

**Student Services Council
Meeting Minutes**

September 15, 2021
2:00 – 4:00 pm, Zoom

ATTENDEES	Ashanti Hands, Chair	Vicki Hernandez	Agustin Rivera, Jr.
	Johanna Aleman	Bridget Herrin	Claudia Perkins
	Marisa Alioto	Erika Higginbotham	Olivia Picolla
	Ivonne Alvarez	Kyung Ae Jun	Cynthia Rico
	Raquel Aparicio	Suzanne Khambata	Ryan Shumaker
	Ailene Crakes	Trina Larson (Rec Sec)	Charles Shimazaki
	Leticia Diaz	Charlie Lieu	Andrew Tanjuaquio
	Nellie Dougherty	Larry Maxey	Natalia Trinh
	Darien Duong	Al'Asia Metaphor	Karla Trutna
	Pilar Ezeta	Gilda Maldonado	Sasha Verastegui
	Anne Hedekin	Pam Luster	

AGENDA ITEM I: Welcome, Introductions, and Success Sightings

REMARKS	<ul style="list-style-type: none"> • It's been amazing to see everyone embrace QLess. Thanks to Charlie and Charles for making it happen. We've served over 1,382 students using QLess. Other departments can join, too. • Kyung Ae is mentoring a student in the baccalaureate program to help provide hands-on learning. • Anne worked with a student who has transferred to Berkeley! The supports we've put in place are coming together to help students succeed. • AS has received a lot of applications this year in many different disciplines. It is so exciting to see how diverse we are. We are really ambitious and excited this year. • Veterans has been advertising for work-studies and has had great success so far. Many students worked together to support a particular student in his eligibility for a position. He is now a work study! • Promise had a school supply giveaway. Students who were so excited to receive their goody bags. • On Monday, Promise students will receive new laptops. • EOPS has supplied laptops, printers, and crockpots!
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AGENDA ITEM II: Review of Meeting Notes

APPROVAL/ MODIFICATION	Notes from April 21, 2021 and our July 19, 2021 retreat were approved with no changes.
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AGENDA ITEM III: Campus/District Updates

UPDATES	<ul style="list-style-type: none">• More information abouts emergency grants is forthcoming. Awards will be up to \$1,000.
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AGENDA ITEM IV: Old Business

UPDATES	<p>A. Call to Action</p> <ul style="list-style-type: none">• See presentation• President Luster stopped by to share her thoughts on our Call to Action. She brags on it every chance she gets. Pam participated in a statewide conversation and has shared this report. Other scholars in the state are now using our report as an exemplar of how we can work together in teams to elevate specific students and therefore all students. We can dive in wherever we are from whatever perspectives we hold and bring something significant to the work.• This was designed to be intentional about our support of Black students, to do this fearlessly, and to let this improve outcomes for all students.• How do we continue with this kind of intentionality?• Please think about your next steps. Ashanti will create space for this.
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AGENDA ITEM V: New Business

UPDATES	<p>A. Return to Campus</p> <ul style="list-style-type: none">• We are in the midst of the return to campus process and responding as things change.<ul style="list-style-type: none">○ Areas are working innovatively.○ We are beginning vaccination campaign for students○ We're not expecting people to meet with students in small offices right now.○ Could we have tents at both entrances of the first floor when the new class schedule comes out? This will help students understand how they get in line, to let them know we require masks, to give students masks and information.○ If you have ideas, thoughts, questions, please share with your dean. The Leadership Team meets weekly and discusses those items.
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	<p>B. Mesa2030</p> <ul style="list-style-type: none"> • See presentation • Over the last two years, a taskforce came together to identify our vision for the next ten years. We have integrated our educational and facilities goals in an integrated way. • The college established five goals under the umbrella of equity and excellence which are embedded in every goal and objective: Completion, Community, Pathways & Partnerships, Stewardship, Scholarship. These goals are meant to be visionary. The strategic planning taskforce made these goals actionable. • The IE department is developing baseline measures that we can then measure over time. • During Convocation folks thought about how this informs their work or how they are doing this work. We want to tie our work to the strategic objectives. • The presentation highlights comments made at Convocation. • Next Steps: Review the Mesa2030 materials. Connect with the website and contribute. Confirm your commitment. See how the plan lives in your work, in your unit, at meetings, interdepartmentally. Incorporate these ideas into program review. Reflect on and evaluate your own work. • We will have a fully fleshed out data dashboard by the spring President’s Cabinet Retreat. • Check out the Google Site for information and interactions: <ul style="list-style-type: none"> ○ https://sites.google.com/view/mesa2030/mesa2030?authuser=0
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AGENDA ITEM VI: Student Services Updates

UPDATES	<p>Student Services</p> <ul style="list-style-type: none"> • M&M: M&M did a great welcome back event! • Safety: Great evacuation on Tuesday! It was a false alarm. We need to think about how we will monitor floors when we are not all on campuses. • Tech Update: Welcome to our new MJ project assistants: Asia and Darien. A reminder to please tag your events with “Student Services.” Please check your webpages to make sure they are up to date. <p>Student Affairs</p> <ul style="list-style-type: none"> • Student Affairs: We have our Constitution Day on Friday. Club Rush last week. Three new project assistants started yesterday to help with Restorative Justice and Rights & Responsibilities. • Financial Aid: We distributed the first large disbursement about \$3.2 million dollars. We are supporting students at risk for homelessness with federal funds. Students need to act before September 24 to accept their loans. We are in the process of closing the 20-21 year. The FA will be working with the District to create a video to encourage student to apply
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for FA starting October 1st. Filming will take place this week.

