

SAN DIEGO MESA COLLEGE

President's Cabinet

October 1, 2019 | 2:15 p.m. | MC 211 A

1) CALL TO ORDER: Vice President, Instruction, Isabel O'Connor

2) PRESIDENT'S REPORT

a) Campus Updates: Vice President of Instruction, Isabel O'Connor presided over President's Cabinet on behalf of Dr. Luster who is at San Mateo College serving as the Chair to the Accreditation Site Visit Team. VPI O'Connor shared that there is a site visit to Mesa College tomorrow with the principal fiscal and policy analyst, Edgar Cabral, from the Legislative Analyst's Office (LAO). This visit is in preparation of the Bachelor's Degree Program LAO report which is due February 1, 2020. Mr. Cabral will interview district staff, including Chancellor Carroll, as well as VPI O'Connor, Tina Recalde and faculty of the Baccalaureate degree program. In addition, Mr. Cabral will also interview members from the advisory board and baccalaureate students who are employed in the HIM field. VPI O'Connor thanked Patty Garcia who assisted in the preparation of reports and spreadsheets for the expenses related to the baccalaureate program. The goal is for the HIM pilot program to continue and become a permanent degree.

Andy MacNeill and Leticia Lopez shared they submitted a proposal for an extension of the National Science Foundation (NSF) STEM grant for \$50,000 and have been notified it was approved. Andy MacNeill stated this grant compliments two other partnerships that Mesa College has with the San Diego Unified School District and a subcontract grant with SDSU as part of the *Developing Effective Bilingual Educators with Resources (DEBER)* project designed to facilitate teacher education for bilingual students pursuing an elementary, middle or high school teaching credential.

b) President's Cabinet Fall Retreat: VPI O'Connor shared that the date of the President's Cabinet Retreat is Tuesday, Oct. 29, 2019, 1:00 – 5:00 p.m. (room TBD). One of the main focuses of the retreat will be the Master Plan.

VPI O'Connor

3) STANDING REPORTS - GOVERNANCE

a) Associated Students: Associated Students President, Taylor Carpenter, reported on the following items:

1. AS had a booth at the Financial Aid Fair and had a lot of visitors.
2. AS is planning the AS Leadership Retreat to be held November 2 -3, 2019. At this retreat the student leaders connect with each other and the administration.
3. AS is funding the LEAD Series which begins on October 16, 2019; this is an excellent opportunity for

Taylor Carpenter, President

<p>students to become more culturally aware and improve leadership skills. Dr. Tanis Starck is from SDSU and does a wonderful job leading the LEAD Series.</p>	
<p>b) Classified Senate: Classified Senate President, Charlie Lieu, reported on the following items:</p> <ol style="list-style-type: none"> 1. Charlie Lieu thanked Associated Students, the Mesa athletes, and Student Affairs for putting together a wonderful homecoming tailgate party. 2. Eva Parrill attended her first DGC meeting. 3. Charlie Lieu thanked Dean Larry Maxey for attending the CS meeting last week where he presented on the new equity plan and how classified professionals can engage in equity work. 4. CS launched their dues campaign this past week. They have partnered with the Culinary Department to offer two "Taste of Mesa" VIP tickets that they will award in an opportunity drawing. 5. CS is working on a community building event for classified professions – one event at the site of a brewery and hopefully have one of the fermentation professors to attend. 6. CS is working closely with the Communications Department and athletics to work on a fund raising event for the Resiliency Fund and Charlie will have more details at the next meeting. 	<p>Charlie Lieu, President</p>
<p>c) Academic Senate: Academic Senate President, Manuel Vélez, reported on the following items:</p> <ol style="list-style-type: none"> 1. AS is preparing for the Strengthening Student Success Conference (SSSC) next week. 2. October 12, 2019 is the Area D meeting at which several colleges and academic senates from the southern California area will attend to prepare for the fall plenary. 3. AS is planning their Academic Senate Retreat for the spring semester to focus on governance, parliamentary procedure, Brown Act, etc. 4. Manuel is looking forward to visiting the Associated Students this month and Classified Senate as well. 	<p>Manuel J. Vélez, President</p>
<p>4) INSTITUTIONAL COMMITTEE REPORTS</p>	
<p><i>No reports at this meeting</i></p>	
<p>5) SPECIAL REPORTS</p>	
<p>a) LGBTQ+ Celebration Week: Dr. Kevin Branson, Jorge Villalobos, Dr. Mary Gwin, Dr. Michael Harrison and Ross Stewart (Co-president of Gender-Sexuality Alliance Student Club) presented on the LGBTQ+ Celebration Week to be held October 14 -18, 2019. The presentation included background on this event which developed from conversations in the Diversity</p>	<p>LGBTQ+ Celebration Week Coordinators Dr. Kevin Branson, Dr. Mary Gwin, Dr. Michael Harrison, Jorge Villalobos, Ross Stewart Celebration Week Presentation: http://www.sdmesa.edu/about-mesa/office-of-the-president/presentation-documents/LGBTQ_Celebration %20Week 2019.pdf</p>

Committee and the Gender-Sexually Alliance Student Club. The collaboration of these two groups included discussions on developing events on campus to increase visibility and support LGBTQ students. The week includes workshops, talks, and panel discussions on LGBTQ+ topics and evening events:

Wednesday, October 16, 2019:
An Evening with the Queens!

