

# **Instructional Program Review 2019/20 UPDATE**

**Music**

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## **General Information (Instructional Program Review 2019/20 UPDATE)**

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## 2019/20 Instructional Program Review

### SUBMISSION INFORMATION AND UPDATES (REQUIRED)

- A.
- Name of Lead Writer: Dr. N. Scott Robinson (assisted by Jaeryoung Lee)
  - Name of Liaison: Tonya Whitfield
  - Department Chair: Dr. N. Scott Robinson
  - Name of Manager/Service Area Supervisor: Dean Leslie Shimazaki
  - Is this a CTE program? (State Yes or No): No

B. New Adjunct Faculty: Sean Bassett (2 retired Adjunct and no longer teaching = Joseph Earnest & Betsy Frater)

-One contract faculty now at 80% of load in preparation for retirement = George Svoboda

### OUTCOMES AND ASSESSMENT (REQUIRED)

**Form:** 2019/20 Program Review Outcomes and Assessment Section (See appendix)

#### File Attachments:

##### 1. Music Dept CLO 6 Year Progress

Music Dept CLO 6 Year Progress

### PROGRAM ANALYSIS FOR EQUITY AND EXCELLENCE (REQUIRED)

**Form:** 2019/20 Program Review Instructional Program Analysis Section (See appendix)

### PROGRAM GOALS (REQUIRED)

#### Music Dept. 2018-2019 Goals

##### 1) 2 Year Plan for a New Contract Faculty in Jazz

Due to recent retirements, the Music Dept. is in need of a new contract faculty member in Jazz.2019 FALL

UPDATE:Music Dept. still in need of contract faculty due to 3 recent retirements and 2 more announced

#### Mapping

**CA- Mesa College Strategic Directions and Goals:** Strategic Goal 1.1, Strategic Goal 1.2, Strategic Goal 1.3, Strategic Goal 1.4, Strategic Goal 1.5, Strategic Goal 1.6, Strategic Goal 2.1, Strategic Goal 2.2, Strategic Goal 2.3, Strategic Goal 2.5, Strategic Goal 3.1, Strategic Goal 3.2, Strategic Goal 3.3, Strategic Goal 4.1, Strategic Goal 4.2, Strategic Goal 4.3, Strategic Goal 4.4, Strategic Goal 5.2, Strategic Goal 6.2,

**Institutional Learning Outcomes 2016/17:** Communication, Critical Thinking, Global Consciousness, Information Literacy, Professional & Ethical Behavior

## 2) 3-5 Year Plan for Facility/Site Improvements

Site improvements & performance room modifications to Music Dept. facilities to improve safety/health and functionality for students, faculty, and staff within 5 years if awarded funding. FALL 2019 UPDATE: 1) 8 new lights purchased and installed in C-119 helping to establish a more professional concert space for students and professionals to perform in via Music Co-Curricular 2) We have put in for facilities to professionally and fully clean and paint both C-119 and C-116 as well as minor areas around Music Dept. No movement on this as of yet. 3) Facilities finally responded to our report about failing asbestos tiles. They have come to take samples for testing but no further info. was provided as to their findings or abatement as of fall 2019

### Mapping

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**Institutional Learning Outcomes 2016/17:** Communication, Information Literacy, Professional & Ethical Behavior

## 3) 2 Year Plan for a New Contract Faculty in Electronic Music/Studio Engineering

Due to recent retirements, the Music Dept. is in need of a new contract faculty member in Electronic Music/Studio Engineering. 2019 FALL UPDATE: Music Dept. still in need of contract faculty due to 3 recent retirements and 2 more announced

### Mapping

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**Institutional Learning Outcomes 2016/17:** Communication, Critical Thinking, Information Literacy, Professional & Ethical Behavior

## 4) Instructional & Ensemble Equipment Upgrades for Industry Standards & Educational Sustainability

The Music Dept. has several areas of its curriculum in need of instructional & ensemble equipment upgrades due to current equipment falling behind industry standards. If awarded sufficient funding, this will be a wise investment in the future of our department's sustainability as such equipment will remain in use for several years in many course by 100s of students. FALL 2019 UPDATE: 1) Partial new drumset & minor cabling needs purchased and in use by Jazz Ensemble and Jazz Big Band via Jazz Co-Curricular

### Mapping

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**Institutional Learning Outcomes 2016/17:** Communication, Global Consciousness, Information Literacy, Professional & Ethical Behavior

## 5) Music Technology Equipment Upgrades to Meet Industry Standards & Student Success

Our music technology courses and Maas music lab are in need of equipment upgrades to meet industry standards and to invest in the sustainability of student success with regards to workforce training and educational goals. FALL 2019 UPDATE: 1) Maas Lab - has been updated with 18 new iMac computers installed and updated for student use via 3 years old hand downs from a new relationship with CT Services 2) Electronic Music Studio - has been updated with 11 new iMac computers installed and updated for student use via 3 years old hand downs from a new relationship with CT Services 3) Electronic Music Studio - 5 new interfaces with MIDI keyboard installed increasing student use stations from 6 to 11 via General Fund 4) Some software upgrades in both Maas Lab and Electronic Music Studio via general fund 5) Minor hardware repairs completed via general fund in Electronic Music Studio due to failing equipment

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**Institutional Learning Outcomes 2016/17:** Communication, Critical Thinking, Information Literacy, Professional & Ethical Behavior

### Goal 6 Abandoned

*Marked obsolete by N. Scott Robinson on 11/15/2019 7:55:34 pm PST*

REASONING: FALL 2019 - Need is really for Staff position. Will address in future CHP

### Mapping

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**Institutional Learning Outcomes 2016/17:** Global Consciousness, Professional & Ethical Behavior

### 7) 2 Year Plan for Music Curricular & Enrollment Management Reform

We plan on creating 3 new certificates of achievement in Music Theory, Music Composition, and Music Technology within 2 years, revision of our current AA degree as a guided pathway to the music major with our Applied Music Program & enrollment management strategies. UPDATE FALL 2019: 1) 3 new music CAs have been launched and are in final steps of approval for Fall 2020 2) New AA Music Studies - Performance degree in final steps of approval for Fall 2020 3) Additionally, 2 other new music degrees also in final steps for approval for fall 2020 = AA Music Technology & AA Music Studies (replaces liberal arts music studies) 4) Due to the needs of 2 year degree/certificate mapping, the music faculty have decided to lower the units on 22 courses to accommodate a 4 semester map of all degrees and certificates. This has just begun and may take until spring 2021 to implement, which will further enhance our degrees & certificates

**Mapping**

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**Institutional Learning Outcomes 2016/17:** Communication, Critical Thinking, Global Consciousness, Information Literacy, Professional & Ethical Behavior

**8) 1 Year Plan for Music Dept. Change of Culture: Pursue Achievement & Recognition Of**

The Music Dept. wishes to change its current culture to one in which all faculty work together in mutual support of not only one another's work but in student achievement of Scholarships, Certificates & Degrees with the formal recognition of student achievement each semester. FALL 2019 UPDATE: This change has been implemented within the dept. Faculty working well together on collective decision making and mutual support of one another's work and recognition of student success each semester.

**Mapping**

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**Institutional Learning Outcomes 2016/17:** Communication, Critical Thinking, Global Consciousness, Information Literacy, Professional & Ethical Behavior

**ACTION PLANS FOR GOALS (REQUIRED)**

**Actions**

**Music Dept. 2018-2019 Goals**

Goal

**Goal: 1) 2 Year Plan for a New Contract Faculty in Jazz**

Due to recent retirements, the Music Dept. is in need of a new contract faculty member in Jazz.

2019 FALL UPDATE:

Music Dept. still in need of contract faculty due to 3 recent retirements and 2 more announced

**Action:** Music Faculty Request: New Contract Position in Jazz

**Describe the actions needed to achieve this objective:**

Submit faculty hiring request form during Program Review with data to support request

Resource allocation; If awarded position then discuss with Music contract faculty &

Dean about position description

Write up position description on behalf of Music Dept. & Dean and submit for search

Form 1st committee with members to take hiring training

Review applications and select candidates for initial review

After first round, form 2nd committee, select final candidates for 2nd round and decide on position offering

**Who will be responsible for overseeing the completion of this objective:**

Chair: N. Scott Robinson (lead writer) until committees are involved

**Provide a timeline for the actions:**

2 year plan: -Submit initial request by Dec. 10, 2018 -Follow up on approval in Spring 2019 -Write position description & form hiring committee Spring 2019 -Advertise and conduct interviews Fall 2019/Spring 2020 -Hire candidate for Fall 2020

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

Notification of resource allocation for faculty request

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

Contract faculty salary/benefits

## **Goal: 2) 3-5 Year Plan for Facility/Site Improvements**

Site improvements & performance room modifications to Music Dept. facilities to improve safety/health and functionality for students, faculty, and staff within 5 years if awarded funding.

