

San Diego Mesa College Integrated Planning Calendar 2023-24

GROUP/PROCESS	August	September	October	November	December	January	February	March	April	May	Summer
PROGRAM REVIEW	<ul style="list-style-type: none"> • Nuventive workgroup • Gov 101 	<ul style="list-style-type: none"> • Develop PRSC goals and timeline • Training starts • Nuventive workgroup 	<ul style="list-style-type: none"> • Training continues • Update Handbook • Nuventive workgroup 	<ul style="list-style-type: none"> • Training continues • Review PR Feedback Survey to prepare for spring • Nuventive workgroup • Develop Training Materials • Test and build Nuventive workspaces 	<ul style="list-style-type: none"> • Training continues • Draft due to manager • Test the Prioritization and Scores section in Nuventive • Nuventive workgroup • Test and Deploy Nuventive workspaces 	<ul style="list-style-type: none"> • Training continues • Final edit to PR • Test the Prioritization and Scores section in Nuventive • Open workspaces • Training and Support 	<ul style="list-style-type: none"> • Final training • Due date for everything • Send PR Feedback Survey (right after the due date) • Resource committees rank and prioritize requests • Open workspaces • Training and Support 	<ul style="list-style-type: none"> • Review PR Feedback Survey and discuss plan for next semester • Resources committees report out to PIEC • Close workspaces • Training and Support 	<ul style="list-style-type: none"> • Review PR Feedback Survey and make draft plan for next semester • Resources committees report out to PCAB • Resource committees rank and prioritize requests • Report recommendations to PIEC • Identify the summer workgroup 	<ul style="list-style-type: none"> • Make decision about changes for next semester • Report recommendations to PCAB 	<ul style="list-style-type: none"> • Summer workgroup activities • Update Data Dashboards • Update Governance website
OUTCOMES ASSESSMENT	<ul style="list-style-type: none"> • Nuventive workgroup • Nuventive Handbook 	<ul style="list-style-type: none"> • Nuventive Training • DOC Support Hours 	<ul style="list-style-type: none"> • Nuventive Training • DOC Support Hours 	<ul style="list-style-type: none"> • Nuventive Training • DOC Support Hours 	<ul style="list-style-type: none"> • Nuventive Training • DOC Support Hours 	<ul style="list-style-type: none"> • Nuventive Training 	<ul style="list-style-type: none"> • Nuventive Training • DOC Orientation • Content-Specific Workshops • DOC Support Hours • Support Campus-Wide OA process 	<ul style="list-style-type: none"> • Nuventive Training • Content-Specific Workshops • DOC Support Hours • Support Campus-Wide OA process 	<ul style="list-style-type: none"> • Nuventive Training • Content-Specific Workshops • DOC Support Hours • Support Campus-Wide OA process 	<ul style="list-style-type: none"> • Nuventive Training • Content-Specific Workshops • DOC Support Hours • Support Campus-Wide OA process 	<ul style="list-style-type: none"> • End of Year 2 • Assessment due in Nuventive June 30 • Create Fall 2024 Nuventive Training schedule • Develop Training materials • Develop ILO Assessment tool
ASIAN AMER., NATIVE AMER., PACIFIC ISLANDER SERVING INSTITUTION (AANAPISI) GRANT	<ul style="list-style-type: none"> • Hire Program Activities Director 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • APR Due 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • Work on grant objectives 	<ul style="list-style-type: none"> • Work on grant objectives
ACCREDITATION	<ul style="list-style-type: none"> • Ensure that the pre-meeting with ACCJC team is set up • Support additional 	<ul style="list-style-type: none"> • Ensure that the pre-meeting with ACCJC team is set up • Support additional 	<ul style="list-style-type: none"> • Community Forum with ACCJC • Support additional request from ACCJC team 	<ul style="list-style-type: none"> • Respond to the Core Inquiries Report from ACCJC 	<ul style="list-style-type: none"> • Respond to the Core Inquiries Report from ACCJC • Prepare for Feb Site Visit 	<ul style="list-style-type: none"> • Respond to the Core Inquiries Report from ACCJC • Prepare for Feb Site Visit 	<ul style="list-style-type: none"> • Site Visit • Start work on ACCJC Annual Report 	<ul style="list-style-type: none"> • ACCJC Annual Report 	<ul style="list-style-type: none"> • Annual Report due 	<ul style="list-style-type: none"> • Share Annual Report at PCAB 	

