

SAN DIEGO MESA COLLEGE

President's Cabinet

November 2, 2021 | 2:15 p.m. | Zoom

1) CALL TO ORDER: Ashanti Hands, Vice President, Student Services

2) PRESIDENT'S REPORT

a) District and Campus Updates: Vice President of Student Services, Ashanti Hands, shared that she will be chairing President's Cabinet today on behalf of President Luster.

Ashanti Hands

Dr. Hands shared that we are hosting the Board of Trustees meeting this Thursday, November 4, 2021.

11-4-21, Board of Trustees Meeting, via Zoom
3:30 – 4:00 p.m.: Open Session with Trustees
4:00 p.m.: SD Mesa College Campus presentation

11-16-21, President's Cabinet Retreat, 2:15 – 4:30 p.m.

Dr. Hands stated that San Diego Mesa College was recently notified that we were named the 2021 Equity Champion of Higher Education for our exemplary work in awarding Associate Degrees for transfers to black and Latinx students. We will be recognized later this month for this award.

3) STANDING REPORTS - GOVERNANCE

a) Associated Students (AS): Natalie Trinh, AS President, reported on the following items:
1) In addition to their Reflect, Restore, United Week and planning how to decorate for the Homecoming tailgate, AS will be discussing affordable transportation, ways to provide affordable textbooks as well as ways hygiene products to students.
2) For action items, AS will vote on the Guided Pathways Adoption Assessment and the homecoming bill; in addition they will be working on departmental funding.

Natalia Trinh, AS President

b) Classified Senate (CS): CS President, Eva Parrill, reported on the following items:
1) CS launched their fall fundraiser; an email was sent on Meme E-cards for Thanksgiving to be sent to colleagues. It is a pay what you want scale and all funds raised will go towards scholarships and work of the Classified Senate. Classified Senate Fundraiser: <https://www.sdmesa.edu/about-mesa/governance/classified-senate/classified-senate-fundraising.shtml>
2) CS voted to approve the Sustainability admin procedures that the District Committee on Sustainability proposed.
3) CS held a first read of the Guided Pathways Self-Assessment and will review at their next meeting and vote on that document.

Eva Parrill, President

<p>4) CS held a governance 101 workshop and there was good conversation about to encourage classified and students and recruit them into the shared governance process.</p>	
<p>c) Academic Senate (AS): AS President, John Crocitti, reported on the following items: 1) John shared that he and Manuel Vélez will be in Long Beach Thursday – Saturday for the ASCCC Fall Plenary. There are not a lot of resolutions that they will be voted on; there will be actions in modifications to discipline lists in related to Ethnic Studies. 2) The Academic Affairs Committee continues to work on creating a survey to assess the need for a proctoring/testing center.</p>	<p>John Crocitti, President</p>
<p>4) INSTITUTIONAL COMMITTEE REPORTS*</p>	
<p>a) Accreditation: Bridget Herrin, Dean of Institutional Effectiveness and Accreditation Liaison Officer, shared that right now in the accreditation process the PIE Committee established a recommended membership composition for the Accreditation Steering Committee which includes representation across constituency groups and area expertise (constituency leads, president and vice presidents of Academic Senate, Classified Senate and Associated Students, to get recommendations for those lead areas.) Executive Staff has reviewed the recommendations and will be communicated to those individuals. Those individuals will then be invited to an orientation meeting to be scheduled within the next two weeks where they will be reviewing a timeline and developing some mechanics around how to collect information, collaborate on drafts, and interpretation of the Standards. These individuals along with ALO Herrin, Lisa Shapiro, accreditation faculty coordinator, and the three Vice Presidents will comprise the Accreditation Steering Committee that will guide the effort towards the development of the Institutional Self-Evaluation Report.</p> <p>b) Honors: San Diego Mesa College Honors Program Coordinators, Rosiangela Escamilla and Ranmali Rodrigo, presented an update on the program which included recognizing past work, talking to students about their Honors experiences, student-centered work evolving through the pandemic, UCLA TAP and PTK, and reopening the Mesa Honors Center in the spring.</p> <p>c) Planning and Institutional Effectiveness Committee, - Program Review Steering Committee, Committee on Outcomes and Assessment. The presentation included updates on the work of the Planning and Institutional Effectiveness Committee, including accreditation, Program Review/Outcomes, Governance, Roadmap implementation and integrated planning documents. The Program Review Steering Committee shared their 2021-</p>	<p>Bridget Herrin, L. Shapiro</p> <p>Rosiangela Escamilla, Ranmali Rodrigo Honors <i>Presentation (videos shared during meeting not included on this document):</i> https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/HonorsPresentationPcab11-2-21.pdf</p> <p>Honors Orientation Form: https://youtu.be/fRk547uJzAo</p> <p>Bridget Herrin, Eliza Rabinovich, Holly Jagielinski Planning and Institutional Effectiveness Committee, - Program Review Steering Committee, Committee on Outcomes and Assessment Presentation: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/PIEC-Program%20Review-COA_Committees11-2-21_Pcab.pdf</p>

2022 timeline and training schedule. The Committee on Outcomes and Assessments shared their Statement of Purpose, deliverables, and assessment timeline.