FALL 2019 UPDATE:

- 1) 8 new lights purchased and installed in C-119 helping to establish a more professional concert space for students and professionals to perform in via Music Co-Curricular
- 2) We have put in for facilities to professionally and fully clean and paint both C-119 and C-116 as well as minor areas around Music Dept. No movement on this as of yet.
- 3) Facilities finally responded to our report about failing asbestos tiles. They have come to take samples for testing but no further info. was provided as to their findings or abatement as of fall 2019

**Action:** Facility/Site Improvements for Student Health/Safety & Success



**Describe the actions needed to achieve this objective:**

Facilities examine areas regarding improvements for students, faculty & staff:

\*Abatement of damage asbestos floor tiles in C-100 & C-200 buildings

\*Soundproofing in C-118 is needed to protect against student/faculty/staff hearing damage

Soundproofing needed in piano rooms studio, and classrooms in C-200 because sound issues impede instruction: C-222, C-210A, C-210B, C-210C, C-210D, C-210E, C-210F, C-210G, C-210R, C-210S, C-210T, C-202, C-203, and C-204

Maintenance painting needed for the following Music Dept. rooms in C-200 building: C-210A, C-210B, C-210C, C-210D, C210-E, C210-F, C210R, C-210S, C-211, C-215, C-216

Replace old water fountain with filtered water fountain in C-100 building for student health

Repair emergency exit light in C-119

Increase WiFi coverage in C-119 (currently only 50% of room has WiFi)

See through solar shades in C-108 Maas Lab & C-222 Electronic Music Studio

Removal of lockers in C-222 (never used and takes up class space)

Removal of wooden shelf next to door in C-119 and refinish wall behind

Performance Room Modification in C-119 (large room) - professionally clean entire room, carpet, and all closets, steam clean sound absorption panels (or cover inner side with new material) & repaint (cream color) all painted areas in room & all closets

Performance Room Modification in C-116 (smaller room) - professionally clean entire room, carpet, and all closets & repaint (cream color) all painted areas in room & all closets

Install Magnetic door locks and programmable key fobs to facilitate student practice in all music practice rooms: C-110, C-111, C-113, C-115, C-117, C-118, C-210A, C-210B, C-210C, C-210D, C-210E, C-210F, C-210G, C-210R, C-210S, C-210T (programmable key fobs must be under control of Music Dept. to restrict student access of certain rooms/times)

**Who will be responsible for overseeing the completion of this objective:**

Music Dept. Chair will oversee planning and implementation of each of the 8 actions above as necessary.

**Provide a timeline for the actions:**

2-5 years: Facilities examines ideas and spaces for exact costs and time needed to install successfully with consultation of Music Dean & Chair Facilities plan for installation of each action above with consultation of Music Dean & Chair Facilities orders materials necessary Classes temporarily rescheduled if necessary for

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

spaces needed for installation during teaching time if summer/winter breaks cannot be used for these activities As materials are available, facilities installs, testing for accurate installation and function, and cleans up after work is done with Chair inspecting work as it is performed

Chair will monitor use of spaces and discuss with faculty, staff, and students at meetings and classes for feedback about site improvements. Chair will report to Dean improvement satisfaction or deficiencies of work

All associated costs and materials of actions 1-7 above as determined by San Diego District facilities committee and personnel with Jacqueline Collins.

**Goal: 3) 2 Year Plan for a New Contract Faculty in Electronic Music/Studio Engineering**

Due to recent retirements, the Music Dept. is in need of a new contract faculty member in Electronic Music/Studio Engineering.

2019 FALL UPDATE:

Music Dept. still in need of contract faculty due to 3 recent retirements and 2 more announced

**Action: Music Faculty Request: New Contract Position in Electronic Music/Studio Engineering**

**Describe the actions needed to achieve this objective:**

- Submit faculty hiring request form during Program Review with data to support request
- Resource allocation; If awarded position then discuss with Music contract faculty & Dean about position description
- Write up position description on behalf of Music Dept. & Dean and submit for search
- Form 1st committee with members to take hiring training
- Review applications and select candidates for initial review
- After first round, form 2nd committee, select final candidates for 2nd round and decide on position offering

**Who will be responsible for overseeing the completion of this objective:**

Chair: N. Scott Robinson (lead writer) until committees are involved

**Provide a timeline for the actions:**

2 year plan: -Submit initial request by Dec. 10, 2018 -Follow up on approval in Spring 2019 -Write position description & form hiring committee Spring 2019 -Advertise and

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

conduct interviews Fall 2019/Spring 2020 -Hire candidate for Fall 2020  
Notification of resource allocation for faculty request

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

Contract faculty salary/benefits

**Goal: 4) Instructional & Ensemble Equipment Upgrades for Industry Standards & Educational Sustainability**

The Music Dept. has several areas of its curriculum in need of instructional & ensemble equipment upgrades due to current equipment falling behind industry standards. If awarded sufficient funding, this will be a wise investment in the future of our department's sustainability as such equipment will remain in use for several years in many course by 100s of students.

FALL 2019 UPDATE:

1) Partial new drumset & minor cabling needs purchased and in use by Jazz Ensemble and Jazz Big Band via Jazz Co-Curricular

**Action: Instructional & Ensemble Equipment Upgrades for Industry Standards & Educational Sustainability**

**Describe the actions needed to achieve this objective:**

Our ensemble program needs equipment upgrades to keep up with industry standards & workforce training. The jazz ensembles have an incomplete collection of instruments to train students with. Sax players are called on to triple on flutes & clarinets but we have none of those to help them meet successful educational goals & workforce training. The rhythm section has broken equipment that we still use such as guitar amplifiers, keyboard & drumsets. We are in need of industry standard equipment to train students for the future workforce. Our rhythm section equipment is 30 years old.

**ENSEMBLE EQUIPMENT:**

Vendor: Musician's Friend

1 Roland KC-600 Keyboard Amp \$551.00

1 Yamaha MX88BK Music Keyboard Black \$869.00

4 Yamaha YFL-362 Intermediate Flutes - Option: Offset G, B-Foot - \$3388.00

4 Yamaha YCL-450 Series Intermediate Clarinets - Option: YCL-450N - Nickel Keys - \$3212.00

6 Clark W. Fobes Debut Student Clarinet Mouthpieces - \$144.00

2 Yamaha YTR-4335GII Intermediate Bb Trumpets [regular finish, not silver] -

\$2452.00

2 Yamaha YFH-631G Series Bb Flugelhorns - \$3478.00

2 Fender Blues Junior IV Guitar Amps - \$1042.00

1 Markbass Mini CMD 121P 1x12 Bass Combo Amp - \$649.00

+CA Sales Tax: \$1144.42

Vendor: Len Laviolette Luthier

1 Double-Top Contra Bass Guitar with case and stand - \$2500.00

Vendor: Mode Marimba

1 Model 5.0 Mode Marimba: 5 Octave C2-C7 - \$6500.00

Bars: Synthetic, Black Tuning: Traditional tuning Pitch A=442 Hz

Overall length 101", Key Width: max 36" on low end, Frame Width Max: 31

7/8" Construction:

Frame: Black powder coated Welded Steel Square Tubing

Casters: 6" solid rubber wheels / 2 casters with brake

Rails: Hardwood Ash

Resonator Rails: Solid Aluminum

Resonators: Black polyvinyl chloride. All resonators are tunable.