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	request from ACCJC team	request from ACCJC team									
BUDGET ALLOCATION RECOMMENDATION COMMITTEE (BARC)		<ul style="list-style-type: none"> • Training and support for Nuventive • Resource alignment workgroup to share final rubric and request questions. 	<ul style="list-style-type: none"> • Training and support for Nuventive • BARC presentation to PCAB • BARC goal review 	<ul style="list-style-type: none"> • Test and build Nuventive workspaces 	<ul style="list-style-type: none"> • Test and Deploy Nuventive workspaces • BARC Learns 	<ul style="list-style-type: none"> • BARC Learns 	<ul style="list-style-type: none"> • BARC Learns 	<ul style="list-style-type: none"> • BARC Learns • Review, rank, and develop recommendation list • Report recommendations from RA workgroup to PRSC 	<ul style="list-style-type: none"> • BARC Learns • Report recommendations to PIEC 	<ul style="list-style-type: none"> • Report recommendations to PCAB 	<ul style="list-style-type: none"> • Update Governance website
CLASSIFIED HIRING PRIORITIZATION (CHP)		<ul style="list-style-type: none"> • Training and support for Nuventive • Resource alignment workgroup to share final rubric and request questions. 	<ul style="list-style-type: none"> • Support for Nuventive 	<ul style="list-style-type: none"> • Test and build Nuventive workspaces 	<ul style="list-style-type: none"> • Test and Deploy Nuventive workspaces 			<ul style="list-style-type: none"> • Review, rank, and develop recommendation list • Report recommendations from RA workgroup to PRSC 	<ul style="list-style-type: none"> • Report recommendations to PIEC 	<ul style="list-style-type: none"> • Report recommendations to PCAB 	<ul style="list-style-type: none"> • Update Governance website
ENVIRONMENTAL SUSTAINABILITY COMMITTEE (ESC)		<ul style="list-style-type: none"> • Work on CAP draft #1 • Work on STARS report 	<ul style="list-style-type: none"> • Campus-wide Sustainability Survey • Surveys of bus and bike riders 	<ul style="list-style-type: none"> • Submit STARS report to AASHE • Present CAP draft #1 to PIE 	<ul style="list-style-type: none"> • Plan for Spring collaborations 		<ul style="list-style-type: none"> • CAP work • Meetings across campus 	<ul style="list-style-type: none"> • CAP work • Meetings across campus 	<ul style="list-style-type: none"> • CAP work • Present to PIE • Earth Week report to PCAB 	<ul style="list-style-type: none"> • CAP work 	
FACULTY HIRING PRIORITIZATION (FHP)		<ul style="list-style-type: none"> • Resource alignment workgroup to share final rubric and request questions 	<ul style="list-style-type: none"> • Support for Nuventive 	<ul style="list-style-type: none"> • Support for Nuventive workspaces 	<ul style="list-style-type: none"> • Test and Deploy Nuventive workspaces 			<ul style="list-style-type: none"> • Report recommendations from RA workgroup to PRSC 	<ul style="list-style-type: none"> • Review, rank, and develop recommendation list • Report recommendations to PIEC 	<ul style="list-style-type: none"> • Report recommendations to PCAB 	<ul style="list-style-type: none"> • Update Governance website
HISPANIC SERVING INSTITUTION (HSI) PROGRAMS	<ul style="list-style-type: none"> • Path to STEM Success Orientation 	<ul style="list-style-type: none"> • Latinx Heritage Month • Close out Year 2 	<ul style="list-style-type: none"> • HSI report out to PCAB • STEM Study Jams • Beginning of Year 3 	<ul style="list-style-type: none"> • Program Review • External Evaluation 	<ul style="list-style-type: none"> • STEM Study Jams 	<ul style="list-style-type: none"> • HSI Designation submission • Path to STEM Success intersession event 	<ul style="list-style-type: none"> • Data collection for APR 	<ul style="list-style-type: none"> • Budget Projections for new FY • Submit Bus SVCS reqs • APR due 		<ul style="list-style-type: none"> • Raza Grad 	<ul style="list-style-type: none"> • HSI Program Objectives & Data Review
