

SAN DIEGO MESA COLLEGE
Program Review Committee
Meeting – Friday, December 5, 2008, 2:00-3:00 pm
LRC, Room 435

AGENDA

1. Review and Approval of Agenda
2. Liaison Contacts for Year One, 2008-2009
3. Revised 2007-2008 Year One Report (**)
 - a. Review and Discussion of Revisions
 - Memo
 - Year One Program Reports
 - Appendices
 - b. Next Steps
 - Finalize Report
 - Academic Affairs (February 23, 2009)
 - President's Cabinet (March 17, 2009)
4. Assignment Follow-Up
 - a. Development of Common Language
 - b. Revision to Lead Writer Training (format/content)
 - c. Use of Electronic Copy vs. Paper
 - Evaluation Worksheets
 - Review/Revision of Checklist (*)
5. Other Business
6. Roundtable
7. Adjournment

YB/cp

xc: William Craft, Acting Vice President, Instruction
Bill Brothers, Co-Chair, Academic Affairs Committee

(*) Handout Distributed at 12/5/08 meeting

(**) Sent via email on 12/02/08