocacy that led to this moment.

4) Scholarship applications closes in two days; students that attended a workshop session and applied three scholarship applications will receive \$100. Please encourage students to apply; there is one workshop left this evening at 5:30 p.m.

5) Student Services workshops are being held including time management hosted by student health services and healthcare and resources, California Dream Act application workshops hosted by Borderless Scholars, and a welcome back event for Horizon scholars (students who were formerly incarcerated).

6) Peer Navigators are being hired which is a great employment opportunity for students and pay it forward by supporting our incoming new students. Deadline for Submission is February 25, 2022.

7) All of the Reorientation 2022 slots have filled; this is an exciting opportunity for students to re-engage. Students are eager to get back on campus and reconnect with the support services, systems and people in places that will help them to thrive.

8) Transfer News: San Diego Mesa Foundation grants are still available to help pay for their transcript fees.

A. Hands

Peer Navigators Information:

<https://www.sdmesa.edu/academics/academic-support-programs/peer-navigation/>

Last Call Scholarship Workshop tonight at 5 p.m.; zoom link is on the flyer https://www.sdmesa.edu/student-services/student-affairs/scholarships/Scholarship%20Outreach%20Flyer%202022%20-%201_27_22.pdf

Club Rush flyer please add to your canvas promoting Student Engagement. Flyer:

https://www.sdmesa.edu/campus-life/get-involved/student-clubs/images/ClubRush_2022_v04.jpg

Students are encouraged to join the daily transfer talks and they can sign up on the transfer website.

9) Student Services is hosting a series of college specialists and university representatives from a range of institutions; there is information for historically black college and university events. All of the information is on the transfer website.

10) Next week Student Affairs will host welcome stations as students arrive on campus to be sure they know where to go and answer questions.

11) Club Rush will be held February 22-24, 2022; student clubs will be on the quad sharing information and ways for students to engage. Students who join the festivities and join at least three clubs and register with Mesa Journeys will receive \$100.

12) Dr. Hands announced that Angel Aguilar Garcia will be joining the EOPS team as the new Dreamer Resource Center and Borderless Scholars counselor/coordinator. He started today and excited to have him on our team.

13) Leticia Diaz from EOPS will be taking a maternity leave starting next week and Sade Burrell, counselor/coordinator for EOPS and NextUp program will serve as Acting EOPS Director through June 10, 2022.

c) Instructional Updates: Isabel O'Connor, Vice President of Instruction, shared the following updates:

1) There was addition to the instruction family, Andrea Lelham, School of Humanities, gave birth to a girl a week ago.

2) Today is census day; for full-time classes today is the day we need to turn in the census by 11:59 p.m. It is important not only for the traditional reasons but also we have experienced this semester and other semesters in the pandemic some fraudulent enrollments in all of our classes and it is occurring across the state. Faculty have been diligent to notice there is no activity from some of the students; Dr. O'Connor thanked Ivonne Alvarez in Admissions who has been working with faculty to clear the rosters with fraudulent enrollments. This has resulted in a drop in headcount across the district. Mesa College has dipped below 18,000 and now at 17,600 approximately.

3) The last 2 ½ weeks we have been working remotely for the most part but have had classes on campus. It takes a village to bring those courses on campus and Mesa has done a really good job at delivering instruction. A staggered approach was used where every week it was decided which classes needed to be back on campus with collaboration from Chairs and Deans. Dr. O'Connor stated she was excited for next Tuesday when more students will come back to campus. As enrollment progresses, we are seeing a really strong interest in enrollment in the more flexible scheduling later in the second week classes and the ten-week

I. O'Connor

LRC hours: <https://www.sdmesa.edu/library/>

classes. We are optimistic that the enrollment will stay strong.

4) Instruction is planning a summer schedule soon to be followed by fall schedule planning.

5) An LRC team has been working hard to make sure students have a place to go for computers between classes and other services. A healthy amount of students have been using the services. A reminder the LRC is open Monday – Wednesday, 9:00 a.m. – 8:30 p.m., Thursday, 9:00 a.m. – 6:00 p.m., and Friday are virtual hours – this schedule is for the next two weeks and then will be re-assessed.

6) Seven faculty will be hired; they are in the hiring process with committees being formed.