Thursday, October 17, 2019:
LGBTQ+ Celebration Festival

Friday, October 18, 2019:
Spectrum Masquerade Ball

An email will be forward with the dates and events for LGBTQ+ Celebration Week.

b) Dashboard of the Month: Anda McComb, research analyst, presented on the Global Consciousness Institutional Learning Outcome (ILO) Dashboard.

This Dashboard may be found at:

<http://www.sdmesa.edu/about-mesa/institutional-effectiveness/institutional-research/data-warehouse/ILODash.shtml>

Anda McComb

6) OPERATIONS

Standing Items:

a) Enrollment Report: VPI O'Connor shared the FTES is 5,907 and we have exceeded by .7% of target which was 5,866. District-wise, the credited colleges combined are at 95% of the fall target. Headcount is 20,974, which is about 1,700 less than a year ago.

In terms of the fall semester, the high school applications are in; VPI O'Connor stated it was a bit of a "bumpy road" due to CCC Apply which was new to the students and some sites are more proactive in terms of completing paperwork. Dr. O'Connor thanked Ailene Crakes, Vicki Miller and her staff, Susan Topham and Gerard Collins.

The Annual Principal's Roundtable breakfast meeting will be held this Friday and a discussion will be held on how the high schools administrators view Mesa's role to their programs in terms of dual enrollment.

The fall enrollment efficiency is at 14.22 – which is 2.4% up from a year ago.

Dr. O'Connor stated Mesa is now inputting schedules for intersession and spring. Intersession is mostly finalized by the Chairs/Deans; spring is close to being finalized. The intersession is looking very much like last year and

I. O'Connor

will be mostly online classes.
b) Mesa Pathways: Howard Eskew, Mesa Pathways Co-Coordinator, stated they have begun the process of reviewing and updating the Mesa's Guided Pathways Essential Practices: Scale of Adoption Self-Assessment. An email will be sent for recipients to review and provide input. The document is due to the State by March 31, 2020, however, it must be returned for final review by President's Cabinet by the end of this semester to make that deadline.

Howard shared the workgroups Guided Majors and Mapping have hosted two Mesa Mixer events bringing instructional and non-instructional faculty together for cross-disciplinary discussions and to continue the program mapping work. Brave Communications work group will be hosting a FLEX Event on Friday, October 18th on the topic of what language should we use when communicating with students. Additional FLEX activities are planned for November and December.

Six more Mesa Mixer events are on schedule; Alison Primoza and Michael Harrison have developed a new program for the next Mixer on October 9, 2019.

Howard shared the following activities:

October 9-11 a team will be sent to the Strengthening Student Success Conference.

October 24-26, 2019 "Leading from the Middle" is going to their final convening and will report on how some of their purpose has been restructured.

November 1, 2019, a team from the ASCCC to speak on Sustaining Guided Pathways through Governance Processes.

November 22, 2019, at Imperial Valley College, ASCCC will hold their Guided Pathways Regional Meeting. This is an open invitation to all on campus.

Howard presented on Mesa Pathways Workgroup "shells" that are being developed in Canvas format by Katie Palacios. The four work groups are Guided Majors and Mapping, Proactive and Integrated Student and Academic Support, Brave Communications and Onboarding and Career Exploration. The workgroups will each have a link to their section so that all may review and share comments/concerns. An email will be forwarded with information on the SDCCD Open Educational Resources in Canvas.

H. Eskew

7) ACTION ITEMS

President's Cabinet Meetings Time Change: VPI O'Connor stated an email had been sent from President Luster on the proposal to change the length of the President's Cabinet meetings by 15 minutes and requested feedback. The proposal is for the President's

Cabinet meeting to be held **2:15 – 3:45 p.m.** beginning on 10-15-19.

Action Item: VPI O'Connor called for a motion to accept extending President's Cabinet meetings by 15 minutes and adopt the time change of 2:15 – 3:45 p.m. meetings of the President's Cabinet. The motion was approved unanimously.

Events:

October 24, 2019: 5:30 p.m., A Taste of Mesa

November 14, 2019: 3:30 p.m. – Meet and Greet with SDCCD Trustees; 4:00 p.m., Mesa Campus Presentation at Board of Trustees meeting

December 4, 2019: Holiday Reception: 11 a.m. – 1:00 p.m., MC 211 A/B

Announcements:

October 25, 2019, 9:00 a.m. – 2:00 p.m., 100+ middle school students on Mesa Campus for computer science / digital technology and geographical information systems.

Car Exhibition Fundraiser, October 5, 2019, 10:00 a.m. – 5:00 p.m.

Mobile Pantry – held First Mondays (beginning next Monday), 1-2 pm., front of LRC building.

Collecting formal wear for Masquerade Ball; donate to I4-401 or at The Stand.

December 2, 2019, BOG members will visit Mesa campus.

Week of October 14, 2019 is Undocumented Student Week of Action. Organizations will be participating to assist students and activities include a student panel

Fall 2019 Pcab Meetings: 9/3, 9/17, 10/1, 10/15, 11/5, 11/19, 12/3

***INSTITUTIONAL COMMITTEE REPORTS:**

Sept. 3: Environmental Sustainability Committee (W. Ray)

Sept. 17: Honors Program (V. Gerace)

Oct. 1:

Oct. 15: HSI / Equity / Profession Learning (L. Lopez, L. Maxey, J. Johnson)

Nov. 5:

Nov. 19: BARC (L. Legaspi), PIEC (B. Herrin), COA (K. Clark)

Dec. 3: Mesa Pathways (H. Eskew, T. Parsons); Mesa Tutoring (M. Manasse)