INFO TECH (MIT) PLAN	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Define needs • Prioritize current year objectives 	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> • Monthly Outcomes • Spring software/hardware requests 	<ul style="list-style-type: none"> • Monthly Outcomes 	<ul style="list-style-type: none"> • Committee mid-year review 	<ul style="list-style-type: none"> • Monthly Outcomes 	<ul style="list-style-type: none"> • Monthly Outcomes 	<ul style="list-style-type: none"> • Monthly Outcomes 	<ul style="list-style-type: none"> • Present report to PCAB • Summer and Fall software/hardware requests 	<ul style="list-style-type: none"> •
INSTITUTIONAL RESEARCH	<ul style="list-style-type: none"> • E3 Path to STEM Success Orientation Survey 	<ul style="list-style-type: none"> • AANAPISI Quarterly Report • Verify Professional Development 	<ul style="list-style-type: none"> • Update Receives Need Based Aid syntax with MIS Financial aid data 	<ul style="list-style-type: none"> • E3 Free Online Homework System Survey • Update E3 Annual Goals 	<ul style="list-style-type: none"> • E3 Quarterly Report • Prepare for Convocation 	<ul style="list-style-type: none"> • Spring Convocation • Presentation at schools - Convocation week 	<ul style="list-style-type: none"> • February 9th CTE / SW Committee Meeting 	<ul style="list-style-type: none"> • March 13th CTE Event and MCI • HSI STEM E3 Annual Performance Report 	<ul style="list-style-type: none"> • PCAB Retreat • Send Graduation Survey out? 	<ul style="list-style-type: none"> • May 3rd SWF Counselor Wrap-up Event • AANAPISI Quarterly Report 	<ul style="list-style-type: none"> • E3 Quarterly Report • Annual MT2C Tutoring Data

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	<ul style="list-style-type: none"> ● Fall Convocation Preparation ● Awards Dashboard update ● Annual Student Services Program Review Data Dashboard update ● Military Friendly School Survey Cycle Starts ● Destination survey ● Enrollment updates 	<p>Data Collected for E3 Objective 7</p> <ul style="list-style-type: none"> ● Data Coaching launches 	<ul style="list-style-type: none"> ● HSI & Equity Dashboard update ● E3 Quarterly Report ● PCAB Retreat preparation ● Annual CSU Transfer Dashboard Update ● Program Review training ● Principals Roundtable ● Military friendly Survey? 	<ul style="list-style-type: none"> ● Annual Employee Demographics Report ● PCAB Retreat ● Prepare for Convocation ● Federal STAR TRIO Annual Performance Review ● Update Transfer Volume Dashboard 	<ul style="list-style-type: none"> ● AANAPISI Quarterly Report 	<ul style="list-style-type: none"> ● January 31st SWF Counselor Inst. 3rd Assignment walkthrough ● E3 Engineering Workshop Survey ● Course Outcomes Dashboard update ● Student Characteristics Dashboard update ● MOST faculty contact list ● Enrollment updates 	<ul style="list-style-type: none"> ● HSI STEM E3 Annual Performance Report ● Submit Grant Eligibility Application & Waiver to DOE ● HSI & Equity Dashboard update with new fall term ● ACCJC Annual report data collection preparation ● AANAPISI Annual Performance Report ● Jumpstart Outreach event participant survey ● SWF Program Review ● CLNA- Completion Data ● CTEOS Dashboard update ● E3 Accelerated Chemistry Report ● HIMS survey ● HEIT survey 	<ul style="list-style-type: none"> ● P-Cab Retreat Preparation ● E3 Quarterly Report ● Mesa College Biennial Review - 22nd ● Graduation Survey preparation ● Commencement Survey preparation ● ILO Survey preparation ● ACCJC Annual report data collection presentation ● AANAPISI Quarterly Report ● Update TOP_CIP_SOC Crosswalk 	<ul style="list-style-type: none"> ● Send Commencement Survey out? ● Send ILO survey out ● Send scholarship student survey ● Send scholarship foundation survey ● Governance survey ● IP evaluation 	<ul style="list-style-type: none"> ● Graduate survey ● Enrollment updates ● Collect ID's for SS Dashboards 	<ul style="list-style-type: none"> Dashboard Update ● Analyse scholarship data ● API Dashboard update ● Summer CRUISE Survey ● Course Outcomes Dashboard update ● Evaluate 2023/24 Success Coach Program ● Develop Recruitment List for 2024/25 Success Coach Program (if continued) ● Student Characteristics Dashboard update ● Update FHP dashboard ● MOST faculty contact list ● E3 Accelerated Chemistry Report ● Prepare for E3 Path to STEM Success Orientation Survey
