

**Student Services Council
Meeting Minutes**

February 15, 2017
2:30 pm – 4:00 p.m. Student Services Center, I4-402

ATTENDEES	Ashanti Hands, Chair	Claudia Estrada	Vicki Miller
	Johanna Aleman	Pilar Ezeta	Kari Parker
	Ivonne Alvarez	Leroy Johnson	Anabel Pulido
	Joel Arias	Jennifer Kearns	Agustin Rivera
	Jacqueline Collins	Suzanne Khambata	Monica Romero
	Ailene Crakes	Trina Larson (Rec Sec)	Steven Salter
	Lynn Dang	Marichu Magaña	Cheri Sawyer
	Monica Demcho	Gilda Maldonado	Daniel Stromwall
	Genevieve Esguerra	Larry Maxey	Pablo Vela

AGENDA ITEM I: Welcome, Introductions, Success Sightings

REMARKS	<ul style="list-style-type: none"> • A homeless student taking intersession classes came into EOPS, SSE, DSPS, and The Stand for support. She was then hired for a position with a law firm. She's very grateful to the Mesa community for the support she received. • A shout-out to departments that have come together to help athletes and other students supported by Student Success and Equity.
----------------	--

AGENDA ITEM II: Review of Notes

APPROVAL/ MODIFICATION	Notes for December 14, 2016 were approved with no changes.
-----------------------------------	--

AGENDA ITEM III: Old Business

UPDATES	N/A
----------------	-----

AGENDA ITEM IV: New Business

<p>UPDATES</p>	<p>Office of Communications (Kearns/Pulido/Arias/Vela):</p> <ul style="list-style-type: none">• Jennifer Kearns presented the Communications work order system.• The system will not allow you to request less than a three-day turnaround.• Please order about three weeks out so that you have enough time for printing.• The system refers to a number of products (giveaways, evites, etc.). In most cases, Communications provides the art, but departments have to place orders or manage the items on which the artwork will appear.• Social media promotion: If you'd like to promote online, Anabel can create landing pages; tag items targeted to specific audiences; and help folks create landing pages for social media sites.• Visix: We want to be more strategic to limit the number of Visix items so that they cycle through in a reasonable amount of time.• Web: If you need help with your webpages, contact Joel Arias. Things like directories cannot be changed until after accreditation; however content can be.• Pablo: The print shop can now print vinyl wraps and stand-up banners. <p>Accreditation (Brown):</p> <ul style="list-style-type: none">• Please keep your calendar as free as possible during accreditation week. The team will receive a schedule of our major campus meetings, and they may schedule with folks in small groups a week before or may have last-minute requests. We'll know the team's recommendation before they leave, but the ACCJC makes the final determination in June.• Please check out the Accreditation Guide located on the Accreditation home page and contact Dean Brown if you have any questions (what's expected, questions you might be asked, etc.)• Please plan on attending the open forums which will be scheduled during that week, and invite students to attend. <p>The Stand (Aleman/Estrada)</p> <ul style="list-style-type: none">• The Stand opened last Thursday. At The Stand, food and personal care products are provided to students using a point system. Students will have 16 points to spend each week. Once students reach 50 points during the semester, staff will touch base with them to see if they need additional services.• Students seeking professional clothing will receive 8 points during the semester which equates to approximately two outfits per semester. Non-professional clothing which has been donated can be taken by students for free.
-----------------------	--

- Hours: Monday-Thursday, 9-5:30
- We are now low on deodorant (travel size is best).
- Students register using their ID numbers and are checked out electronically.
- Any student can use this service on the front end, so there is no stigma about using the services. Students are verified for enrollment in the back end.
- The Stand is staffed to help students to select items and check out.
- Donations can be delivered to The Stand M-TH 9-5:30; to Johanna after hours M-TH or to Career/Transfer on Fridays.
- If you'd like a donation receipt, The Stand has these available.
- We're removing barriers to help students succeed. We're not hiding our services, but promoting them. The Stand is a support not unlike tutoring, EOPS, DSPS, and STAR TRIO, which we want students to know about and visit. Students seeking more privacy can come to the SSE to talk.
- The web will include items they are running low on.
- The team is constructing a survey.

Services for Homeless Students (Demcho)

- New services for homeless students are housed in EOPS.
- The mandate requires that students have access to showers and priority enrollment.
- Lisa Naungayan is the triage person for assessing need. She also has an information packet with Mesa and community resources.
- The priority verification process will occur through financial aid; students who do not apply for FA cannot be verified so cannot receive priority enrollment.
- Most will be eligible for EOPS.
- These students receive supplies and other material supports.
- Priority enrollment is available only for students under 25.
- Thanks to EOPS, Financial Aid, and Athletics.
- Students have been notified and eventually there will be information on the web.
- The Financial Aid component takes effect in 2017-2018.

