

San Diego Mesa College

Meeting Notes

March 04, 2022

1:00 p.m. – 2:30 p.m., Zoom

<b>ATTENDEES</b>	
<b>Co-Chairs</b>	<b>Faculty</b>
Bridget Herrin – Co-Chair	Mark Abajian – Business and Technology(excused)
Erika Higginbotham – DSPS	Kevin Branson – Technology Services (absent)
Lorenze Legaspi – BARC	Bruce Naschak – Humanities
Dina Miyoshi – Social Behavioral Science	Michael Cox – Curriculum
	Kimberly Mills- Health Science & Public Service
<b>Administrators</b>	James Hinton – Math and Science
Linda Hensley – Humanities	Alison Gurganus – LRC
Larry Maxey – Student Equity	John Crocitti – AS Pres/Designee (excused)
	Jake Portugal – ES, Health, Dance & Athletics (absent)
<b>Classified Professionals</b>	Donna Flournoy – CTE (absent)
Mona King – CS Pres/Designee	
Joel Arias – Admin Svcs (absent)	<b>Committee Reps</b>
Alan Goodman – Instruction	Monica Romero – Strong Workforce (excused)
Olivia Picolla – Student Svcs (excused)	Isabel O'Connor – FHP (excused)
	Ellen Engels – CHP
<b>Students</b>	John Crocitti– FHP (excused)
Forest Corbett (absent)	Howard Eskew- Pathways
<b>Administrative Support:</b> Sahar King	<b>Guest:</b>

**Agenda Item A: Call to Order: Approval of February 4, 2022, Minutes**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. <b>Approval of February 4, 2022, Minutes.</b> <ol style="list-style-type: none"> <li>a. Minutes were M/S by Erika Higginbotham and Kimberly Mills and approved.</li> </ol> </li> </ol>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
1. Post approved minutes to the COA website	1. Sahar King	1. Before the next meeting

**Agenda Item B: Continuing Business**

<b>DISCUSSION:</b>
<ul style="list-style-type: none"> <li>• Nuventive Update               <ul style="list-style-type: none"> <li>○ Still waiting on approval from District, implementation and work on functionality, hope to start in summer for beta testing.</li> </ul> </li> <li>• Resource Alignment Workgroup (tabled)               <ul style="list-style-type: none"> <li>○ Have not met since last PRC; meeting in next couple of weeks.</li> </ul> </li> <li>• FHP, CHP, BARC updates               <ul style="list-style-type: none"> <li>○ FHP                   <ul style="list-style-type: none"> <li>▪ No FHP members present; tabled.</li> </ul> </li> <li>○ CHP                   <ul style="list-style-type: none"> <li>▪ Very robust requests, improvement over the years.</li> <li>▪ Finalize scoring/rank next week.</li> </ul> </li> <li>○ BARC                   <ul style="list-style-type: none"> <li>▪ Just finished scoring and ranking process, looking at what next year’s cycle will look like; PIE → PCab</li> </ul> </li> </ul> </li> <li>• Program Review Handbook               <ul style="list-style-type: none"> <li>○ Content is approved; want to create model after Governance 101 website with interactive guides in addition to handbook.                   <ul style="list-style-type: none"> <li>▪ Inclusion of screenshots/ tutorials</li> <li>▪ Best practices responses/samples</li> <li>▪ Job Aides?</li> </ul> </li> <li>○ Currently, handbook is ~10 pages, but doesn’t include anything about Nuventive yet.                   <ul style="list-style-type: none"> <li>▪ Hard copies possible, but website will be much more robust.</li> </ul> </li> <li>○ IP Survey                   <ul style="list-style-type: none"> <li>▪ Looking to move away from how it has been historically assessed.</li> <li>▪ Not necessarily seeing the need for survey this year, unless folks come up with questions they believe are very important.                       <ul style="list-style-type: none"> <li>• E-mail committee chairs if you believe you have important feedback, reflections.</li> <li>• Will draft feedback opportunity e-mail</li> </ul> </li> </ul> </li> </ul> </li> </ul>

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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<ul style="list-style-type: none"> <li>• IP Feedback opportunity</li> </ul>	<ul style="list-style-type: none"> <li>• IE Office</li> </ul>	<ul style="list-style-type: none"> <li>• By next meeting</li> </ul>
<ul style="list-style-type: none"> <li>• Members of resource groups report on plans moving forward</li> </ul>	<ul style="list-style-type: none"> <li>• CHP, FHP, BARC members</li> </ul>	<ul style="list-style-type: none"> <li>• Ongoing</li> </ul>

**Agenda Item C: New Business**

<b>DISCUSSION:</b>

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
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**Agenda Item D: Announcements/ Adjournment**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. Next meeting: April 8, 2022</li> <li>2. <a href="#">Meeting Schedule 2021-2022</a></li> <li>3. Bridget Herrin adjourned the meeting at 1:50 pm</li> </ol>

Submitted by: Stephanie Oldengarm, Project Assistant

Approved on: