

Strong Workforce
Evaluating Allocation Requests

Cycle (currently):

1. All requests (one-time funding & facilities) are submitted through Program Review BARC Process.
2. BARC ranks the request per the BARC rubric.
3. Requests from CTE programs that can be funded by Perkins are identified.
4. Perkins process is implemented and Perkins allocations are made.
5. BARC makes campus funding allocation recommendations. The President authorizes funding.
6. All remaining CTE requests that are not funded by Perkins or BARC are available for review by Strong Workforce.
7. Remaining requests are allocated through the Strong Workforce Process. Purchases are made starting in July.

Year	2018 - 2019	2019 – 2020	2020 - 2021
Approximate Amount Available	\$30,000	\$50,000 - \$75,000	\$50,000 - \$100,000
Timeline	October-December 2019	April-May 2020	March-May 2021
Review and decision	Subgroup makes allocation decisions (due to time constraints).	Subgroup brings recommendations to SW Committee for approval.	Strong Workforce Committee utilizes BARC rankings* and makes allocations decisions for allowable requests and available funding.
Process ranking	<ol style="list-style-type: none"> 1) What requests are still unfunded? 2) Do the programs still need what was requested? 3) Are other sources available to fund the request? 	Split available funds into two pots: <ol style="list-style-type: none"> 1) Based on Rubric 2) Holistic approach for programs that have not received funding. 	Split available funds into two pots: <ol style="list-style-type: none"> 1) Based on Rubric 2) Holistic approach for programs that have not received funding.
Notes	Allocations need to be determined by the end of October for funding deadlines.	Unable to make modifications to BARC process for this year	*Ideally SW can be incorporated into BARC process. This may need refinement in the 2021-2022 cycle.

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Criteria for Ranking			
1) Is the cost allowable? (Yes / No) – The CTE office will provide this data. Can the goals of the request be met in another way? And if so what/how?			
2) What is the BARC score?	Available if needed	Hidden and used if tiebreaker is needed	BARC score will be used to determine funding*
3) Which Strong Workforce Metric(s) does this request directly address (examples needed): a. Enrollment b. Students Who Completed 9+ Credit CTE Units in One Year c. Students Who Obtained Degree or Certificate d. Students Who Transferred e. Students Employed in a Job Closely Related to Field of Study f. Median Percentage Change in Earnings g. Percentage Who Attained a Living Wage	Not available for this year	Supplemental questions will be required from departments / programs / service areas	Incorporated into the BARC process*
4) How is this request addressing, supporting, improving equity?	Not available for this year	Information pulled from BARC submission	Incorporated into the BARC process
5) Return on investment / Impact a. Is this for a specific course? i. Which course(s)? ii. Is this a new part of the curriculum or and industry update? iii. How many sections of this course are run in a year? iv. What is the total enrollment in the course for a year? v. How is this need being met now? vi. What is the impact if the request is not funded? b. Is this for an entire department/program/service area? i. How many students will be impacted? ii. How is this need being met now? iii. What is the impact if the request is not funded? c. If this is not for a specific course or department/program/service area, please explain.	Not available for this year	Supplemental questions will be required from departments / programs / service areas	Incorporated into the BARC process*
6) Sustainability a. If applicable, what is the life expectancy of the item requested? b. Will this item incur ongoing costs beyond this purchase? And if so what are those estimated costs?	Will not evaluate this year.	Supplemental questions will be required from departments / programs / service areas	Incorporated into the BARC process*
7) In the past three years, what allocation requests have been funded (all sources) for this department/program/service area and what are the number of and amounts of their current requests?	Information pulled from Program Review and BARC	Information pulled from Program Review and BARC	Incorporated into the BARC process (?)