Program Review Shared Links:

<https://www.sdmesa.edu/about-mesa/institutional-effectiveness/program-review/program-review-committee/2021-2022%20Program%20Review%20Timeline.pdf>
<https://www.sdmesa.edu/about-mesa/institutional-effectiveness/program-review/program-review-training-archives.shtml>
<https://www.sdmesa.edu/about-mesa/institutional-effectiveness/program-review/program-review-archives/Program%20Review%20-%20Training%20Schedule%202021-2022%20final%2009-29-21.pdf>
<https://www.sdmesa.edu/about-mesa/institutional-effectiveness/program-review/resources.shtml>
<https://www.sdmesa.edu/requests/>
<https://www.sdmesa.edu/about-mesa/governance/committees/committee-on-outcomes-and-assessment.shtml>

5) SPECIAL REPORTS

Research Snap: Dean Monica Romero, Hai Hoang and Olivia Picolla presented on the Regional Workforce Marketing Completion Project. The presentation included the project overview, “why” on equity, project’s focus, demographics, coding the data, Constant Contact email campaign, findings and recommendations and phase II program breakdown.

Hai Hoang, Monica Romero, Olivia Picolla
 Regional Workforce Marketing Completion Project
 Presentation: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/PCAB_MarketingGrant_ResearchSnap.pdf

6) OPERATIONS

a) Student Services Updates: Vice President of Student Services, Ashanti Hands, presented the following:
 1) Restore, Reflect and Unite Week is being held this week. There are many presentations, activities and events being led from staff on all parts of the campus. The week is a collection of events designed to explore and expand the public concept of restorative justice practices that embrace community building, empowerment, participation and accountability. Topics include arts, media, social justice education and interpersonal connection.
 2) Homecoming is this week – spirit week celebrates all of the athletic programs. Information has been sent on the home athletic games and encourage all to stop by and support the students. VP Hands thanked Associated Students for going the extra mile to make sure there are decorations, t-shirts and activities for the students. VP Hands also thanked the dance program for the special entertainment they are providing.
 3) Next week is Veterans’ Celebration Week. There will be opportunities on transfer, CAL Vet presentations, a panel with Mesa Veterans, current and alum, lunch meets with the staff, Aztec Days and more.
 4) Coming events include Hunger and Homeless Awareness Week which will include the AS Thanksgiving Feast.

Ashanti Hands

5) Mesa College has 26 student clubs for the fall; 32 advisors (27 faculty advisors, 3 staff, 2 administrators). The majority are returning clubs; there are two new clubs. VP Hands thanked the advisors and students who are engaging in student life and community on campus.

6) HEERF Funds: A first campaign of emergency relief grants, \$1,000 awards. We recently awarded over 2,000 students \$2 million in HEERF grants. The next campaign will launch on November 10. Students can only get one award per semester. Encourage students to apply; it is a simple application process which includes questions so that we can learn about our students and their needs and focus our future campaigns to make sure that disproportionately impacted students are applying for awards. The top challenges for the 2222 students who received awards were transportation, learning and housing. 55% of those students receive financial aid and 24% have dependents.

7) The second round of HEERF vaccination incentive will be awarded. Students are automatically entered into a drawing if they have uploaded their vaccination information and students can win \$250.

8) We are in the Transfer Season; an email was sent by Anne Hedekin. Please share the resources with students to assist them.

9) We are still hosting the Mobile Markets; the volunteer rate for the markets is decreasing while our students still have great need. Emails will continue to be sent encouraging people to volunteer – they are held the first Monday of the month and the third Thursday.

10) A memo was sent on fraudulent applications; it appears that this is connected to the campaign for student emergency grants. This has been an issue statewide; in the past four months 2800 fraudulent applications were blocked. Dr. Hands thanked those for the work they are doing to assist in the process: admissions and faculty, making sure students are removed who have not been attending classes or who are inactive.

b) Administrative Services Updates: Director David Fierro presented that Administrative Services is focusing on college reopening readiness, including events operations, payroll, business services, classroom readiness, employee office areas, and print/mail.

