

San Diego Mesa College

Meeting Notes

April 15, 2022

1:00 p.m. – 2:30 p.m., Zoom

ATTENDEES	
Co-Chairs	Faculty
Bridget Herrin – Co-Chair	Mark Abajian – Business and Technology
Erika Higginbotham – DSPS (absent)	Kevin Branson – Technology Services (absent)
Lorenze Legaspi – BARC (absent)	Bruce Naschak – Humanities
Dina Miyoshi – Social Behavioral Science	Michael Cox – Curriculum
	Kimberly Mills- Health Science & Public Service
Administrators	James Hinton – Math and Science
Linda Hensley – Humanities (absent)	Alison Gurganus – LRC
Larry Maxey – Student Equity (absent)	John Crocitti – AS Pres/Designee
	Jake Portugal – ES, Health, Dance & Athletics (absent)
Classified Professionals	Donna Flournoy – CTE (absent)
Mona King – CS Pres/Designee	
Joel Arias – Admin Svcs (absent)	Committee Reps
Alan Goodman – Instruction	Monica Romero – Strong Workforce (excused)
Olivia Picolla – Student Svcs (absent)	Isabel O'Connor – FHP (excused)
	Ellen Engels – CHP
Students	John Crocitti– FHP
Forest Corbett (absent)	Howard Eskew- Pathways(absent)
Administrative Support: Sahar King	Guest:

Agenda Item A: Call to Order: Approval of March 4, 2022, Minutes

DISCUSSION:
<ol style="list-style-type: none"> 1. Approval of March 4, 2022, Minutes. <ol style="list-style-type: none"> a. Minutes were M/S by John Crocitti and Kimberly Mills and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Post approved minutes to the COA website	1. Sahar King	1. Before the next meeting

Agenda Item B: Continuing Business

DISCUSSION:
<ul style="list-style-type: none"> • FHP, CHP, BARC Updates <ul style="list-style-type: none"> • Faculty Hiring Priorities Committee (Crocitti) <ul style="list-style-type: none"> • Eight open positions at last count; the President can always rearrange the rankings. • Currently sorted based off Column B (rubric scores); separated instructional classroom/counseling positions from beyond the classroom positions. • Accreditation – any groups with accreditation requirement have process with President to make sure eligible positions are on the list. • Future request portal – concerns about who will have access to make requests. • A suggestion was made that only Faculty should have access. • Concerns around PRSC efforts to make the process more inclusive and collaborative would be undermined if only faculty have access. • There is concern that FHP ranked requests high without context from department faculty. • It is suggested that this issue lives in the representative model and effective communication and should not be solved by limiting access to the process. • It is agreed that this discussion should be continued at a future meeting and should also involve PIEC. • Collaboration in faculty hiring process. Operational discussions will continue as we build out Nuventive once contract is signed and development of workspaces can begin. • Bridget will share Resource Alignment plan at next FHP meeting • <u>Classified Hiring Priorities Committee (Engels)</u> <ul style="list-style-type: none"> • Eliminate highest and lowest scores, average on a maximum of 25 points. • CHP supports the Resource Alignment plan and intends to use the shared rubric and questions • <u>Budget Allocation Recommendation Committee (Goodman)</u> <ul style="list-style-type: none"> • Did not ask for quotes this year; historically, BARC ratings did not consider cost. Recommendations based off needs and narrative. • Discussing how to enhance for next year, do plan to ask for values. • Because of various one-time dollars through HERF, other funds, a fair majority of requests being funded. • BARC supports the Resource Alignment plan and intends to use the shared rubric and questions • Resource Alignment Workgroup (Objective: <u>Share proposal, feedback, vote</u>)

- Took questions vetted by PRSC and created visualization; proposing general flow:
 - Data Reflection → Practice Reflection → Unit Goals → Action Plans → Resource Needs → Prioritization
- Looked at questions on FHP, CHP, BARC forms, and criteria on rubrics – found that there’s a lot of overlap, a lot of spaces where we can be aligning efforts. Looked at Mesa2030, Mission/Vision/Values.
- Feedback received in the past about Program Review and Resource Request being disconnected from one another. Committees report challenges with scoring requests without seeing the program review reports.
- Hoping to build into Nuventive something more comprehensive, everything in one spot. There will be ongoing conversations throughout implementation to streamline the process and meet needs/desires for the system.
- Plan to have Summer workgroup with repos form all areas to support implementation and end user feedback
- **Nuventive (Objective: Update)**
 - Still waiting for contract to be signed.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Members of resource groups report on plans moving forward 	<ul style="list-style-type: none"> • CHP, FHP, BARC members 	<ul style="list-style-type: none"> • Ongoing

Agenda Item C: New Business

DISCUSSION:
<ul style="list-style-type: none"> • Outcomes Assessment and Program Review Faculty Coordinator proposal (Objective: feedback, vote) <ul style="list-style-type: none"> ○ Many other colleges have joint PR and OA Coordinator <ul style="list-style-type: none"> ○ Proposing increase from .4 to .6 to include PR as part of OA Coordinator's responsibilities ○ Trying to meaningfully connect OA to PR process ○ Concerns were expressed regarding the Faculty chair being an elected member who on Senate Exec. Dina will take to exec for discussion. • Program Review Handbook Website (Objective: Feedback) <ul style="list-style-type: none"> ○ Making skeleton/outline of Handbook, website. Will have a PDF available. ○ Video tutorials for technology, lead writer checklist, sample responses, Data Coaching

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Take OA/PR Coordinator proposal to Academic Senate for feedback. 	<ul style="list-style-type: none"> • Dina Miyoshi 	<ul style="list-style-type: none"> • TBD
<ul style="list-style-type: none"> • Reach out to Patty Manley at Miramar who is in joint position; how does it work for her? 	<ul style="list-style-type: none"> • Dina Miyoshi 	<ul style="list-style-type: none"> • TBD

Agenda Item D: Announcements/ Adjournment

DISCUSSION:
<ol style="list-style-type: none"> 1. Next meeting: May 3, 2022 2. Meeting Schedule 2021-2022 3. Bridget Herrin adjourned the meeting at 2:35 pm

Submitted by:

Approved on: