

San Diego Mesa College Strong Workforce Committee Meeting Minutes

April 11, 2019
3:00 p.m. – 4:00 p.m., BT-101

ATTENDEES	In Attendance		Absent
	Monica Romero	Karla Trutna	Blythe Barton
Ailene Crakes	Katlin Choi	Danielle Lauria	
Amanda Johnston	Melanie Baeza-McCray	Johanna Aleman	
Amanda Horner	Pavel Consuegra	Janue Johnson	
Aracely Bautista	Rachel Russell	Leticia Lopez	
Claudia Estrada-Howell	Raquel Sojourner	Mark Manasse	
Cynthia Purnell	Robert Wong	Sahar King	
Danene Brown	Shawn Fawcett		
Gelsey Thomas	Tina Recalde		
Hai Hoang			

Agenda Item 1: Call to Order: By Monica at 3:03 p.m. in BT101.

DISCUSSION	<ul style="list-style-type: none"> Academic Senate has approved all Faculty positions for the SW Committee. Math vacancy was filled by Toni Parsons; English is the only position missing representation. We will now have formal minutes. Last meeting's minutes will be sent out for review.
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Send out minutes from 03/14/19 meeting 	<ul style="list-style-type: none"> Monica Romero 	<ul style="list-style-type: none"> For approval on next meeting

Agenda Item 2: Updates

DISCUSSION	<ul style="list-style-type: none"> Update on goal setting. The job related closely to the field of study goal setting recommendation was reported to the Institutional Effectiveness Committee. At PIE it was asked why only 3% and not the 10% that state wanted? Monica was able to report out the discussions that SW committee, gave examples of the metrics and how it was decided; they understood why it was determined at 3%. Equity Crosswalk for Strong Workforce: Last meeting there was discussion on the Equity Crosswalk for the Student Success Equity committee. It was decided that the Strong Workforce program and WBL will do a large overarching scorecards. Monica will complete the form and send it out for review. Budget: 1) Strong Workforce funding, last meeting it was mentioned there is discussion about 30% cut at the state level. At the CCCAOE conference it was mentioned that they may be one-time gap funding to keep SW whole for another year. 2) The State Chancellor's office sent notice at there is a calculation error in the 17-18 and 18-19 on the 17% incentive funding. We don't know if there is an increase or decrease. However Mesa is in good financial shape, as SW Round 1 funding closed in December and SW Round 2 funding began usage in January 2019. Note SW Committee will be discussing the allocation process for the 19-20 year.
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	<ul style="list-style-type: none"> SW President’s Cabinet Presentation: Monica presented on SW Committee and SW Program. , it is available on the President’s Cabinet website. The presentation is available here. Webpages: SW Committee page is up and running. Minutes are started to be posted. Career Education page has been updated. It lists all the CTE programs (student facing) and the CTE office, Strong Workforce, Perkins Committee, and Advisory committees (employee facing).
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ACTION ITEMS	PERSON	DEADLINE
<ul style="list-style-type: none"> Send out Equity Crosswalk for feedback 	<ul style="list-style-type: none"> Monica Romero 	<ul style="list-style-type: none"> Feedback by 4/29/19

Agenda Item 3: New Business

DISCUSSION	<p>SW Committee Outcomes / Goals: The committee needs to discuss its work for next year. Some items that arose for CTE / Strong Workforce are: Advisory Committees, Equity in SW (really diving into each program) and SW Budget & Allocation. Committee members are also encouraged to identify other areas focus on.</p> <ul style="list-style-type: none"> Equity in SW programs: The differences in the student success metrics and SW are not align is one piece of the puzzle, but in comparing Mesa’s data and what is on Launchboard and it’s not align. Looking thru the Equity lense, would like to work with Research and Planning office to develop dashboards for CTE; finding the gaps. Monica, Gelsey and Hai will be working on this project and would like at least one faculty on this project to ensure the data provided will be useful to CTE programs. Advisory Groups: AGs are required for the Perkins funding process. They are important to inform our curriculum and programs as well as provide linkages to industry for our students. There are guidelines for advisory groups, but SW needs to tak a deeper dive into beyond what Perkins requires to make our Advisory Groups effective for SW and our student. Committee members are needed for this work. Budget & Allocation – SWC will need to recommend an allocation process for the limited SW funds to programs. Previously SW funds were made available to all eligible requests in BARC (who did not receive BARC or Perkins funding). <p>SWC will follow up on the proposed goals at the next meeting to solicit members for the goals work. Additionally, if there are other items that as a committee needs address, please bring them forth.</p>
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
<ul style="list-style-type: none"> Submission of additional goals and review of proposed goals 	<ul style="list-style-type: none"> Committee 	<ul style="list-style-type: none"> Next meeting

Agenda Item 4: Round Table

DISCUSSION	<ul style="list-style-type: none"> Claudia (Career Center) – ‘Survived the week, Career Week’. Huge collaboration with a lot of you in the room, Thank you for sending your students out, students went over to ask questions, the word is out, Thank you! Also, they had a homeless student who learned about a scholarship offer in one of their emails, she went to the event and got the scholarship. Pavel (WBL) – Internship Fair this week. Feedback from employers they are excited to work with us; Service Learning/Volunteers/Internships. Thank you for promoting me and support. We have a Computer Science and Fashion Design student that was offered a paid internship at Qualcomm. The student received direct support from Career Peer
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	<p>Ambassadors, Career Counselor and WBL. The Student would like to participate in future events to share her experience.</p> <ul style="list-style-type: none"> • Tina- Perkins allocation meeting is next Friday. Make sure you received the email with all the details. • Amanda H. –PACE program ready to launch. PACE is Pathways for Accelerated College Education. Designed for working adults, online, and will start this Fall, with approximately 3 classes per semester. • Mandy- new flooring in their lab (PTA program); no more slipping • Rachel –GIS is one of the programs that the Region came to take photographs for the marking campaign. • Shawn- ‘Survived Career Week’. If you have any students that participated in any WBL, Internship opportunities, please send them our way, WBL would like to get testimonials to be able to share. • Raquel –Career Week we has students who complimented the event, they were very excited talking to employers, organizers, faculty Great job the team who was really involve, very proud to represent and be part of this event. • Melanie – Thanked for all the responses to the faculty survey; now it is in analysis mode. Still collecting employer engagement. Full report will be ready by the end of May....Stay tuned. • Katlin- ‘Survived Career Week’ Thanked the Sch of Business and Adrienne for serving as a moderator for the Employer Panel on Tuesday. She really stepped up, we really appreciate it. On Friday, employer reps will be visiting our Art Gallery space in the morning, students will be leading the tour that they created, then in the afternoon, the student are going to the employers spaces, students will be getting a behind the scenes tour; Museum of Man, Mengi Center, Science Center and the NAT. The students will get a chance to firsthand experience and see if they would like to get an internship with any on them. • Robert- In June, will be attending with Valerie, Ian a conference in Vegas, it’s the CCCAIA Conference on Architecture programs. Will report back • Ailene- Thanked the Career Center and WBL working together on a great job. • Cindy- No updates, excited to see the Canvas shell for faculty. • Amanda – with Canvas coming up, Strong Workforce Canvas shell for faculty, just an idea • Monica - new hastag..... #HireAnOlympian
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ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
• None	• N/A	• N/A

Agenda Item 5: Adjournment

DISCUSSION	<ul style="list-style-type: none"> • Meeting was adjourned at 4:06 PM
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Next Meeting: Fall 2019 schedule coming up

Submitted by: Aracely Bautista, Administrative Technician, CTE

Approved on: May 9, 2019