

SAN DIEGO MESA COLLEGE

President's Cabinet

October 5, 2021 | 2:15 p.m. | Zoom

1) CALL TO ORDER: Pamela T. Luster, President

2) PRESIDENT'S REPORT

a) District and Campus Updates: President Pam Luster welcomed all to the meeting and shared that Isaac Jose Legaspi was born; congratulations to Erin and Lorenze on their baby boy. Pam stated that we are very excited that we have received two very large grants: the HSI Title III Stem grant; and we were also awarded our first AANAPISI grant; congratulations to all that contributed in getting those grants and these new resources of about \$6.5 million over the next five years. It is a tremendous investment in our ability to serve our Latinx and AANAPISI students. The AANAPISI grant in particular is focused on using the *Kapwa* lens to support students.

Dr. Luster thanked all for their well wishes on her retirement; she is here through June 2022, will still be in San Diego but not taking another full-time job. This will be an active year at Mesa College where we will make sure we have everything to move forward. A group of Mesa faculty and staff will serve on the search committee for the next president and President Luster is convinced that our foundation is strong.

President Luster announced that Lisa Shapiro has been appointed as the Faculty Liaison to Accreditation and will be partnering with Dr. Bridget Herrin, the Accreditation Liaison Officer. The Planning and Institutional Effectiveness Committee (PIEC) will begin working on the different standards and other items. We have an accreditation training scheduled.

Pamela T. Luster

3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Associated Students (AS) Natalie Trinh, AS President, presented the following items on behalf of President Natalia Trinh:

- 1) AS finished elections and will have their first formal meeting on October 6, 2021; all are welcome to attend their meeting. AS has a diverse group this year and with a full quorum they will be able to vote on issues.
- 2) AS will discuss their homecoming event to be held in an effective and safe way, as well as Hunger and Homelessness Awareness Week and other upcoming programs.

Natalia Trinh, AS President

b) Classified Senate: Classified Senate (CS) President, Eva Parrill, reported the following items:

- 1) The Dean of Social Behavioral Sciences and Multicultural Studies, Pearl Ly, attended their meeting and discussed the idea of bringing an Asian-American Studies program to Mesa College; CS has pledged their support to the API community and, remembering the

Eva Parrill, President

<p>demands they heard from students for Ethnic Studies programs, they are excited to determine how they can work with the Dean and the various schools to follow through on that commitment.</p> <p>2) CS are reviewing their projects for the year such as fundraising, professional learning, and starting to plan some events for this academic year.</p>	
<p>c) Academic Senate: Academic Senate President, John Crocitti, reported the following items: AS held their last Senate meeting last Monday and discussed their priorities and reviewed a survey that was sent to faculty. The majority that responded liked the idea of working on realizing a proctoring center and that will be their focus. The Academic Affairs Committee will start research on this in terms of what is the demand for a proctoring center, the necessary hours including some evening hours, where it should be located, and how to pay for it. John stated this is an equity issue and that many of the online students need some flexibility to come in for proctored exams. This would not just be for online students; there are athletes who travel to games and this would support them for their exams, and it would also assist all face-to-face students. Other community colleges have proctoring centers and they work well. Erika Higginbotham will be contributing a lot of information on researching this issue.</p>	<p>John Crocitti, President</p>
<p>4) INSTITUTIONAL COMMITTEE REPORTS*</p>	
<p>a) Tutoring: An update on the Mesa Tutoring and Computing Centers (MT2C) was presented by Dr. Mark Manasse and Raine Porter. MT2C has been reviewing the online tutoring spaces from fall 2020 through fall 2021. During this period they have served nearly 2,000 students with over 13,000 online tutoring sessions. They received student post-session feedback from over 600 students regarding their tutoring sessions; some of the results:</p> <ol style="list-style-type: none"> 1) Over 90% rated the process of making appointments from “very easy” to “easy”. 2) Over 90% ranked having zoom as a tutoring platform as very easy to use. 3) When asked how likely they would use 1-2 ideas from their tutoring session in the future, over 97% responded “very likely”. 4) When asked how likely they were satisfied with their tutoring session over 93% stated “satisfied” or “very satisfied”. 5) When asked how likely they were to use the online tutoring service again and over 96% stated “very likely”. <p>Dr. Manasse stated they have held a lot of training and reviewing how to improve the online tutoring performance and they have made some course corrections along the way since fall 2020. They had the highest level of CRLA re-certification for their tutor program; every few years all of the certifications must be</p>	<p>Mark Manasse, Raine Porter Mesa Tutoring and Computing Centers (MT2C) Presentation: https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/MT2C%20PCAB%20Presentation%20Pcab%2010-5-21.pdf</p>

re-certified in higher education and they are in the process of doing that now and he expects to be re-certified at the highest level. ACTLA is another national tutoring program and have an online tutor training program certification and they are also in the process of being approved for that program.