MESA PATHWAYS	<ul style="list-style-type: none"> ● Monthly Meetings (Committees & work groups) ● Mesa Pathways retreat 	<ul style="list-style-type: none"> ● Student Success and Data Coaches Teams Pilot Project launches ● Submit Acknowledgement of Assurances 		<ul style="list-style-type: none"> ● ACPs active on Mesa website 	<ul style="list-style-type: none"> ● PCAB report 		<ul style="list-style-type: none"> ● MPC Retreat 	<ul style="list-style-type: none"> ● Submit Action Plan to CCCC 	<ul style="list-style-type: none"> ● Set goals and action items for next year 	<ul style="list-style-type: none"> ● Annual updates ● PCAB report 	<ul style="list-style-type: none"> ● Summer Workgroup

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PLANNING & INSTITUTIONAL EFFECTIVENESS	<ul style="list-style-type: none"> ● Governance orientation 	<ul style="list-style-type: none"> ● Identify deliverables for the year ● Update the IP Calendar ● Update the Governance List 	<ul style="list-style-type: none"> ● Finalize deliverables ● Review Accreditation timeline 	<ul style="list-style-type: none"> ● Support PCAB Retreat ● Report to PCAB ● Send out Roadmap Progress Report Form 	<ul style="list-style-type: none"> ● Update Committee Inventory ● Recommendations for Governance Improvements 	<ul style="list-style-type: none"> ● Request data to support ACCJC Goals and ISS ● Support development of Nuventive training 	<ul style="list-style-type: none"> ● ACCJC ISS/Stretch Goals ● Support development of Nuventive training ● Review current Governance Survey and make recommendation for changes 	<ul style="list-style-type: none"> ● Create Governance Survey and send to Governance Committee 	<ul style="list-style-type: none"> ● Support PCAB Retreat ● Recommendations from PRSC, CHP, FHP, BARC 	<ul style="list-style-type: none"> ● Roadmap Annual Report ● Update Committee Inventory ● Review March's Governance Survey findings to implement action in 24-25 	<ul style="list-style-type: none"> ● Update Governance website
PRESIDENT'S CABINET	<ul style="list-style-type: none"> ● Governance 101 	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● PIEC Report ● COA report 	<ul style="list-style-type: none"> ● Fall Retreat 	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● 	<ul style="list-style-type: none"> ● BARC Report 	<ul style="list-style-type: none"> ● Spring Retreat ● FHP Report ● CHP Report 	<ul style="list-style-type: none"> ● Roadmap Annual Report 	<ul style="list-style-type: none"> ●
SEA (STUDENT EQUITY & ACHIEVEMENT) SET	<ul style="list-style-type: none"> ● Equity Plan writing begins 	<ul style="list-style-type: none"> ● Term-End Expenditure Report ● Monthly SET Committee Meeting ● Establish SET Committee Goals for 2022/23 ● Review Equity Plan Template ● Equity Plan writing committee 	<ul style="list-style-type: none"> ● SEA Monthly Outcomes ● Monthly SET Committee Meeting ● Equity Plan Writing Committee Produce 1st draft ● Equity Plan to President's Cabinet 	<ul style="list-style-type: none"> ● SEA Monthly Outcomes ● Monthly SET Committee Meeting ● Develop Implementation Plan for Virtual Stand Resource Center (Open in Spring) ● Equity Plan to Academic Senate; Classified Senate; AS; Chairs, etc. ● Equity Plan submitted to Board of Trustees ● Equity Plan Submitted to Chancellor's Office 	<ul style="list-style-type: none"> ● SEA Monthly Outcomes ● Monthly SET Committee Meeting 	<ul style="list-style-type: none"> ● SEA Program Annual Report due 	<ul style="list-style-type: none"> ● SEA Monthly Outcomes ● Monthly SET Committee Meeting ● Review of programs and Updates 	<ul style="list-style-type: none"> ● SEA Monthly Outcomes ● Monthly SET Committee Meeting ● Review of programs and Updates 	<ul style="list-style-type: none"> ● SEA Monthly Outcomes ● Monthly SET Committee Meeting ● Review of programs and Updates 	<ul style="list-style-type: none"> ● SEA Monthly Outcomes ● Monthly SET Committee Meeting ● Review of programs and Updates 	<ul style="list-style-type: none"> ● Apportionments made annually