Keys: Engineered plastic

Warranty: 2 years

1 Air Cylinder: Pneumatic Height Adjustable Frame - \$985.00

1 Mode Marimba 5.0 Cover - \$143.00

1 Mode 5.0 Travel Bag Set (Black) = \$1700.00

+ Shipping = \$405.00 - TOTAL COST: \$9733.00

Vendor: Mid-Atlantic Drum

1 pair 14" T-Cymbals Swing King hihats - \$325.00

\$30.00 shipping

Vendor: MusiciansFriend.com

Suzuki BX-200 Diatonic Bass Xylophone - \$546.75

As teaching becomes more technologically based, our student and faculty need to stay abreast of recent technological trends. The equipment below could be used by all faculty, staff & students in our classes in many ways that would contribute to student success, workforce training & faculty development. The Sling Studio will allow for multiple video cameras including smart phones to be synced up wirelessly for recording audio-visual assignments in music technology classes. Our students in the applied music program, recital hour & all of our ensembles as well as faculty can make use of this equipment to produce music videos easily & cost effectively as part of their workforce training allowing for them to produce & publish promotional material for auditions. It can be operated directly from smart phones via free app having no further cost to students. The iZotope Spire Audio Interface could be used by all students & faculty. It is a stand alone recording device that is portable to easily record audio. It syncs up to a smart phone allowing for ease in recording, editing, mixing & sharing with no further cost to students. Faculty could use it to easily record lectures/lessons with quality & easily send to students absent from class or to enhance studies of regularly attending students. For recording drumsets in a

teaching studio, the Yamaha Drum Module comes with a mic that can read the entire drumset, sync up to an iPad, use the camera to add audio to a video & share on social media. Every private lesson can be audio-visually recorded & sent to students after class is over. The Bass Guitar is a missing instrument for our Guitar Ensemble 1-4 classes. Having the complete instrumentation for which repertoire was composed for allows for better workforce learning and transfer of our students. The duo piano bench for Piano Classes 1-3 is necessary because of pedagogical developments in our Piano Classes where students now regularly perform duets learned in class. The bench we have for the piano accommodates 1 person. A single bench made for duets will enable pianists to work together on material learned from class. The marimba will serve percussionists in the Applied Music Program. The Suzuki xylophone will be used to serve students in our Music for Elementary School Teachers class.

**INSTRUCTIONAL EQUIPMENT:**

Vendor: Core Microsystems

1 Sling Studio Pro Pack - \$2443.00 & sales tax \$189.33

Vendor: Sweetwater

1 iZotope Spire Audio Interface & Bag - \$349.00

1 Yamaha EAD10 Acoustic Electronic Drum Module - \$449.30

+Signature required \$2.25

Vendor: Vendor: Vanda King's Piano Showcase

1 Paul Jansen (USA) Petite Duet Adjustable Piano Bench #BN-1052 - \$816.70

Chair Dr. N Scott Robinson, Alan Goodman, Ian Tordella, Jaeryoung Lee, Debra Burton

**Who will be responsible for overseeing the completion of this objective:**

**Provide a timeline for the actions:**

Over 1 Year: Submit documents for equipment with updated prices/shipping/tax charges in comprehensive Program Review/BARC request If any funds awarded by Spring, check with vendors on price changes Order equipment, process POs/invoices/payment upon delivery Equipment installed for use by Fall 2019

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

Follow administrative responses to requests

Meet with faculty to discuss ordering & installation

Implement use of new equipment by Fall 2019

Follow up with faculty & students via meetings & classes for feedback

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

TOTAL COST of All Instructional & Ensemble Equipment: \$34,313.75

**Goal: 5) Music Technology Equipment Upgrades to Meet Industry Standards & Student Success**

Our music technology courses and Maas music lab are in need of equipment upgrades to meet industry standards and to invest in the sustainability of student success with regards to workforce training and educational goals.

FALL 2019 UPDATE:

- 1) Maas Lab - has been updated with 18 new iMac computers installed and updated for student use via 3 years old hand downs from a new relationship with CT Services
- 2) Electronic Music Studio - has been updated with 11 new iMac computers installed and updated for student use via 3 years old hand downs from a new relationship with CT Services
- 3) Electronic Music Studio - 5 new interfaces with MIDI keyboard installed increasing student use stations from 6 to 11 via General Fund
- 4) Some software upgrades in both Maas Lab and Electronic Music Studio via general fund
- 5) Minor hardware repairs completed via general fund in Electronic Music Studio due to failing equipment

**Action: Music Technology Equipment Upgrades to Meet Industry Standards & Student Success**

**Describe the actions needed to achieve this objective:**

Our music technology equipment is not industry standard & has fallen behind competing district institutions such as San Diego City & Miramar Colleges. But the Mesa music program has a benefit they do not with performing ensembles & concerts. Miramar & City are lacking in these opportunities so their workforce training suffers as they have a shortage of opportunities to support student success in their music technology classes/certificate programs/degrees. At Mesa, we have both the means & subjects to record allowing for good workforce training for student musicians & students studying music technology but our equipment is not industry standard. We do not have proper audio desks that can be set at the correct ergonomic height to operate this equipment. That is a student health issue. Our music students primarily use ProTools software but students need to be trained on 3 different platforms to remain competitive in the job market. In addition to ProTools, we need software such as Ableton Live & Logic and software for audio production including sound libraries.

We have received 36 iMacs from MIT on campus to outfit the Maas lab as a new teaching space. In order to avoid impeding instruction, those will need additional software to make the Maas lab an effective teaching space for our technology classes. We are moving forward a new AA degree and a Certificate of Achievement in Music Technology. Investments in our music technology program will invest in student success over several years & many classes & numbers of students.

**MUSIC TECHNOLOGY INDUSTRY STANDARD UPGRADES:**

- Vendor: Sweetwater
- 1 Yamaha MX88 88 key synth/controller - \$945.95
  - 1 Shure SM57 microphone - \$99.00

6 Audio-Technica Pro 35 clip on instrument microphones - \$894.00  
 12 Sony MDR-7506 headphones - \$1110.60

TOTAL: \$3,049.55

**Who will be responsible for overseeing the completion of this objective:**

Chair Dr. N. Scott Robinson, Jack Elliott, Tim Poulin, Alan Goodman

**Provide a timeline for the actions:**

2 Years: Submit request for technology upgrades Monitor responses from all agencies and interact as needed Spring 2019, if awarded funding new industry standard hardware & software will be ordered Upon arrival Chair will work with fellow faculty in Music Technology to oversee installation and implementation and testing with students

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

Chair will collect feedback from faculty via meetings and students via classes to assess success of new upgrades

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

MUSIC TECHNOLOGY INDUSTRY STANDARD UPGRADES:

Vendor: Sweetwater

1 Yamaha MX88 88 key synth/controller - \$1026.67

1 Shure SM57 microphone - \$78.84

6 Audio-Technica Pro 35 clip on instrument microphones - \$792.98

12 Sony MDR-7506 headphones - \$1079.40

+ Tax \$230.77

TOTAL: \$3,248.46

**Goal: Goal 6 Abandoned**

*Marked obsolete by N. Scott Robinson on 11/15/2019*

REASONING: FALL 2019 - Need is really for Staff position. 10:55:34 pm PST

Will address in future CHP

*No actions specified*

**Goal: 7) 2 Year Plan for Music Curricular & Enrollment Management Reform**

We plan on creating 3 new certificates of achievement in Music Theory, Music Composition, and Music Technology within 2 years, revision of our current AA degree as a guided pathway to the music major with our Applied Music Program & enrollment management strategies.

UPDATE FALL 2019:

1) 3 new music CAs have been launched and are in final steps of approval for Fall 2020

2) New AA Music Studies - Performance degree in final steps of approval for Fall 2020

3) Additionally, 2 other new music degrees also in final steps for approval for fall 2020 = AA Music Technology & AA Music Studies (replaces liberal arts music studies)

4) Due to the needs of 2 year degree/certificate mapping, the music faculty have decided to lower the units on 22 courses to accommodate a 4 semester map of all degrees and certificates. This has just begun and may take until spring 2021 to implement, which will further enhance our degrees & certificates

### Action: Music Curricular & Enrollment Management Reform Process

#### Describe the actions needed to achieve this objective:

2 years:

1) State pre-approval from California  
Draft & submit curriculum proposals for 3 new Certificates of Achievement and new Music AA Degree (Guided Pathway for Music Major)  
Mesa Curriculum Review Committee approval  
San Diego District approval  
California state approval  
Implementation in Mesa Music Dept.

2) Enrollment Management issues: Consider lowering some CAPS on certain classes due to research proving more success is achievable with smaller classes. This aligns with both the new funding formula based on success and would contribute to sustainability of course offerings particularly those needed for curriculum balance/equity/diversity targets. Classes with lowered CAPS that would contribute to student success are largely our advanced Music Major & Certificate classes:

MUSI 258A Music Theory 3: New Cap = 20  
MUSI 269A Advanced Ear Training Laboratory 3: New Cap = 20  
MUSI 190 Electronic Music Studio: New Cap = 20  
MUSI 201 Recording Arts: New Cap = 20  
MUSI 202 Computer Music: New Cap = 20  
MUSI 203 Large Console Audio Recording: New Cap = 20

Ensembles:

If a performance class could be taught concurrently with a non-credit Continuing Education class, many of the problems with enrollment in ensembles would be diminished. Lifelong learning would be increased and is an important aspect of Guided Pathways. It takes at least 10 years to get proficiency when working with an ensemble and having students be able to continue to participate is very important.