- Note: Beginning with Fall 21, students will be notified that their uncashed checks will be cancelled after they become overage (after 6 months) with the funds returned to the aid program. We are working with Finance to obtain the students with uncashed checks to send them a reminder of what is to happen if the check is not cashed on time.
- Outreach & Promise: If you have a Promist student who hasn't picked up their school supplies, please send them to Promise. Promise will start distributing laptops tomorrow.
- Student Health Services: Lots of action in SHS today. Over 95% of people who really sick, are unvaccinated. If The Live Well bus will come and offer vaccines and TB assessment. Momoclonal antibodies are available to reduce the severity of COVID symptoms and prevent hospitalization. It is free for COVID positive patients and vulnerable patients who have been exposed to COVID. Call your primary care provider or 211.
- Note: Student Health Services is not connected to the COVID testing on campus. We can't look up results or help with uploading results. Students have to go on the lab website and submit a work ticket.
- Testing & Assessment: We are still receiving lots of questions about challenge exams. Please have students with question contact Amy Bettinger.

Student Development

- Student Development/SEA: We've assessed our online orientation and found it's time to give it a mini facelift to include the new buildings and student videos. We're just starting. Thanks to those who helped. We just completed the SEA report.
- Admissions/Records: We've had a successful early semester. Using QLess gives us one more modality to help support students. We have enrolled 1,568 students in CCAP and ACP programs. We've certified over 700 veteran students for educational benefits.
- Career/Evaluations: Apply for graduation deadlines are out now. Olivia will send the emails out soon. Please encourage students for apply. We have a new Districtwide job board, called Handshake. That will be coming in a little over a month. TCE is going live with a live-agent chat bot. Those hours will be updated on the website.
- Counseling: We have started using Cranium Café as a kind of general lobby. It's been working well, and we are still fine-tuning. New adjunct counselors are fantastic and some are supporting efforts for Black, Latinx, and Asian Pacific Islander students.
- Veterans/Veterans Success Center: For 9/11, we created a short video. The VSC will open on October 18! Contact Vicki for a tour! Veterans Week: Nov 8-12.
- Transfer: See flyer. There's still time for Microsite applications for spring enrollment.

	<p>Student Success & Equity</p> <ul style="list-style-type: none"> • SSE: We will soon hold interviews for our Basic Needs SSSO. • AVANZA: Summer CRUISE supported 600 students online. We're piloting liaisons to support Umoja and other students and a second year PN program. • CalWORKs: Every Wed from 2-3 we have drop-in sessions for anyone with questions. HHSA will meet with students on CalFresh, MediCal, and CalWORKs from 11-12, M and Th. • EOPS & Special Programs: FAST Center is in K-101. Stop by. WE offer free legal immigration services. FREE Immigration Legal Services for CCC jfssd.org/HELS; We continue to accept applications- sdmesa.edu/EOPS and sdmesa.edu/STAR; BFCC Workshop Series - https://www.instagram.com/p/CTkfnbYJM5a/; Latinx Heritage Month- https://www.sdmesa.edu/about-mesa/hsi/hsi-programs/latinx/news-events.shtml; SDCAAWCC Upcoming workshop- https://sdcaawcc.org/ • DSPS: We have been supporting the campus with test proctoring. Many requests are coming through. We are a bit short staffed. We lost a position over the summer. We're working on some creative solution. Want to shout out to the Academic Senate and Johanna. Next month is Disability Awareness Month. • The Stand: Basic Needs: We are now in K-106. We are open and operational for students. We have a partnership for frozen meals. We're giving out certificates for Culinary Arts. We will continue to hold drive-through mobile markets. <p>Campuswide Administrative Units/Partners</p> <ul style="list-style-type: none"> • Research: We are working on the SS data dashboard and will present this in October. • Instruction: All is going well in Instructions and athletics! All are welcome to outdoor events if masked.
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AGENDA ITEM VII: Institutional Effectiveness Updates

UPDATES	<p>Pathways</p> <ul style="list-style-type: none"> • To participate in the student success teams discussion, contact Ian Duckles. Check your email for dates and times. • Toni Parsons is now the acting HSI director for this semester. Please reach out to Marisa and Howard with any Pathways questions. <p>Planning & Institutional Effectiveness</p> <ul style="list-style-type: none"> • We are laying the groundwork for our goals. The committee is looking for a SS faculty. We will be working on our accreditation process. There is a new process now.
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