

**Student Services Council  
Meeting Minutes**

February 16, 2022  
2:00 – 4:00 pm, Zoom

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| <b>ATTENDEES</b> | Ashanti Hands, Chair | Wencit Hersh           | Marciano Perez, Jr. |
|                  | Marisa Alioto        | Erika Higginbotham     | Claudia Perkins     |
|                  | Ivonne Alvarez       | Suzanne Khambata       | Olivia Picolla      |
|                  | Raquel Aparicio      | Kyung Ae Jun           | Agustin Rivera, Jr. |
|                  | Sade Burrell         | Trina Larson (Rec Sec) | Ryan Shumaker       |
|                  | Leticia Diaz         | Charlie Lieu           | Charles Shimazaki   |
|                  | Nellie Dougherty     | Mark Manasse           | Chrystian Smith     |
|                  | Darien Duong         | Larry Maxey            | Andrew Tanjuaquio   |
|                  | Pilar Ezeta          | Al'Asia Metaphor       | Natalia Trinh       |
|                  | Anne Hedekin         | Sahar Mohammadi        | Karla Trutna        |
|                  | Vicki Hernandez      | Vicki Miller           |                     |

**AGENDA ITEM I: Welcome, Check-In, and Equity/Success Sightings**

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| <b>REMARKS</b> | <ul style="list-style-type: none"> <li>• Leticia Diaz is about to become a new mother. We are all very excited for her. During this time, Sade is stepping up in a position of leadership. Both are amazing instances of equitable and excellence in leadership.</li> <li>• We will be opening a Pride Center for our LGBTQIA+ students. The new coordinator begins next Tuesday.</li> <li>• EOPS's welcome back orientation was a warm, welcoming, and positive space to begin the semester. A formerly incarcerated student and EOPS student at Mesa has since transferred to SDSU and will soon begin his master's degree.</li> <li>• Six of nine students hoping to transfer to Berkeley succeeded.</li> <li>• Jose from Facilities shared that he just reenrolled at Mesa so he can go back to school and may be interested in student services work.</li> <li>• We have launched our Live Chat. We helped 949 students in Jan-Feb.</li> <li>• Natalia earned three scholarships last year which was very helpful to her. Her UC Davis TAG has been completed. She believes she'll be accepted. Encourage students to apply for scholarships.</li> </ul> |
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**AGENDA ITEM II: Review of Meeting Notes**

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| <b>APPROVAL/<br/>MODIFICATION</b> | Notes from November 17, 2021 were approved with no changes. |
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### AGENDA ITEM III: Campus/District Updates

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| <b>UPDATES</b> | <p><b>We are going to have a more robust return to campus next Tuesday!</b></p> <ul style="list-style-type: none"><li>• About 45% of our classes will be online (reduced from about 65% of classes).</li></ul> <p><b>National Assessment of Collegiate Climate (NACCC) Survey</b></p> <ul style="list-style-type: none"><li>• Be aware of this <a href="#">NACCC</a> report because it's a really important and useful study. It provides data on the key topics, why they matter, and what we can do. Ashanti will send this after today's meeting.</li></ul> <p><b>Opportunities for Classified to Be Involved</b></p> <ul style="list-style-type: none"><li>• Encourage classified to participate in professional development. When these opportunities arise, please encourage members of your departments to contribute. Classified voices from student services are very much needed. What Classified see from their vantage point is significant; don't minimize this. These voices are critical.</li></ul> |
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### AGENDA ITEM IV: Old Business