MUSI 211A-D Vocal Ensemble I-IV  
MUSI 251A-D World Music Ensemble I-IV  
MUSI 252A-D Jazz Big Band I-IV  
MUSI 253A-D Jazz Ensemble I-IV  
MUSI 256A-D Guitar Ensemble I-IV

#### Who will be responsible for overseeing the completion

1) CURRICULAR: Music Dept Chair / lead writer N. Scott Robinson  
Mesa Curriculum Review Committee



|   |  |
|---|--|
| <b>of this objective:</b>   | San Diego district approval<br>State approval CIC  |
| <b>Provide a timeline for the actions:</b>  | 2) ENROLLMENT MANAGEMENT: Chair & Dean, possibly Music Dean of Continuing Education<br><br>1) Within 2 years: YEAR 1: CURRICULAR State pre-approval from California - Draft & submit curriculum proposals for 3 new Certificates of Achievement and new Music AA Degree (Guided Pathway for Music Major) - Mesa Curriculum Review Committee approval - YEAR 2: San Diego District approval - California state approval - Implementation in Mesa Music Dept. 2) 1 Year: ENROLLMENT Chair consults with Music faculty on best courses to target for Cap adjustment - Dean & Chair meet to discuss feasibility of adjustment of caps on certain courses to help with student success/enrollment management in advanced music major classes - Chair consults with Dean and Music Dean of Continuing Education about co-enrollment possibilities - Implementation at next registration term |
| <b>Describe the assessment plan you will use to know if the objective was achieved and effective:</b>   | 1 & 2) Chair to monitor responses from all agencies & respond/adjust as necessary  |
| <b>List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel &amp; Conference, Software, Facilities, Classified Staff, Faculty, Other):</b> | Faculty / Administrative / Staff time  |

**Goal: 8) 1 Year Plan for Music Dept. Change of Culture: Pursue Achievement & Recognition Of**

The Music Dept. wishes to change its current culture to one in which all faculty work together in mutual support of not only one another's work but in student achievement of Scholarships, Certificates & Degrees with the formal recognition of student achievement each semester.

FALL 2019 UPDATE:

This change has been implemented within the dept. Faculty working well together on collective decision making and mutual support of one another's work and recognition of student success each semester.

|   |   |
|---|---|
| <b>Action:</b> Music Dept. Change of Culture; Achievement & Recognition |   |
| <b>Describe the actions needed to achieve this objective:</b>           | 1 Year:<br>Music faculty to work together more closely in mutual support of each other's work in form of collaborative concerts and attendance at all events<br><br>Support student achievement through promotion of certificates and degrees & scholarships and transfer opportunities offered, improve website listings of this |

**Who will be responsible for overseeing the completion of this objective:**

**Provide a timeline for the actions:**

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

information, promote throughout the Music dept. at orientation, in classes, web/board postings

Formal recognition of student achievement through end of semester awards ceremony at Recital Hour in Music Dept

Music Dept. Chair with all Music Dept. Faculty & Staff and necessary academic counselors

1 Year: Music Dept. Meet in Spring 2019 to discuss/promote events and attendance of and promote opportunities for student achievement in form of certificates, degrees, and scholarship opportunities End of semester hold formal awards recognition during recital hour of any students who have successfully achieved during the semester in form of scholarships, transfer, certificate completion and/or degree completion Music Dept. Meet in Fall 2019 to discuss/promote events and attendance of and promote opportunities for student achievement in form of certificates, degrees, and scholarship opportunities End of semester hold formal awards recognition during recital hour of any students who have successfully achieved during the semester in form of scholarships, transfer, certificate completion and/or degree completion

Encourage faculty to participate/attend each other's programs on and off campus

Recognize this at bi-weekly meetings

Track student progress in application for transfer & scholarships through weekly contact in classes such as A.M.P. master class, ensembles, and other music major classes

Track student progress through completion of certificates & degrees each semester at orientation through returning student consultation with Chair/faculty

Plan awards ceremony at end of each semester in Recital Hour to recognize student achievement

Faculty/Staff time in planning and implementation of

**GOAL STATUS REPORT (REQUIRED)**

**Action Statuses**

■

## Music Dept. 2018-2019 Goals

### Goal

#### **Goal: 1) 2 Year Plan for a New Contract Faculty in Jazz**

Due to recent retirements, the Music Dept. is in need of a new contract faculty member in Jazz.

2019 FALL UPDATE:

Music Dept. still in need of contract faculty due to 3 recent retirements and 2 more announced

#### **Action:** Music Faculty Request: New Contract Position in Jazz

##### **Describe the actions needed to achieve this objective:**

Submit faculty hiring request form during Program Review with data to support request

Resource allocation; If awarded position then discuss with Music contract faculty & Dean about position description

Write up position description on behalf of Music Dept. & Dean and submit for search

Form 1st committee with members to take hiring training

Review applications and select candidates for initial review

After first round, form 2nd committee, select final candidates for 2nd round and decide on position offering

##### **Who will be responsible for overseeing the completion of this objective:**

Chair: N. Scott Robinson (lead writer) until committees are involved

##### **Provide a timeline for the actions:**

2 year plan: -Submit initial request by Dec. 10, 2018 -Follow up on approval in Spring 2019 -Write position description & form hiring committee Spring 2019 -Advertise and conduct interviews Fall 2019/Spring 2020 -Hire candidate for Fall 2020

##### **Describe the assessment plan you will use to know if the objective was achieved and effective:**

Notification of resource allocation for faculty request

##### **List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

Contract faculty salary/benefits

Status for Music Faculty Request: New Contract Position in Jazz

**Current Status:** In Progress

**If the Current Status was marked Completed, what was the impact of the completed objective on your program:**

**If the Current Status was not marked Completed, what are the implications and next steps:**

Faculty hiring request submitted but a position has not been granted

**Goal: 2) 3-5 Year Plan for Facility/Site Improvements**

Site improvements & performance room modifications to Music Dept. facilities to improve safety/health and functionality for students, faculty, and staff within 5 years if awarded funding.

FALL 2019 UPDATE:

- 1) 8 new lights purchased and installed in C-119 helping to establish a more professional concert space for students and professionals to perform in via Music Co-Curricular
- 2) We have put in for facilities to professionally and fully clean and paint both C-119 and C-116 as well as minor areas around Music Dept. No movement on this as of yet.
- 3) Facilities finally responded to our report about failing asbestos tiles. They have come to take samples for testing but no further info. was provided as to their findings or abatement as of fall 2019

**Action: Facility/Site Improvements for Student Health/Safety & Success**

|   |   |
|---|---|
| <b>Describe the actions needed to achieve this objective:</b> | <p>Facilities examine areas regarding improvements for students, faculty &amp; staff:</p> <ul style="list-style-type: none"> <li>*Abatement of damage asbestos floor tiles in C-100 &amp; C-200 buildings</li> <li>*Soundproofing in C-118 is needed to protect against student/faculty/staff hearing damage</li> <li>Soundproofing needed in piano rooms studio, and classrooms in C-200 because sound issues impede instruction: C-222, C-210A, C-210B, C-210C, C-210D, C-210E, C-210F, C-210G, C-210R, C-210S, C-210T, C-202, C-203, and C-204</li> <li>Maintenance painting needed for the following Music Dept. rooms in C-200 building: C-210A, C-210B, C-210C, C-210D, C210-E, C210-F, C210R, C-210S, C-211, C-215, C-216</li> <li>Replace old water fountain with filtered water fountain in C-100 building for student health</li> <li>Repair emergency exit light in C-119</li> </ul> |
|---|---|

Increase WiFi coverage in C-119 (currently only 50% of room has WiFi)

See through solar shades in C-108 Maas Lab & C-222 Electronic Music Studio

Removal of lockers in C-222 (never used and takes up class space)

Removal of wooden shelf next to door in C-119 and refinish wall behind

Performance Room Modification in C-119 (large room) - professionally clean entire room, carpet, and all closets, steam clean sound absorption panels (or cover inner side with new material) & repaint (cream color) all painted areas in room & all closets

Performance Room Modification in C-116 (smaller room) - professionally clean entire room, carpet, and all closets & repaint (cream color) all painted areas in room & all closets

Install Magnetic door locks and programmable key fobs to facilitate student practice in all music practice rooms: C-110, C-111, C-113, C-115, C-117, C-118, C-210A, C-210B, C-210C, C-210D, C-210E, C-210F, C-210G, C-210R, C-210S, C-210T (programmable key fobs must be under control of Music Dept. to restrict student access of certain rooms/times)

**Who will be responsible for overseeing the completion of this objective:**

Music Dept. Chair will oversee planning and implementation of each of the 8 actions above as necessary.

