



San Diego Mesa College
President’s Cabinet Retreat
 Meeting Notes

Tuesday, November 14, 2017
 2:15 p.m. – 5:00 p.m., MC 211 A/B

ATTENDEES <i>as noted on sign-in sheet</i>	President Pam Luster	Hinkes, Madeleine	Perigo, Kim	
	Agatha, Rachelle	Hoang, Hai	Picolla, Olivia	
	Bautista, Manny	Jagielinski, Holly	Recalde, Tina	
	Bingham, Leela	Johnson, Cloris	Rivera, Agustin	
	Brown, Danene	Johnson, Leroy	Romero, Monica	
	Cain, Sara Beth	Kearns, Jennifer	Saidane, Saloua	
	Clark, Kris	King, Sahar	Shimazaki, Leslie	
	Crakes, Ailene	Kristoferson,	Shumaker, Ryan	
	Demcho, Monica	Larson, Trina	Smith, Wendy	
	Duchow, Donna	Lieu, Charlie	Stellmacher, Krista	
	Eskew, Howard	Lopez, Leticia	Stojimirovic, Irena	
	Fremland, Rob	MacNeill, Andy	Sundayo, Judy	
	Gerace, Veronica	Manasse, Mark	Topham, Susan	
	Gurganus, Alison	Maxey, Larry	Torrey, Oscar V.	
	Gwin, Mary	McGrath, Tim	Van Kirk, Jaye	
	Hands, Ashanti	Miller, Vicki	Zappia, Charlie	
	Helscher, Ed	Milner, Alanna		
	Hensley, Linda	Miyoshi, Dina		
	Herrin, Bridget	Newell, Joe		

Agenda Item A: Welcome and Introductions

After welcome and introductions, President Pamela Luster stated there will be updates and presentations today on governance, accreditation, institutional effectiveness, and guided pathways.

2:15 – 2:45 p.m.

Mesa College Governance: Pam Luster

President Pam Luster shared the San Diego Mesa College governance webpage located at: <http://www.sdmesa.edu/about-mesa/governance/>
 The Governance overall structure is featured on the Governance Chart webpage located at:
<http://www.sdmesa.edu/about-mesa/governance/governance-chart.shtml>
 Committees are divided into two major groups: Operational and Governance

Groups. Operational Groups include Instructional Services, Student Service, Administrative Services and operational committees. Operational committees are a group of people elected or appointed to carry into effect the work of the college based on recommendations or ideas that have been approved through the governance process. Governance Groups include Academic Senate, Classified Senate, Associated Students and governance committees. Governance committees are a group of people elected or appointed to perform some service or function, whose recommendations ultimately will be made to the President's Cabinet and president. Once recommendations are received at President's Cabinet these committees then take the recommendation to their constituents. A list of the institutional committees reporting to President's Cabinet each semester is listed at the bottom of the President's Cabinet agenda.

Agenda Item B: Accreditation - <http://www.sdmesa.edu/about-mesa/accreditation/>

2:45 – 3:00 p.m.

Danene Brown, Dean of Business and Technology and Accreditation Liaison Officer. Dean Brown presented six recommendations and their status, which are posted on the Accreditation webpage located at: <http://www.sdmesa.edu/about-mesa/accreditation/College%20%20Recommendations%20Update.pdf>

Danene stated that recommendation six is completed – the governance chart was linked to the President's Cabinet webpage where agenda outcomes, documents, etc. are posted. The statuses of the remaining five recommendations are listed on the improvement update document and will be updated on the Accreditation webpage. Recommendation four is a collaboration recommendation with the District. Danene stated that Chris Manis, Vice Chancellor of Facilities, met with the facilities committee. A consultant was hired to create a Mesa College plan that integrates with the District plan.

Agenda Item C: Institutional Effectiveness - IPPG

3:00 – 3:15 p.m.

Madeleine Hinkes, Dean of Institutional Effectiveness

Dean Hinkes presented a PowerPoint on "Institutional Planning at Mesa." The IPPG, Institutional Planning & Governance Guide for 2017-2018, was distributed, as well as the 2017-2018 SD Mesa College Integrated Planning Calendar. Madeleine stated the Program Review is due December 1, 2017 and will be used for the Educational Master Plan. These documents may be found on the President's Cabinet Documents webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

Break

3:15 – 3:25 p.m.

Agenda Item D: Guided Pathways

3:25 – 4:30 p.m.

Ashanti Hands, Bridget Herrin

Ashanti Hands, Vice President of Student Services, and Bridget Herrin, Associate Dean, Research and Planning, presented on Mesa Pathways.

The framework for San Diego Mesa College includes four pillars: 1) Clarify the plan, 2) Enter the path, 3) Stay on the path, and 4) Ensure learning. Included in the presentation were Key Elements, Gearing up for Implementation, a “fun with data” activity, the pathways launch board, “student-centered design” activity, the Mesa College assessment, self-assessment development phases, and steps toward implementation. This presentation may be found on the President’s Cabinet Documents webpage located at:
<http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-documents.shtml>

Agenda Item E: Speech and Debate: Speech Theater
4:30 p.m. Speech and Debate: Readers’ Theater

Agenda Item F: Adjournment
4:45 p.m. President Pam Luster