Dr. Manasse shared the local and state tutors of the year; the MT2C Tutor of the Year is Gretchen Gilman. Raine Porter was the MT2C 2020 Tutor of the Year and also the 2021 CRLA National Tutor of the year.

b) API Student Data Dashboard: An API Student Data Dashboard was presented by Kyung Ae Jun, which she built over the past summer. President Luster stated this presentation is well-timed following the award of an AANAPISI grant that Mesa College has received and gives us the opportunity to look at that differentiated support as shown in this data.

Bridget Herrin, Kyung Ae Jun
API Dashboard Presentation:
https://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/API%20Student%20Data%20Dashboard_10-5-21%20Pcab.pdf
Asian Pacific Islander Student Data Dashboard:
<https://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/APIDashboard.shtml>
Data Dashboards:
<https://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/index.shtml>

5) SPECIAL REPORTS

No special reports at this meeting.

6) OPERATIONS

a) Student Services Updates: Ashanti Hands, Vice President of Student Services, presented the following Student Services updates:
1) The deadline is being pushed back for allocation of HEERF Funds, specifically for the vaccination incentives and emergency grants. There are system problems and are addressing those and then announcements will go to students to participate.
2) In light of the recent board resolution, there is a lot of work being done in particular with the exemption process for employees. They are working on updating their exemption process for students and that information will be shared.
3) A reminder the transfer season has begun; there is tremendous support through the Transfer Center. Please ask students you know who are transferring if they have stopped by the Transfer Center or check the website to see what resources are available.
4) Mesa Colleges is one of 15 colleges that has been selected to enter into an agreement with the Foundation for California Community Colleges to partner together for Cal-Fresh Outreach Ambassador Program. Through a generous donation from Union Bank and Anthem Blue Cross made to the Foundation, Mesa will be able to train

A. Hands

students to provide Cal-Fresh outreach and campus basic needs. They are in the process of working out the details of getting the ambassadors onboard and are excited to be able to provide this resource and support to students. Dr. Hands thanked The Stand resource center and the Student Equity Office for being identified as one of the 15 colleges that can provide and deliver these services.

5) Activities are coming via Associated Students including Homeless and Hunger and other ways you can support these and volunteer; please encourage your students to participate.

b) Administrative Services Updates: David Fierro for Lorenze Legaspi, Vice President of Administrative Services, stated that Print and Mail Office is open and all can come and pick up their print jobs. There have also been urgent technology requests that in queue; the classroom support equipment, such as microphones, webcams, those are backlogged in the vendor queue however they received some encouraging information that the shipment of 410 laptops are on their way and they will be prepped and distributed. There is also urgent need for wifi coverage; unfortunately some of these are stuck in queue for the Library and Student Services with the data center, but he is hoping for an update on that as it affects students. There have been some questions on Administrative Services office hours and David provided those in the chat section of the zoom (* see end notes of this document).

D. Fierro

c) Instructional Updates: Isabel O'Connor, Vice President of Instruction, presented the following updates:

I. O'Connor

1) The spring 2022 schedule and as well as Intercession schedule are moving along. Programs are examining what is the balance between on-campus and online and they are moving along at this stage with a due date of having it completed by October 15, 2021. Dr. O'Connor expressed her deepest gratitude to the admin assistants who in every single school inputted the schedule, which is no small task in Campus Solutions: she thanked Mary Toste, Cathy Palestini, Ruth San Filippo, Alison Mona, Susan Gregory, Simone Sherrard, Cloris Johnson, Andrea Lelham, Angie Avila, and in her office, Mila Zagayanskiy and Arlis Svedberg who also assisted in the process.

2) The San Diego Society of Professional Journalists held their annual awards receptions and the following Mesa students took home awards and scholarships: Kaitlin Clapinski – print journalism scholarship, Ana Laniado – 1st place, College Media Multicultural Story, “Transfronterizos during the COVID-19 pandemic”, Carlos Verduzco – 1st place, College Media Review/Criticism, “The fortunes of fantastic female forces in ‘Birds of Prey’”, Justin Choi – 2nd place,

College Media News Story, "Instructor at Continuing Education sues SDCCD and two of its faculty members", and Lance Nelson – 2nd place, College Media Opinion/Editorial, "We need to talk about grading now". Congratulations to the students.

2) Mesa College's Medical Assisting program has been accepted as a Preferred Provider of Healthcare Talent through Advancing San Diego. San Diego Mesa College is proud to lead the way in the region with the highest number in Preferred Provider programs (Software Development, Engineering, Business and Medical Assisting). Dr. O'Connor thanked Dean Tina Recalde.

3) On October 27, 2021, VPI O'Connor will be joined by Dr. Trina Larson and Daniela Perez Padilla, our lead Mesa Pathway Fellow, who will present at the Chief Instructional Officers Conference Mesa Pathways Fellows: how it was established and the work they have done.

4) On October 28, 2021, there will be the next module of the Chairs Academy. This has been a joint effort between her office, Academic Senate, and Chair of Charis. They did a module in the spring and continuing to plan. Dr. O'Connor thanked Dean Andy MacNeill, Janue Johnson, John Crocitti, and Paula Gustin and fabulous list of presenters for October 29. Information will be provided on flex soon.

5) For the second semester in a row they have been offering Education 100 courses at Hoover High School. We offer a student reflection on the experience after taking the class, which prepares students to become tutors. Dr. O'Connor shared a quote that deeply touched her from a student commenting on the experience of taking the class and learning how to be a tutor: "While taking this category I noticed how I actually really enjoy learning how to be a tutor and because of that enjoyment it has inspired me to become a teacher in the future. Which has shifted me as a student and person because now indeed I have a motivation to go to school. I thought about becoming a teacher before because my mother and I teach the children at my church which I really love to do but I never really deeply thought about actually being a teacher, until now that I'm taking this class." Dr. O'Connor thanked Dean Andy MacNeill and Mark Manasse.

6) There are miniature horses and one elderly horse had a medical issue on Friday. It had to be taken to a hospital in Oceanside and had to work through a lot of paperwork that involved the Business Office. Dr. O'Connor thanked Patty Garcia who helped them with getting the horse transferred and receiving a procedure and the horse is doing a lot better.

d) Mesa Pathways: Marisa Alito shared the following updates:

Pathways Project Funding:

Marisa Alioto, Howard Eskew

The Mesa Pathways Committee will provide up to \$50,000 to fund projects related to advancing our Mesa Pathways efforts here on campus. Applications are due Friday, October 15, 2021. If you have questions regarding a funding proposal, please contact MesaPathways@sdccd.edu.

Details, including application information about the funding process can be found here: <https://www.sdmesa.edu/mesa-pathways/pathways-projects.shtml>.

Technology Project Group:

Our technology project team has just been launched and is charged with developing a project plan and timeline for integrating all of Mesa College’s student support services and technologies into a seamless, efficient, and effective resource to enhance the overall student experience. Their first meeting will be Wednesday, October 6, 2021 from 12:45-1:45 p.m.

Student Success Teams Workshops: This Fall, the campus will have opportunities to learn and share ideas about Student Success Teams at one-hour workshops, which are open to the entire Mesa community. Flex credit is available, and participants will be entered into an opportunity drawing. For more information, please visit the Pathways website:

<https://www.sdmesa.edu/mesa-pathways/events-presentations.shtml> or contact Ian Duckles: iduckles@sdccd.edu.

Call for Members: Pathways Workgroups and

Project Teams: If you are interested in becoming involved in a Pathways workgroup or project team, please reach out to MesaPathways@sdccd.edu.

Next MPC Meeting: Our next meeting is Wednesday, October 13, 2021, from 12:45 - 2:15 p.m.

7) ACTION ITEMS:

Calendar:

Tuesday, October 12, 2021, 2:15 – 3:30 p.m., Campus Community Forum

Thursday, November 4, 2021, 4:00 p.m., Board of Trustees Meeting – San Diego Mesa College Campus Presentation

Announcements:

Judy Sundayo shared the following:

1) She will be sending a flyer from CDAIE that is co-sponsoring a presentation by Jose Antonio Vargas – “Defining American”. He is a Pulitzer Prize winning journalist, acclaimed filmmaker and immigration advocate. Mesa College is collaborating with the District, Miramar College, City College, College of Continuing Education as well as Southwestern, Palomar, MiraCosta, Grossmont and Cuyamaca Colleges to bring him to our local. It will be held on October 21, 2021, 3:00 – 4:00 p.m. and possibly some time before that where he can be with a smaller group of students. The registration will be available via the flyer.