**Provide a timeline for the actions:**

2-5 years: Facilities examines ideas and spaces for exact costs and time needed to install successfully with consultation of Music Dean & Chair Facilities plan for installation of each action above with consultation of Music Dean & Chair Facilities orders materials necessary Classes temporarily rescheduled if necessary for spaces needed for installation during teaching time if summer/winter breaks cannot be used for these activities As materials are available, facilities installs, testing for accurate installation and function, and cleans up after work is done with Chair inspecting work as it is performed

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

Chair will monitor use of spaces and discuss with faculty, staff, and students at meetings and classes for feedback about site improvements. Chair will report to Dean improvement satisfaction or deficiencies of work

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

All associated costs and materials of actions 1-7 above as determined by San Diego District facilities committee and personnel with Jacqueline Collins.

Status for Facility/Site Improvements for Student Health/Safety & Success

**Current Status:** In Progress

**If the Current Status was marked Completed, what was the impact of the completed objective on your program:**

**If the Current Status was not marked Completed, what are the implications and next steps:**

FALL 2019 UPDATE:

- 1) 8 new lights purchased and installed in C-119 helping to establish a more professional concert space for students and professionals to perform in via Music Co-Curricular
- 2) We have put in for facilities to professionally and fully clean and paint both C-119 and C-116 as well as minor areas around Music Dept. No movement on this as of yet.
- 3) Facilities finally responded to our report about failing asbestos tiles. They have come to take samples for testing but no further info. was provided as to their findings or abatement as of fall 2019

**Goal: 3) 2 Year Plan for a New Contract Faculty in Electronic Music/Studio Engineering**

Due to recent retirements, the Music Dept. is in need of a new contract faculty member in Electronic Music/Studio Engineering.

2019 FALL UPDATE:

Music Dept. still in need of contract faculty due to 3 recent retirements and 2 more announced

**Action: Music Faculty Request: New Contract Position in Electronic Music/Studio Engineering**

|   |   |
|---|---|
| <b>Describe the actions needed to achieve this objective:</b> | <p>Submit faculty hiring request form during Program Review with data to support request</p> <p>Resource allocation; If awarded position then discuss with Music contract faculty &amp; Dean about position description</p> <p>Write up position description on behalf of Music Dept. &amp; Dean and submit for search</p> <p>Form 1st committee with members to take hiring training</p> <p>Review applications and select candidates for initial review</p> <p>After first round, form 2nd committee, select final candidates for 2nd round and decide on position offering</p> |
| <b>Who will be responsible for</b>                            | Chair: N. Scott Robinson (lead writer) until committees are involved  |

**overseeing the completion of this objective:**

**Provide a timeline for the actions:**

2 year plan: -Submit initial request by Dec. 10, 2018 -Follow up on approval in Spring 2019 -Write position description & form hiring committee Spring 2019 -Advertise and conduct interviews Fall 2019/Spring 2020 -Hire candidate for Fall 2020

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

Notification of resource allocation for faculty request

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

Contract faculty salary/benefits

Status for Music Faculty Request: New Contract Position in Electronic Music/Studio Engineering

**Current Status:**

In Progress

**If the Current Status was marked Completed, what was the impact of the completed objective on your program:**

**If the Current Status was not marked Completed, what are the implications and next steps:**

Faculty hiring request submitted but a position has not been granted

**Goal: 4) Instructional & Ensemble Equipment Upgrades for Industry Standards & Educational Sustainability**

The Music Dept. has several areas of its curriculum in need of instructional & ensemble equipment upgrades due to current equipment falling behind industry standards. If awarded sufficient funding, this will be a wise investment in the future of our department's sustainability as such equipment will remain in use for several years in many course by 100s of students.

FALL 2019 UPDATE:

1) Partial new drumset & minor cabling needs purchased and in use by Jazz Ensemble and Jazz Big Band via Jazz Co-Curricular

**Action: Instructional & Ensemble Equipment Upgrades for Industry Standards & Educational Sustainability**

**Describe the actions needed to achieve this objective:**

Our ensemble program needs equipment upgrades to keep up with industry standards & workforce training. The jazz ensembles have an incomplete collection of instruments to train students with. Sax players are called on to triple on flutes & clarinets but we have none of those to help them meet successful educational goals & workforce training. The rhythm section has broken equipment that we still use such as guitar amplifiers, keyboard & drumsets. We are in need of industry standard equipment to train students for the future workforce. Our rhythm section equipment is 30 years old.

**ENSEMBLE EQUIPMENT:**

Vendor: Musician's Friend

1 Roland KC-600 Keyboard Amp \$551.00

1 Yamaha MX88BK Music Keyboard Black \$869.00

4 Yamaha YFL-362 Intermediate Flutes - Option: Offset G, B-Foot - \$3388.00

4 Yamaha YCL-450 Series Intermediate Clarinets - Option: YCL-450N - Nickel Keys - \$3212.00

6 Clark W. Fobes Debut Student Clarinet Mouthpieces - \$144.00

2 Yamaha YTR-4335GII Intermediate Bb Trumpets [regular finish, not silver] - \$2452.00

2 Yamaha YFH-631G Series Bb Flugelhorns - \$3478.00

2 Fender Blues Junior IV Guitar Amps - \$1042.00

1 Markbass Mini CMD 121P 1x12 Bass Combo Amp - \$649.00

+CA Sales Tax: \$1144.42

Vendor: Len Lavolette Luthier

1 Double-Top Contra Bass Guitar with case and stand - \$2500.00

Vendor: Mode Marimba

1 Model 5.0 Mode Marimba: 5 Octave C2-C7 - \$6500.00

Bars: Synthetic, Black Tuning: Traditional tuning Pitch A=442 Hz

Overall length 101", Key Width: max 36" on low end, Frame Width Max: 31

7/8" Construction:

Frame: Black powder coated Welded Steel Square Tubing

Casters: 6" solid rubber wheels / 2 casters with brake

Rails: Hardwood Ash

Resonator Rails: Solid Aluminum

Resonators: Black polyvinyl chloride. All resonators are tunable.

Keys: Engineered plastic

Warranty: 2 years

1 Air Cylinder: Pneumatic Height Adjustable Frame - \$985.00

1 Mode Marimba 5.0 Cover - \$143.00

1 Mode 5.0 Travel Bag Set (Black) = \$1700.00

+ Shipping = \$405.00 - TOTAL COST: \$9733.00

Vendor: Mid-Atlantic Drum

1 pair 14" T-Cymbals Swing King hihats - \$325.00

\$30.00 shipping

Vendor: MusiciansFriend.com



## Suzuki BX-200 Diatonic Bass Xylophone - \$546.75

As teaching becomes more technologically based, our student and faculty need to stay abreast of recent technological trends. The equipment below could be used by all faculty, staff & students in our classes in many ways that would contribute to student success, workforce training & faculty development. The Sling Studio will allow for multiple video cameras including smart phones to be synced up wirelessly for recoding audio-visual assignments in music technology classes. Our students in the applied music program, recital hour & all of our ensembles as well as faculty can make use of this equipment to produce music videos easily & cost effectively as part of their workforce training allowing for them to produce & publish promotional material for auditions. It can be operated directly from smart phones via free app having no further cost to students. The iZotope Spire Audio Interface could be used by all students & faculty. It is a stand alone recording device that is portable to easily record audio. It syncs up to a smart phone allowing for ease in recording, editing, mixing & sharing with no further cost to students. Faculty could use it to easily record lectures/lessons with quality & easily send to students absent from class or to enhance studies of regularly attending students. For recording drumsets in a teaching studio, the Yamaha Drum Module comes with a mic that can read the entire drumset, sync up to an iPad, use the camera to add audio to a video & share on social media. Every private lesson can be audio-visually recorded & sent to students after class is over. The Bass Guitar is a missing instrument for our Guitar Ensemble 1-4 classes. Having the complete instrumentation for which repertoire was composed for allows for better workforce learning and transfer of our students. The duo piano bench for Piano Classes 1-3 is necessary because of pedagogical developments in our Piano Classes where students now regularly perform duets learned in class. The bench we have for the piano accommodates 1 person. A single bench made for duets will enable pianists to work together on material learned from class. The marimba will serve percussionists in the Applied Music Program. The Suzuki xylophone will be used to serve students in our Music for Elementary School Teachers class.

