

**SAN DIEGO MESA COLLEGE
PROGRAM REVIEW COMMITTEE
LEAD WRITER TRAINING SUBCOMMITTEE**

AGENDA - MARCH 30, 2009 MEETING

1. Review of Suggestions
 - a. Format
 - b. Content
 - c. Date/Time of Training
 - d. Length of training
2. Discussion of Selected Format
 - a. Presenters
 - b. Location
 - c. Other
3. Revisions to Existing Training Materials
 - a. PowerPoint (*)
 - b. Handouts (*)
 - c. Other
4. Next Meeting
5. Report Back to Parent Committee
6. Other
7. Adjournment

YB/cp

(*) Handouts attached to March 30 meeting agenda