7) Last semester when the Faculty Hiring Priority list was presented, there was a discussion on reviewing and improving the process. The FHP Committee has already been meeting and will meet again this week. There was a wonderful presentation from Alison Gurganus on helping us understand what kind of data would be useful for reviewing and understanding the faculty requests.

d) Administrative Services Updates: David Fierro, Director of College Technology Services, gave the following updates:

1) Booster shots will be provided on March 17, 2022, between the hours of 10:00 a.m. – 2:00 p.m. at EV-1. This is open to students and employees of the District; no appointments are necessary.

2) Regalia for the San Diego Mesa College Commencement will be provided; requests must be sent and deadline is February 28, 2022.

e) Mesa Pathways: Howard Eskew shared the following information:

1) Student Success Team (SST) Leadership Update: Pahua Vang, Senior Secretary for Student Success & Equity, has agreed to serve as the Classified Lead for the Mesa Pathways Student Success Team (SST) Project. This project promises to provide exceptional student support to Mesa College students as well as strengthen the work to include equity and excellence. Pahua will join a dynamic team that includes faculty members Ian Duckles, Gina Abbiate, and Cynthia Rico, in addition to Deans Pearl Ly and Bridget Herrin. This project team will meet on the 1st and 3rd Wednesdays, 4:00 – 5:00 p.m.

2) A special thanks to Gina Abbiate, Ian Duckles, Pearl Ly, and Cynthia Rico for planning a fantastic Convocation presentation about what's next with Student Success Teams - we hope you were able to submit some feedback during our session and look forward to sharing more throughout the semester.

3) Spring 2022 MPC Retreat: On Friday, February 11, 2022, the Mesa Pathways Committee (MPC) held its

D. Fierro

Regalia Form:

<https://www.sdmesa.edu/about-mesa/faculty-staff-resources/regalia-form.shtml>

Marisa Alioto, Howard Eskew

Get involved with Mesa Pathways Workgroups & Project Teams:

<https://docs.google.com/document/d/1XygME3tzXQj89EZGjZ5vmqgbHOzK0Bm0DR3NWWHAcAik/edit?usp=sharing>

spring retreat from 9:00 a.m. – 12:00 p.m. This retreat brought together members of MPC workgroups and project teams, as well as Pathways Fellows. The focus of this interactive retreat was on Data Coaches and Student Success Teams. The retreat had approximately 37 participants, and through two interactive exercises, the group shared ideas, collected feedback and established next steps in planning for Student Success Teams. Gratitude goes to the planning committee for all of their hard work to make this retreat happen: Gina Abbiate, Dean Bridget Herrin, Ian Duckles and Dean Larry Maxey.

4) Announcements:

- The Guided Pathways Expenditure Report has been submitted.
- The SOAA has also been submitted.

Call for Members: Pathways Workgroups and Project Teams: For those interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: The first meeting will be Wednesday, February 23, 2022, 12:45 - 2:15 p.m.

To learn more about Mesa Pathways:
<https://www.sdmesa.edu/mesa-pathways/>

7) ACTION ITEMS:

Calendar:

Spring 2022 Pcab Meetings: 2/1, 2/15, 3/1, 3/15, 4/5, 4/19, 5/3 (Pcab Retreat), 5/17

***INSTITUTIONAL COMMITTEE REPORTS:**

2-1-22: Facilities / Safety (L Legaspi; M. Fay)

2-15-22:

3-1-22: Environmental Sustainability Committee (D. Leavitt), Student Equity & Achievement (A. Crakes, L. Maxey, A. MacNeill)

3-15-22: District Strategic Plan Consultants and PIEC (Meeting will be held 2:15 – 5:15 p.m.)

4-5-22: Proposed BARC (L. Legaspi – 1st read); MIT (D. Fierro)

4-19-22: Proposed BARC (L. Legaspi 2nd Read); Mesa Pathways (H. Eskew, M. Alioto); Campus Employee Learning Committee - CEL (J. Johnson, E. Parrill, A. MacNeill)

4-26-22: President's Cabinet Retreat, 2:15 – 5:00 p.m.

5-3-22: Operations end-of-semester updates

5-17-22: Final Meeting – document approvals

Announcements:

Judy Sundayo: On Monday there is a film called "Heart with Room for Every Joy" by Zora Neale Hurston. Emails on additional Black History Month events will be sent by Judy Sundayo.

Note: The President's Cabinet full agendas with notes are posted on the President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>