## INSTRUCTIONAL EQUIPMENT:

Vendor: Core Microsystems

1 Sling Studio Pro Pack - \$2443.00 &amp; sales tax \$189.33

Vendor: Sweetwater

1 iZotope Spire Audio Interface &amp; Bag - \$349.00

1 Yamaha EAD10 Acoustic Electronic Drum Module - \$449.30

+Signature required \$2.25

Vendor: Vendor: Vanda King's Piano Showcase

1 Paul Jansen (USA) Petite Duet Adjustable Piano Bench #BN-1052 - \$816.70

**Who will be responsible for overseeing the completion of this objective:**

Chair Dr. N Scott Robinson, Alan Goodman, Ian Tordella, Jaeryoung Lee, Debra Burton

**Provide a timeline for the actions:**

Over 1 Year: Submit documents for equipment with updated prices/shipping/tax charges in comprehensive Program Review/BARC request If any funds awarded by Spring, check with vendors on price changes Order equipment, process

**Describe the assessment plan you will use to know if the objective was achieved and effective:**

POs/invoices/payment upon delivery Equipment installed for use by Fall 2019  
Follow administrative responses to requests  
Meet with faculty to discuss ordering & installation  
Implement use of new equipment by Fall 2019  
Follow up with faculty & students via meetings & classes for feedback  
TOTAL COST of All Instructional & Ensemble Equipment: \$34,313.75

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

Status for Instructional & Ensemble Equipment Upgrades for Industry Standards & Educational Sustainability

**Current Status:**

In Progress

**If the Current Status was marked Completed, what was the impact of the completed objective on your program:**

**If the Current Status was not marked Completed, what are the implications and next steps:**

Partial equipment needs addressed for Jazz Ensemble and Jazz Big Band via Jazz Co-Curricular budget. Music Dept. hopes the needs of equipment will be recognized in future program review outcome.

**Goal: 5) Music Technology Equipment Upgrades to Meet Industry Standards & Student Success**

Our music technology courses and Maas music lab are in need of equipment upgrades to meet industry standards and to invest in the sustainability of student success with regards to workforce training and educational goals.

FALL 2019 UPDATE:

- 1) Maas Lab - has been updated with 18 new iMac computers installed and updated for student use via 3 years old hand downs from a new relationship with CT Services
- 2) Electronic Music Studio - has been updated with 11 new iMac computers installed and updated for student use via 3 years old hand downs from a new relationship with CT Services
- 3) Electronic Music Studio - 5 new interfaces with MIDI keyboard installed increasing student use stations from 6 to 11 via General Fund

- 4) Some software upgrades in both Maas Lab and Electronic Music Studio via general fund
- 5) Minor hardware repairs completed via general fund in Electronic Music Studio due to failing equipment

### **Action:** Music Technology Equipment Upgrades to Meet Industry Standards & Student Success

#### **Describe the actions needed to achieve this objective:**

Our music technology equipment is not industry standard & has fallen behind competing district institutions such as San Diego City & Miramar Colleges. But the Mesa music program has a benefit they do not with performing ensembles & concerts. Miramar & City are lacking in these opportunities so their workforce training suffers as they have a shortage of opportunities to support student success in their music technology classes/certificate programs/degrees. At Mesa, we have both the means & subjects to record allowing for good workforce training for student musicians & students studying music technology but our equipment is not industry standard. We do not have proper audio desks that can be set at the correct ergonomic height to operate this equipment. That is a student health issue. Our music students primarily use ProTools software but students need to be trained on 3 different platforms to remain competitive in the job market. In addition to ProTools, we need software such as Ableton Live & Logic and software for audio production including sound libraries.

We have received 36 iMacs from MIT on campus to outfit the Maas lab as a new teaching space. In order to avoid impeding instruction, those will need additional software to make the Maas lab an effective teaching space for our technology classes. We are moving forward a new AA degree and a Certificate of Achievement in Music Technology. Investments in our music technology program will invest in student success over several years & many classes & numbers of students.

#### MUSIC TECHNOLOGY INDUSTRY STANDARD UPGRADES:

Vendor: Sweetwater

1 Yamaha MX88 88 key synth/controller - \$945.95

1 Shure SM57 microphone - \$99.00

6 Audio-Technica Pro 35 clip on instrument microphones - \$894.00

12 Sony MDR-7506 headphones - \$1110.60

TOTAL: \$3,049.55

#### **Who will be responsible for overseeing the completion of this objective:**

Chair Dr. N. Scott Robinson, Jack Elliott, Tim Poulin, Alan Goodman

#### **Provide a timeline for the actions:**

2 Years: Submit request for technology upgrades Monitor responses from all agencies and interact as needed Spring 2019, if awarded funding new industry standard hardware & software will be ordered Upon arrival Chair will work with fellow faculty in Music Technology to oversee installation and implementation and testing with students

#### **Describe the assessment plan you will use to know if the objective was achieved**

Chair will collect feedback from faculty via meetings and students via classes to assess success of new upgrades

**and effective:**

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

**MUSIC TECHNOLOGY INDUSTRY STANDARD UPGRADES:**

Vendor: Sweetwater

1 Yamaha MX88 88 key synth/controller - \$1026.67

1 Shure SM57 microphone - \$78.84

6 Audio-Technica Pro 35 clip on instrument microphones - \$792.98

12 Sony MDR-7506 headphones - \$1079.40

+ Tax \$230.77

TOTAL: \$3,248.46

### Status for Music Technology Equipment Upgrades to Meet Industry Standards & Student Success

**Current Status:**

In Progress

**If the Current Status was marked Completed, what was the impact of the completed objective on your program:**

**If the Current Status was not marked Completed, what are the implications and next steps:**

Partial equipment needs for Maas Lab and Electronic Music Studio addressed via CT Services and general fund budget. Music Dept. hopes the needs of equipment will be recognized in future program review outcome.

**Goal: Goal 6 Abandoned***Marked obsolete by N. Scott Robinson on 11/15/2019*

REASONING: FALL 2019 - Need is really for Staff position. 10:55:34 pm PST

Will address in future CHP

*No actions specified***Goal: 7) 2 Year Plan for Music Curricular & Enrollment Management Reform**

We plan on creating 3 new certificates of achievement in Music Theory, Music Composition, and Music Technology within 2 years, revision of our current AA degree as a guided pathway to the music major with our Applied Music Program & enrollment management strategies.

UPDATE FALL 2019:

1) 3 new music CAs have been launched and are in final steps of approval for Fall 2020

2) New AA Music Studies - Performance degree in final steps of approval for Fall 2020

3) Additionally, 2 other new music degrees also in final steps for approval for fall 2020 = AA Music Technology & AA Music Studies (replaces liberal arts music studies)

4) Due to the needs of 2 year degree/certificate mapping, the music faculty have decided to lower the units on 22 courses to accommodate a 4 semester map of all degrees and certificates. This has just begun and may take until spring 2021 to implement, which will further enhance our degrees & certificates

### **Action:** Music Curricular & Enrollment Management Reform Process

**Describe the actions needed to achieve this objective:**

2 years:

1) State pre-approval from California  
Draft & submit curriculum proposals for 3 new Certificates of Achievement and new Music AA Degree (Guided Pathway for Music Major)  
Mesa Curriculum Review Committee approval  
San Diego District approval  
California state approval  
Implementation in Mesa Music Dept.

2) Enrollment Management issues: Consider lowering some CAPS on certain classes due to research proving more success is achievable with smaller classes. This aligns with both the new funding formula based on success and would contribute to sustainability of course offerings particularly those needed for curriculum balance/equity/diversity targets. Classes with lowered CAPS that would contribute to student success are largely our advanced Music Major & Certificate classes:

MUSI 258A Music Theory 3: New Cap = 20  
MUSI 269A Advanced Ear Training Laboratory 3: New Cap = 20  
MUSI 190 Electronic Music Studio: New Cap = 20  
MUSI 201 Recording Arts: New Cap = 20  
MUSI 202 Computer Music: New Cap = 20  
MUSI 203 Large Console Audio Recording: New Cap = 20

Ensembles:

If a performance class could be taught concurrently with a non-credit Continuing Education class, many of the problems with enrollment in ensembles would be diminished. Lifelong learning would be increased and is an important aspect of Guided Pathways. It takes at least 10 years to get proficiency when working with an ensemble and having students be able to continue to participate is very important.

MUSI 211A-D Vocal Ensemble I-IV  
MUSI 251A-D World Music Ensemble I-IV  
MUSI 252A-D Jazz Big Band I-IV  
MUSI 253A-D Jazz Ensemble I-IV  
MUSI 256A-D Guitar Ensemble I-IV

**Who will be responsible for overseeing the completion**

1) CURRICULAR: Music Dept Chair / lead writer N. Scott Robinson  
Mesa Curriculum Review Committee

|   |  |
|---|--|
| <b>of this objective:</b>   | San Diego district approval<br>State approval CIC  |
| <b>Provide a timeline for the actions:</b>  | 2) ENROLLMENT MANAGEMENT: Chair & Dean, possibly Music Dean of Continuing Education<br><br>1) Within 2 years: YEAR 1: CURRICULAR State pre-approval from California - Draft & submit curriculum proposals for 3 new Certificates of Achievement and new Music AA Degree (Guided Pathway for Music Major) - Mesa Curriculum Review Committee approval - YEAR 2: San Diego District approval - California state approval - Implementation in Mesa Music Dept. 2) 1 Year: ENROLLMENT Chair consults with Music faculty on best courses to target for Cap adjustment - Dean & Chair meet to discuss feasibility of adjustment of caps on certain courses to help with student success/enrollment management in advanced music major classes - Chair consults with Dean and Music Dean of Continuing Education about co-enrollment possibilities - Implementation at next registration term |
| <b>Describe the assessment plan you will use to know if the objective was achieved and effective:</b>   | 1 & 2) Chair to monitor responses from all agencies & respond/adjust as necessary  |
| <b>List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel &amp; Conference, Software, Facilities, Classified Staff, Faculty, Other):</b> | Faculty / Administrative / Staff time  |

Status for Music Curricular & Enrollment Management Reform Process

|  |  |
|--|--|
| <b>Current Status:</b>   | In Progress  |
| <b>If the Current Status was marked Completed, what was the impact of the completed objective on your program:</b> |  |
| <b>If the Current Status was not marked Completed, what are the implications and next steps:</b>                   | 3 new CAs in final approval for implementation in fall 2020<br><br>3 new degrees in final approval for implementation in fall 2020<br><br>Faculty and Administration now working on CE co-enrollment offerings with Music Dept. as enrollment strategy and increased lifelong learner student service for fall 2020<br><br>Music Dept recognizes financial crises of district and has abandoned cap adjustment requests for time being |

**Goal: 8) 1 Year Plan for Music Dept. Change of Culture: Pursue Achievement & Recognition Of**

The Music Dept. wishes to change its current culture to one in which all faculty work together in mutual support of not only one another's work but in student achievement of Scholarships, Certificates & Degrees with the formal recognition of student achievement each semester.

FALL 2019 UPDATE:

This change has been implemented within the dept. Faculty working well together on collective decision making and mutual support of one another's work and recognition of student success each semester.

**Action: Music Dept. Change of Culture; Achievement & Recognition**

|   |  |
|---|--|
| <b>Describe the actions needed to achieve this objective:</b>   | <p>1 Year:<br/>Music faculty to work together more closely in mutual support of each other's work in form of collaborative concerts and attendance at all events</p> <p>Support student achievement through promotion of certificates and degrees &amp; scholarships and transfer opportunities offered, improve website listings of this information, promote throughout the Music dept. at orientation, in classes, web/board postings</p> <p>Formal recognition of student achievement through end of semester awards ceremony at Recital Hour in Music Dept</p>  |
| <b>Who will be responsible for overseeing the completion of this objective:</b>                       | Music Dept. Chair with all Music Dept. Faculty & Staff and necessary academic counselors   |
| <b>Provide a timeline for the actions:</b>  | <p>1 Year: Music Dept. Meet in Spring 2019 to discuss/promote events and attendance of and promote opportunities for student achievement in form of certificates, degrees, and scholarship opportunities End of semester hold formal awards recognition during recital hour of any students who have successfully achieved during the semester in form of scholarships, transfer, certificate completion and/or degree completion Music Dept. Meet in Fall 2019 to discuss/promote events and attendance of and promote opportunities for student achievement in form of certificates, degrees, and scholarship opportunities End of semester hold formal awards recognition during recital hour of any students who have successfully achieved during the semester in form of scholarships, transfer, certificate completion and/or degree completion</p> |
| <b>Describe the assessment plan you will use to know if the objective was achieved and effective:</b> | <p>Encourage faculty to participate/attend each other's programs on and off campus</p> <p>Recognize this at bi-weekly meetings</p> <p>Track student progress in application for transfer &amp; scholarships through weekly contact in classes such as A.M.P. master class, ensembles, and other music major classes</p>  |

**List resources needed to achieve this objective and associated costs (Supplies, Equipment, Computer Equipment, Travel & Conference, Software, Facilities, Classified Staff, Faculty, Other):**

Track student progress through completion of certificates & degrees each semester at orientation through returning student consultation with Chair/faculty

Plan awards ceremony at end of each semester in Recital Hour to recognize student achievement

Faculty/Staff time in planning and implementation of

Status for Music Dept. Change of Culture; Achievement & Recognition

**Current Status:**

Completed

**If the Current Status was marked Completed, what was the impact of the completed objective on your program:**

Faculty working together more smoothly on collective decision making.

**If the Current Status was not marked Completed, what are the implications and next steps:**

Student success records collected and reported each semester



## Request Forms

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**CLASSIFIED POSITION, BARC AND FACULTY POSITION REQUEST**

## Reviewers

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### LIAISON'S REVIEW

**Form:** Instructional Program Liaison's Review 2019/20 UPDATE

### MANAGER'S REVIEW

**Form:** Instructional Program Manager's Review 2019/20 UPDATE

# Appendix

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- A. **2019/20 Program Review Outcomes and Assessment Section** (Form)
  - B. **2019/20 Program Review Instructional Program Analysis Section** (Form)
-

# Form: "2019/20 Program Review Outcomes and Assessment Section"

**Created with :** Taskstream

**Participating Area:** Music

## **(REQUIRED) Program name**

Music

## **(REQUIRED) Are you on target with your assessment schedule?**

Yes- for Course CLOs only 2 courses remaining after 2019; PLOS were previously assessed in 2017/2018.

## **(REQUIRED) What have your assessments revealed about your courses/programs/service area/school/division/office?**

The assessments of music dept. courses/CLOs are all accessing at success rates at 70% or above.

PLOs were assessed with an 80% outcome.

## **(REQUIRED) Based on your assessments, what resource needs have you identified?**

If the goal of the college is to support the music program to encourage major and career exploration in music early in student college experience, the following would be more directly pragmatic in addressing your goal:

- **Enrollment Management** = If a performance class could be taught concurrently with a non-credit Continuing Education class, many of the problems with enrollment in ensembles would be diminished. Lifelong learning would be increased and is an important aspect of Guided Pathways. It takes at least 10 years to get proficiency when working with an ensemble and having students be able to continue to participate is very important.
- **Sound Proofing** = there is a need for some sound proofing in many of our spaces to protect our students, faculty & staff against hearing damage, and to provide sound insulation between classrooms, and practice rooms to increase learning efficiency and decrease aural distractions
- **Professional facilities** = concert space, up to date modern recording studio, complete equipment for ensembles

**Please provide any other comments.**

*No answer specified*

# Form: "2019/20 Program Review Instructional Program Analysis Section"

Created with : Taskstream

Participating Area: Music

## Program Name

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(REQUIRED) Type your program name.

Music

**Part A: In this section, please analyze your program in terms of course success metric. Start by disaggregating the available data by race, gender, and any other parameters of interest to your program and answer the following questions.**

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**(REQUIRED) A1. What patterns do you notice with regard to equity in course success at the program level by race/ethnicity?**

You may also conduct analysis by course and/or by modality.