2) On Thursday, October 14, 2021, DSPS is bringing a poetic performance by Kay Ulanday Barrett who will speak on “Ableism 101”. An announcement will be sent on this event as well; it is co-sponsored by Miramar and City – the

District office along with Mesa DSPS office who is taking the lead on this event.

3) Judy reminded everyone that we are still in the Latinx Heritage Month from September 15 through October 15, 2021; there are fantastic events so please make time to attend.

Leticia Diaz: The next San Diego Chapter of American Association for Women in Community Colleges (SDCAAWCC) is on October 12th @ 4:00-5:30pm - Navigating Promotions & the CC Hiring Process. Visit our website <https://sdcaawcc.org/> to learn more.

Visit the Mesa College Latinx Alliance website to view the workshop series: <https://www.sdmesa.edu/about-mesa/hsi/hsi-programs/latinx/news-events.shtml>

Or, click on this link to download a PDF copy of the flyer: <https://bit.ly/sdmesa2021lhm>

President Luster shared in the chat a book from a former student, Elizabeth Breck. She has a private investigator and came back to school at Mesa College as a French major and went on to UCSD. She developed a love of writing and now is a published author of two wonderful mystery books. Her new book out next week is "Double Take". Her first book is called "Anonymous".

Bridget Herrin: ISER training through the ACCJC; the training will be held October 11, 2021, 1:00 – 4:00 p.m. All who are members of the PIE Committee as well as member of President's Cabinet have received an invite. If you are interested in participating in the training, contact Bridget Herrin. This is the first kickoff to the next two years in the development process of the Mesa ISER and we begin work as a campus with a liaison, Katherine Webb, and she will be assisting us with the process and help to guide us in the best ways that we can organize ourselves with sample timelines, etc. Dr. Herrin, as ALO, and Lisa Shapiro, Faculty Coordinator, met yesterday and are looking forward to working on this project with the campus.

Note: The President's Cabinet full agendas with notes are posted on the President's webpage located at: <http://www.sdmesa.edu/about-mesa/office-of-the-president/cabinet-agenda-outcomes.shtml>

Fall 2021 Pcab Meetings: 9/21, 10/5, 10/19, 11/2, 11/16 (Pcab Retreat), 12/7

***INSTITUTIONAL COMMITTEE REPORTS:**

9/21/21: Recommendation from PIEC

10/5/21: Institutional Effectiveness (B. Herrin, Kyung Ae Jun); Tutoring (M. Manasse, Raine Porter)

10/19/21: CEL Campus Employee Learning Committee/Professional Learning, Equity, HSI. (J. Johnson, A. MacNeill, E. Parrill, with L. Maxey and T. Parsons)

11/2/21: PIEC-Program Review/ COA (B. Herrin, Eliza Rabinovich, Holly Jagielinski); Honors (R. Escamilla, R. Rodrigo)

11/16/21: Pcab Retreat, 2:15 – 4:30 p.m.

12/7/21: CDAIE (J. Sundayo); Mesa Pathways

*Administrative Services Hours

STUDENT ACCOUNTING

Office hours: Mon- Thur 9am-4pm (Friday by appointment)

Email: mestuact@sdccd.edu

Phone: x2704

BUSINESS SERVICES SUPPORT (PAYROLL)

Office hours: Tue/Thur 8am-5pm

Email: mchavez@sdccd.edu

Phone: x2744

BUSINESS SERVICES (FINANCE)

Office hours: Tue/Thur 9am-4:30pm

Email: epgarcia@sdccd.edu

Phone: x2771

STOCKROOM

Office hours: Mon- Thur 7am-3:30pm; Fri 7am- noon

Email: ffernand@sdccd.edu

Phone: x2761

TECHNOLOGIES

Office hours: Mon- Thursday 7:30am-7pm; Fri 7:30am- 4:30pm

Email: kbranson@sdccd.edu

Phone: x2880

PRINT/MAIL

Office hours: Mon- Fri 7:30am-4:30pm

Email: lkunkee@sdccd.edu

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