

San Diego Mesa College

Meeting Notes

October 14, 2022

1:00 p.m. – 2:30 p.m. via Zoom

<b>ATTENDEES</b>	
<b>Co-Chairs</b>	<b>Faculty</b>
Bridget Herrin – IE	Mark Abajian – Business and Technology
Erika Higginbotham – DSPS/ Student Services	Bruce Naschak – Humanities
Lorenze Legaspi – BARC / Admin Services (excused)	Michael Cox – Curriculum (absent)
Dina Miyoshi – Instruction (excused)	Kimberly Mills – HS & PS (absent)
	James Hinton – Math and Science
<b>Administrators</b>	Alison Gurganus – LRAS (absent)
Linda Hensley – Humanities	John Crocitti – AS Pres/Designee
Leticia Diaz – Student Equity	Jake Portugal – ES, Health, Dance & Athletics (absent)
	Donna Flournoy – CTE (absent)
<b>Classified Professionals</b>	Arts & Languages – VACANT
Mona King – CS Pres/Designee (excused)	Student Affairs – VACANT
Joel Arias – Admin Services (absent)	Student Development – VACANT
Instruction – VACANT	
Olivia Picolla – Student Services (absent)	<b>Committee Reps</b>
	Alex Berry – Strong Workforce (absent)
<b>Students:</b> Forest Corbett (absent)	Isabel O'Connor – FHP (absent)
	Ellen Engels – CHP
<b>Administrative Support</b>	Lorenze Legaspi- BARC (excused)
Stephanie Oldengarm	Howard Eskew- Pathways (absent)
	Liza Rabinovich – Outcomes
<b>Guest:</b> N/A	

**Agenda Item A: Call to Order: Approval of September 2, 2022, Minutes**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. <b>Approval of September 2, 2022, Minutes.</b> <ol style="list-style-type: none"> <li>a. Minutes were M/S by John Crocitti and Leticia Diaz and approved.</li> </ol> </li> </ol>

<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
1. Post approved minutes to the PRSC website	1. Stephanie Oldengarm	1. Before the next meeting

2. Send any recommendations for committee participation to IE (see attendance for vacancies)	2. Everyone	2. Ongoing
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**Agenda Item B: Continuing Business**

<p><b>DISCUSSION:</b></p> <p><b>1. Nuventive Implementation (Objective: Update)</b></p> <ul style="list-style-type: none"> <li>• Only working on PR module right now.             <ul style="list-style-type: none"> <li>○ Summary and Reflection (Executive Summary, Data Reflection, Practice Reflection)</li> <li>○ Unit Goals, Action Plans, Updates (will eventually have Alignments tab – goals aligned to Roadmap)</li> <li>○ Resource Needs (Description, Alignments, Approval Status and Rationale)</li> </ul> </li> <li>• Working on backend reports which will allow us to do analysis.</li> <li>• More technical meeting next week – including Joel A, who will help with resource workflow.</li> <li>• Monthly demo with larger group on October 21<sup>st</sup></li> <li>• Biggest challenge – workflow of resource requests and how committees will gain access and score the requests.</li> </ul> <p><b>2. <a href="#">PR 22-23 Deliverables</a></b></p> <ul style="list-style-type: none"> <li>• PR 22-23 Deliverables were M/S by Erika Higginbotham and John Crocitti and approved.</li> </ul>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• N/A	• N/A	• N/A

**Agenda Item C: New Business**

<p><b>DISCUSSION:</b></p> <p><b>1. Informational Items</b></p> <ul style="list-style-type: none"> <li>• <a href="#">IE Glossary</a> <ul style="list-style-type: none"> <li>○ Will make the finished version available as a PDF for downloading/printing.</li> </ul> </li> <li>• <a href="#">DEIA Discussion Guide</a> <ul style="list-style-type: none"> <li>○ Visual Discussion Guide being developed, will be sharing out via website and across spaces once completed.</li> </ul> </li> <li>• <b>NACCC Staff Survey</b></li> </ul>
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- Coming mid-November. Assessing content areas similar to [2021 NACCC student survey](#). Will be distributed to Classified Professionals and NANCE.
- [EEI Survey](#)
  - Has been distributed to all campus employees and students. Focuses on the way we teach, learn, and work; effectiveness we feel we have in various environments (hybrid, online only, in person only); will help with facilities planning.
- **Sustainability Survey**
  - Forthcoming; will help inform Climate Action Plan.
- **PCab Retreat – November 1<sup>st</sup>**
  - All members of all governance committees invited. Please hold the date on your calendars. To be held in person in MC211, 2 p.m. – 4:30 p.m.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> <li>● <a href="#">Complete EEI Survey</a></li> </ul>	<ul style="list-style-type: none"> <li>● Everyone</li> </ul>	<ul style="list-style-type: none"> <li>● Midnight, 10/30/22</li> </ul>
<ul style="list-style-type: none"> <li>● Hold 11/01/22 on your calendar to attend PCab Retreat in MC211, 2 p.m. – 4:30 p.m.</li> </ul>	<ul style="list-style-type: none"> <li>● Everyone</li> </ul>	<ul style="list-style-type: none"> <li>● 11/01/22</li> </ul>

**Agenda Item D: Announcements/ Adjournment**

<b>DISCUSSION:</b>
<ol style="list-style-type: none"> <li>1. Next meeting: November 4, 2022</li> <li>2. <a href="#">Meeting Schedule 2022-23</a></li> <li>3. Bridget Herrin adjourned the meeting at 1:36 p.m.</li> </ol>

Submitted by: Stephanie Oldengarm

Approved on: 11/04/22