David Fierro

c) Instructional Updates; Vice President of Instruction, Isabel O'Connor, presented the following:

Isabel O'Connor

1) Priority registration begins tomorrow for Intersession and Spring 2022 Semester.

2) Instruction is thinking beyond spring to plan summer and fall. VPI O'Connor assured faculty and chairs that as the planning begins for summer and fall that programs are going to be making decisions based on their students' needs and the programmatic needs in terms of mode of delivery and length of term. Dr. O'Connor stated

there has not been any edict that states you have to schedule a certain way, or offer more DE or less DE.

3) It was discussed at a Deans meeting the idea of having faculty panels to address what it mean to return back to teaching on campus and how things will work in a new environment and she thanked Paula Gustin for starting that.

4) In the spring a Strong Workforce Faculty Institute will be launched; the first one in the region was very successful.

5) Faculty Hiring Prioritization Committee – November 8, 2021 is the deadline to input requests for the first round of faculty hiring.

6) On Friday a very successful Chairs Academy was held, a joint effort between the VPIs office, the Chair of Chairs and Academic Senate. Dr. O'Connor thanked Janue Johnson for hosting that academy. An additional academy is being planned for the spring semester.

d) Mesa Pathways Updates:

Pathways Project Funding:

The Mesa Pathways Committee will provide up to \$50,000 to fund projects related to advancing our Mesa Pathways efforts here on campus. Applications were due Friday, October 15, 2021. We received a total of 13 proposals, which are now under review. Awardees will be notified by November 15, 2021.

Student Success Teams Workshops:

The Student Success Teams project group concluded their fall workshops last week. Over the five weeks, the team conducted seven mixer-style workshops. In addition to these workshops, Ian Duckles also provided a presentation to the Mesa Student Services Council on Wednesday, October 20th, and will present to Counseling faculty at their department meeting on November 3rd, bringing the total participation to close to 100 people. The project team will review the data and offer next steps regarding structure, goals and objectives of Mesa's Student Success Teams. This is important work in advancing our Pathways efforts and ensuring Mesa continues to provide strong support to our students.

The Mesa Pathways Fellows will also be hosting a Student Success Teams Roadshow to obtain student feedback. This student-focused roadshow will take place on Tuesday, November 2nd from 10:00 - 11:00am on Zoom: <https://cccconfer.zoom.us/j/92046731869>. Please share this opportunity with your students!

Scale Of Adoption Assessment (SOAA)

We have completed a preliminary version of the 2021 Guided Pathways Scale of Adoption Assessment (SOAA) for submission to the Chancellor's Office. The Mesa Pathways workgroups and project teams have

Marisa Alioto, Howard Eskew

reviewed and updated this document, and it is now being routed to our constituency groups for acceptance.

Call for Members: Pathways Workgroups and Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Wednesday, November 10th from 12:45 - 2:15pm

7) ACTION ITEMS:

Announcements:

Reflect, Restore & Unite Week of events <https://www.sdmesa.edu/student-services/student-affairs/documents/RRU%20Flyer%20Fall%202021.pdf>

Homecoming November 6th 6:00pm. First 100 Mesa guests will receive a FREE t-shirt

Hunger & Homelessness Awareness Week on November 15-20. Stay tuned for a calendar of events being circulated this week!

Helpful Transfer page/resources: <https://www.sdmesa.edu/student-services/transfer-center/workshop-events.shtml>

Veterans' Week flyer will be posted on Mesa Website

Calendar:

Fall 2021 Pcab Meetings: 9/21, 10/5, 10/19, 11/2, 11/16 (Pcab Retreat), 12/7

***INSTITUTIONAL COMMITTEE REPORTS:**

9/21/21: Recommendation from PIEC

10/5/21: Institutional Effectiveness (B. Herrin, Kyung Ae Jun); Tutoring (M. Manasse, Raine Porter)

10/19/21: COA Revised Purpose (B. Herrin); Campus Employee Learning Committee (CEL)/Professional Learning, Equity, HSI. (J. Johnson, A. MacNeill, E. Parrill, with L. Maxey and T. Parsons);

11/2/21: Honors (R. Escamilla, R. Rodrigo); PIEC-Program Review/ COA/Research Snap – SWP Completion Project (B. Herrin, Eliza Rabinovich, Holly Jagielinski)

11/16/21: Pcab Retreat, 2:15 – 4:30 p.m.

12/7/21: CDAIE (J. Sundayo); Mesa Pathways

Note: The President's Cabinet full agendas with notes are posted on the President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>