Pathways (Romero)

- We have a number of initiatives and as we introduce and reassess – we want to make sure our services are aligned. This is an initial thought.
- What do we mean by pathways? In this context we're talking about the pathways of students through our systems in student services.
- Why? We want to better align service area practices and programming to make things more seamless; to identify gaps and redundancy.
- We have looked at in different ways before, but we haven't been

	<p>able to bring things together in terms of data. We will take a timeline/calendar approach. There will be a template. Departments will look at what they do for students over the course of a year. We can then overlay what all areas are doing.</p> <ul style="list-style-type: none"> • We will ask what you are currently doing and what you want to do. Then, in a summer retreat, we would look at the data as a whole division. • A shout-out to Agustin, Genevieve, Karla, and Amber who went to the Pathways Conference at Pasadena. We're going beyond that though – not just in the door but in and out the door. • Suggestion for title: "The Mesa Journey" • So students understand how to use services and can do it in a way that is streamlined. • Everyone will have an opportunity to support this process.
--	--

AGENDA ITEM V: Student Services Updates

<p>UPDATES</p>	<p>Student Services:</p> <ul style="list-style-type: none"> • VPSS: <ul style="list-style-type: none"> ○ We will be holding immigration workshops for students with the District's immigration attorney. We'd like to make sure that our resident experts (Admissions, Int'l, Residency, Financial Aid, Veterans, Student Health Services/Mental Health Services, and Puente) will be present in case students have questions about our programs ○ Topics will center on AB540, DACA, the status of Executive Orders. These will be held on March 1, 3-5 and March 2, 11-1 in Mesa Commons. ○ A webpage is up so information is consistent. • M&M: <ul style="list-style-type: none"> ○ Next event: National Pi Day: Will have a Pie Contest, Mar 14 • HSI/Title V, CRUISE/Peer Navigator: <ul style="list-style-type: none"> ○ CRUISE: We're going to have multiple sessions for Summer CRUISE. <p>Student Affairs:</p> <ul style="list-style-type: none"> • Assessment: We've partnered with MT2C (the tutoring center) so that students can complete a one-hour tutoring session in English and Math even before taking assessments. We're looking to partner with Equity to possibly offer tutoring directly in the Testing area. • ASG/Clubs: ASG has confirmed their student leaders; they have seven new members. Request for ASG funding due March 2. • Financial Aid: Feb 28 – Financial Aid Fair; April 15 - Cash in on Community College (involving Admissions, Veterans, Counseling, EOPS, DSPS).
-----------------------	---

	<ul style="list-style-type: none"> • Outreach: We are holding Information Nights in English and in Spanish. Dinner and Refreshments are included. • Student Health: Michael Booth, Mental Health Coordinator, started in January. • Student Affairs: Jump Start, Saturday, Feb 25, 8:30-1:00; we will give four scholarships at this event and would also like to give Mesa gear. <p>Student Development</p> <ul style="list-style-type: none"> • Student Development: Equity and Student Development are planning a joint meeting. • Admissions, Veterans, and Records: We officially reached the mark of 25,827 students. • Career: Looking on paid internships for fall. • Evaluations: Petition to Graduate information is online. • Transfer: The bus trip to Black College Transfer Fairs was very successful. <p>Student Success & Equity</p> <ul style="list-style-type: none"> • DSPS: FYI: Mesa was selected for an OCR compliance audit with some overlap with accreditation. Visit April 3-6; Related to Title VI and XI and ADA compliance. • EOPS: We have reached our growth mark for EOPS, so not taking more applications. Will remain available to Former Foster Youth. • STAR TRIO: We are still accepting applications; need 15 more students. <p>Student Accounting</p> <ul style="list-style-type: none"> • Bus passes are sold the 25th of the prior month through the 10th of the current month. Intersession doesn't count toward enrollment for spring. Students must be enrolled in seven units to purchase a bus pass. Pell and SSE are offering some students bus passes.
--	--

AGENDA ITEM VI: Institutional Effectiveness

UPDATES	<p>Accreditation (Brown):</p> <ul style="list-style-type: none"> • (See above) <p>Planning and Institutional Effectiveness (Miller/Romero):</p> <ul style="list-style-type: none"> • We want to share more Student Services outcomes in PIE. <p>Program Review (Maxey/Magaña)</p> <ul style="list-style-type: none"> • Please complete the survey for liaisons and writers.
----------------	--