

District Schedule Development Timeline (2237)

Fall 2023

August 21 to December 16, 2023

Area/Audience	Description	Date
Schedulers	Prior Term Copy of Class Schedule	Dec. 14, 2022
Schedulers/Reviewers	CS Schedule Proofs (available on Tuesdays & Thursdays) begins	Feb. 8, 2023
Schedulers	Deadline to enter updated class notes	Mar. 30, 2023
District	Recommended class notes to Schedulers	Apr. 7, 2023
Schedulers	Input of Faculty TAOs	Apr. 7, 2022
Schedulers/Faculty	Faculty TAO Release Date	Apr. 10, 2023
Schedulers	Begin submitting CTMs TO VPI Office	Apr. 17, 2023
All	Class Schedule Posted Online	Apr. 17, 2023
Schedulers/Faculty	Permission Numbers Visible in Faculty Portal	Aug 19, 2023
All	Opening Day for Fall	August 21, 2023

Support for Schedulers

Scheduling Job Aids:

<https://mysdccd.atlassian.net/wiki/spaces/MYS/pages/316997637/Credit+UGRD+Schedule+Build+Job+Aids>

Scheduling Handouts:

<https://mysdccd.atlassian.net/wiki/spaces/MYS/pages/324403496/Handouts>