Equity Gap: When a group of students who share a common characteristic (e.g. race/ethnicity) have lower access and/or outcome rates than their peers. The size of the equity gap along with the size of the group determine whether that gap is significant. Larger groups should, statistically, have smaller gaps and therefore when gaps are present (even small ones) they may be significant. Smaller groups will see wider variation in outcomes, therefore gaps should be seen consistently over time and/or reviewed by looking at multiple years in aggregate to determine if they are significant.

- **Diversity of Students studying music by Gender**

*FEMALE*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 884       | 1093      | 1174      | 1159      | 1191      |

*MALE*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 1420      | 1438      | 1551      | 1498      | 1536      |

- **Diversity of Students studying music by major Racial/Ethnic trends**

*AFRICAN AMERICAN*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 189       | 213       | 213       | 194       | 255       |

*ASIAN*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 358       | 359       | 314       | 348       | 266       |

*LATINX*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 872       | 902       | 1028      | 1028      | 909       |

*WHITE*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 2766      | 2877      | 3028      | 3032      | 2647      |

It's difficult to predict with any certainty beyond pure speculation but my speculative prediction is that despite the Music Dept. doing relatively well in terms of success, awards, and stability of enrollment, my suspicions are that enrollment will decline. I feel this way because of the amount of local competition we have for a dwindling pool of students and the difficult economic situation it is for students in the southern California area. The area remains too expensive to be traditional students in with many forced, often by their own parents, to support themselves financially while trying to further their education. There is not enough effort to address this problem. If the community colleges were able to build and offer adequate dormitories then perhaps this would be a worthwhile investment in the future as it would allow students to focus on their education at this crucial time in their lives.

NOTE: No data available via data dashboard on equity for 2019-2020

**(REQUIRED) A2. Do these patterns persist over time (e.g., look at the last five years)? Describe if equity gaps are increasing, decreasing, or staying the same?**

- **Diversity of Students studying music by Gender**

*FEMALE*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 884       | 1093      | 1174      | 1159      | 1191      |

# of female students in music has grown from 884 to 1191 between 2013-2018

*MALE*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 1420      | 1438      | 1551      | 1498      | 1536      |

# of male students in music has grown from 1420 to 1536 between 2013-2018

• **Diversity of Students studying music by major Racial/Ethnic trends**

*AFRICAN AMERICAN*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 189       | 213       | 213       | 194       | 255       |

# of African American students in music has grown from 189 to 255 between 2013-2018

*ASIAN*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 358       | 359       | 314       | 348       | 266       |

# of Asian students in music has declined from 358 to 266 between 2013-2018

*LATINX*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 872       | 902       | 1028      | 1028      | 909       |

# of Latinx students in music has increased from 872 to 909 between 2013-2018

*WHITE*

| 2013-2014 | 2014-2015 | 2015-2016 | 2016-2017 | 2017-2018 |
|-----------|-----------|-----------|-----------|-----------|
| 2766      | 2877      | 3028      | 3032      | 2647      |

# of White students in music has declined from 2766 to 2647 between 2013-2018



**OBSERVATION:** Numbers Asian and White students have declined slightly over last 5 years while the numbers of target equity groups such as Latin American and African American have risen in music courses. The same is true of gender in terms of an overall increase in female and male students in music courses.

**(REQUIRED) A3. What factors may have influenced these results? What are your most significant findings?**

Over the last 6 years, the data reflects a time when the Music Dept. had hired a full time specialist in world and popular musics.

As a result we have diversified our course offerings to include more covers of African, Latin American, Asian, and American musical genres. Students seem to be responding to these new educational opportunities.

Our findings show that by increasing courses in these areas, the Music dept. can serve equity students more effectively.

**(REQUIRED) A4. How have you/might you alter practices to increase student success and reduce equity gaps?**

The Music Dept. has approved three new GenEd classes that address musical diversity for which we hope to attract more diverse populations of student equity in our enrollments. These new courses to be offered in fall 2021 include:

- Rap Music & Hip Hop Culture
- The Music of California
- The Music of The Beatles

**(REQUIRED) A5. How does your program contribute to the College's identity of being a Hispanic Serving Institution?**

The Music Dept. supports SDMC as Hispanic/Latinx serving with six courses focused on relevant subject matter for those types of students, such as:

- World Music Ensemble I
- World Music Ensemble II
- World Music Ensemble III
- World Music Ensemble IV
- Music of Latin America & North America
- The Music of California

**(REQUIRED) A6. Have you identified resource needs? If yes, please list.**

- **Enrollment Management** = If a performance class could be taught concurrently with a non-credit Continuing Education class, many of the problems with enrollment in ensembles would be diminished. Lifelong learning would be increased and is an important aspect of Guided Pathways. It takes at least 10 years to get proficiency when working with an ensemble and having students be able to continue to participate is very important.
- **Sound Proofing** = there is a need for some sound proofing in many of our spaces to protect our students, faculty & staff against hearing damage, and to provide sound insulation between classrooms, and practice rooms to increase learning efficiency and decrease aural distractions.
- **Professional facilities** = concert space, up to date modern recording studio, complete equipment for ensembles.

**(REQUIRED) A7. Do any of your program goals address these implications or needs? If not, please develop a new goal that addresses your findings and subsequent reflection.**

Yes

**Part B: In this section, look at the area of focus you identified in last year's program review and answer the following questions.**

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**(REQUIRED) B1. How have you developed this focus? Are you seeing any results? What are your next steps?**

The Music Dept. will work with the Administration in hopes of meeting 6 necessary goals within 5 years to secure an active and stable future serving student success. These goals include the following:

1) Rebuild the Full-time Faculty = stable expert teachers will serve students and the college in the long term better than temporary Adjunct teachers.

- **New Contract Faculty:** With the retirement of 3 contract faculty in music recently, we have decided to pursue the addition of a contract faculty member in Jazz as we feel this is the greatest area for future growth in music as well as to address the diversity and equity of our offerings. A second position in Electronic Music Studio Audio Engineering & Production is also necessary as it ties more closely to CTE opportunities and workforce training for students.

**UPDATE 2019:** 2 more Music contract faculty announced retirement. We are still pursuing contract faculty positions in Music via Program Review/FHP. Currently no position has been awarded.

2) Transform the two large rooms C-116 & C-119 into performance spaces where teaching and storage can continue but the look and acoustics of those spaces can be adjusted for performance = better equipped to train students to perform professionally.

**UPDATE 2019:** The costs associated with this are beyond what's immediately possible. The Music Department has made a small step towards transforming our spaces by purchasing and installing some lights for C-119 via Co-Curricular budget.

3) Secure the stable funding of our hourly Staff and Recital Hour concert series through increased budgets/Music Co-Curricular funds = stable funding allows for multiple classes to operate smoothly without negative impact to students.

**UPDATE 2019:** The Music Department has made a small step towards Recital Hour funding via Co-Curricular budget. Hourly NANCE piano accompanist budget was renewed at a level where we can still operate for 2019.

4) Infrastructure investment = Music technology both analog (instruments) and digital (hardware/software) is necessary to stay current with the needs of students in a competitive service market.

**UPDATE 2019:** The Music Department has made a small step towards purchasing some new music technology via Co-Curricular budget and donations from CT Services in 2019.

5) Curriculum = implementation of revised degrees/certificates to serve students with needs that lead to transfer, 4 year degree completion, and workforce training certificates.

- Curricular reform: Our dept. has completed revisions/deactivations of 49 of our 74 active classes to upgrade our curriculum.
- Certificates & Degrees: Our dept. has updated both the AA Music Studies degree and Liberal Arts & Sciences Music Studies AA degree to reflect curricular changes. All 3 of our current Certificates of Performance have also been upgraded to reflect these changes.
- New Certificates of Achievement: Our dept. has proposed 3 new Certificates of Achievement in Music Theory, Music Composition, and Music Technology, which we are working on to have in place for our offerings in fall 2020.
- New AA Degree Guided Pathway in Music: Our applied music program is being revised to be offered as the new AA degree in music as it best suits student

needs as a guided pathway for transfer and 4 year degree completion so that the Music Dept. stays abreast of educational trends and developments.

**UPDATE 2019:** The Music Dept. has successfully reached consensus on most of these curricular reforms. New proposals were submitted and approved by Mesa CRC for 3 CAs and 3 new degrees currently at state for approval and implementation in fall 2020.

6) Serving student success with a stable industry standard music dept. and curriculum  
= Will help fill our program with music majors working on the new degrees/certificates  
& help steer the focus of our dept. towards more measurable achievements

**UPDATE 2019:** The Music Department is in progress to pursue the industry standard updates to our facility/equipment, staff/faculty, and program.