

San Diego Mesa College

Meeting Notes

December 3, 2021

1:05 p.m. – 2:30 p.m., Zoom

ATTENDEES	
Co-Chairs	Faculty
Bridget Herrin – Co-Chair	Mark Abajian – Business and Technology
Erika Higginbotham – DSPS	Kevin Branson – Technology Services
Lorenze Legaspi – BARC	Bruce Naschak – Humanities
Dina Miyoshi – Social Behavioral Science	Michael Cox – Curriculum
	Kimberly Mills- Health Science & Public Service
Administrators	James Hinton – Math and Science
Linda Hensley – Humanities	Alison Gurganus – LRC
Larry Maxey – Student Equity	John Crocitti – AS Pres/Designee
	Jake Portugal – ES, Health, Dance & Athletics
Classified Professionals	Donna Flournoy – CTE
Mona King – CS Pres/Designee	
Joel Arias – Admin Svcs	Committee Reps
Alan Goodman – Instruction	Monica Romero – Strong Workforce
Olivia Picolla – Student Svcs	Isabel O'Connor – FHP
	Ellen Engels – CHP
Students	John Crocitti – FHP
Forest Corbett	Howard Eskew- Pathways
Administrative Support: Sahar King	Guest: Stephanie Oldengarm – IE, Project Assistant

Agenda Item A: Call to Order: Approval of November 5, 2021, Minutes

DISCUSSION:
<ol style="list-style-type: none"> 1. Approval of November 5, 2021, Minutes. <ol style="list-style-type: none"> a. Minutes were M/S by Forest Corbett and Michael Cox and approved. 2. Introduction of new IE team member Stephanie Oldengarm

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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1. Post approved minutes to the COA website	1. Sahar King	1. Before the next meeting
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Agenda Item B: Continuing Business

<p>DISCUSSION:</p> <ol style="list-style-type: none"> 1. <u>Software Selection Update</u> <ol style="list-style-type: none"> a. We have received demos from Anthology, eLumen, and Nuventive <ol style="list-style-type: none"> i. Follow-up from eLumen: we will be receiving Sandbox DB for testing ii. E-Lumen and Nuventive are frontrunners for selection based on demos thus far iii. All current demos have PeopleSoft and Canvas integration iv. CurricUNET does not seem to have integrative possibilities for anyone who has demoed (possible batch upload option through Nuventive) b. Clarified that we are looking for integration with older/other software and a single system for use by all, not multiple systems for different areas c. Process approvals need to align with program reviews before selection for recommendation d. None of the software has robust request system <ol style="list-style-type: none"> i. Nuventive has request system but no built-in workflow e. Will continue to pass on demo recordings and invitations to new demos f. Intend to suggest software by end of the semester for recommendation to District for campus wide use 2. <u>Resource Alignment Workgroup Update</u> <ol style="list-style-type: none"> a. Workgroup has found overlap in questions and created themed categories <ol style="list-style-type: none"> i. Drafting global questions b. Meaningfully tying program review process to resource request and encouraging collaboration, aligning committees 3. <u>Program Review Handbook (Objective: Move to Approve)</u> <ol style="list-style-type: none"> a. Edits from last review – removing redundancies b. Additions from last review <ol style="list-style-type: none"> i. Timeline ii. Draft questions for resource requests c. Program Review Handbook M/S by Kimberly Mills and Bruce Naschak and approved.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> • Send Program Review Handbook template to Communications for designing 	<ul style="list-style-type: none"> • Bridget Herrin 	<ul style="list-style-type: none"> • TBD
<ul style="list-style-type: none"> • Share recordings of demos to all committee members for review 	<ul style="list-style-type: none"> • IE Office 	<ul style="list-style-type: none"> • By next meeting (2/4/2022)

Agenda Item C: New Business

DISCUSSION:
1. N/A

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Agenda Item D: Announcements/ Adjournment

DISCUSSION:
<ol style="list-style-type: none">1. Next meeting: February 4, 20222. Meeting Schedule 2021-20223. Bridget Herrin adjourned the meeting at 2:01 pm

Submitted by: Sahar King, Administrative Support

Approved on: February 4, 2022