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| <b>UPDATES</b> | <p><b>A. Return to Campus</b></p> <ul style="list-style-type: none"><li>• We're returning to campus on Feb 22<sup>nd</sup>! When we return, we will have one schedule from Feb 22-Mar 4; we will only come onto campus three days a week, during that time. We will be open M-Th 9-4; starting March 7, we will be back five days a week with a shorter day on Fridays.</li><li>• We will continue to conduct business as we did in the fall.</li><li>• We will be holding appointments with students. Blue passes will be required to be in meetings for more than 15 minutes. We recently received a <a href="#">packet with information for students who are not cleared</a>.</li><li>• Indoor activities will require a Blue Pass. It will depend for outdoor activities.</li><li>• We are fully stocked with masks and cleaning supplies.</li><li>• Students coming to counters don't need a pass. Students wanting an appointment must have a Blue Pass. Students are becoming more familiar with this process.</li><li>• Student Affairs will be having Welcome tables to provide some pass information to students. We will have a Welcome station in the quad and by the Student Services Center. The tables will also include information related to Q-Less. This will help minimize lines.</li><li>• Bring any questions or suggestions forward through your Dean.</li></ul> <p><b>A. Call to Action</b></p> <ul style="list-style-type: none"><li>• The VP is so proud of our Call to Action work. We wanted to lay a foundation that would continue to build upon. We know that when we are intentional, we get the outcomes we are looking for.</li></ul> |
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|  | <ul style="list-style-type: none"> <li>• The SSLT has purchased a set of four books for all contract personnel and adjunct faculty. We're hoping departments will host creative activities to promote wholeness, wellness, expanded capacity, and equity. <ul style="list-style-type: none"> <li>○ <i>The Restorative Practices Handbook</i></li> <li>○ <i>How to Be an Anti-Racist</i></li> <li>○ <i>A College for all Californians</i></li> <li>○ <i>Equity Talk to Equity Walk</i></li> </ul> </li> <li>• Your dean will make sure that the books are delivered to your areas by Tuesday or Wednesday. This is a welcome-back gift we're hoping will help us prepare for the future.</li> </ul> |
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**AGENDA ITEM V: New Business**

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| <b>UPDATES</b> | <p><b>A. Restorative Practices @ Mesa College</b></p> <ul style="list-style-type: none"> <li>• <a href="#">See presentation</a></li> <li>• We have been working on bringing restorative justice efforts to campus, providing spaces where students feel heard, validated, and part of the community, even when they are coming in related to a complaint or discipline matter.</li> <li>• Restorative justice is about building relationships instead of blame- with an effort of restoring committee.</li> <li>• Restorative Justice Interns, Sahar Mohammadi and Chrystian Smith presented. Restorative justice has its roots in indigenous peacemaking. It's focused on inclusive decision-making, active accountability, repairing harm, rebuilding trust, and cultivating community.</li> <li>• We are working on bringing these principles throughout our campus, in part by holding our Reflect, Restore, and Unite Week, Nov 1-5. Students have learned about navigating conflict and held a Restorative Justice film festival and incorporated a book club.</li> <li>• Plans for Spring 2022 include information sharing at the New Faculty Institute, the Adjunct Faculty Orientation, and the Academic Senate, for example.</li> <li>• In future, we will launch a Restorative Justice Beginning Practitioner Program where student leaders can learn to use the RJ format in their interactions.</li> <li>• Please reach out if you'd like to bring ideas of RJ into your areas on campus.</li> <li>• This project an excellent example of how we are filling gaps where there is need, bringing the right people on board to do this work.</li> </ul> <p><b>B. Accreditation: Standard II</b></p> <ul style="list-style-type: none"> <li>• <a href="#">See YouTube presentation</a></li> <li>• <a href="#">See Slide Presentation</a></li> <li>• The leads are Ailene Crakes, Markus Berrien, and Karla Trutna.</li> <li>• The team will meet with leads and will then request evidence during the</li> </ul> |
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|  | <p>Spring semester. The first evidence draft is due on March 14.</p> <ul style="list-style-type: none"> <li>• We want to be done with the first draft in April.</li> <li>• The standard focuses on quality, comprehensive services for both online and in person students.</li> </ul> |
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**AGENDA ITEM VI: Student Services Updates**

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| <b>UPDATES</b> | <p><b>Student Services</b></p> <ul style="list-style-type: none"> <li>• Tech Update: The campus tech team will work to enable computers to have cameras and headsets; tag Student Services when adding items to the calendar. Q-Less is back online next week. Send Mesa Journeys Announcements to <a href="mailto:mesajourneys@gmail.com">mesajourneys@gmail.com</a></li> <li>• M&amp;M: This team does such a great job of pulling us together. Save the dates and pop in for a few minutes when we have events. We have two new members of the M&amp;M team.</li> </ul> <p><b>Student Affairs</b></p> <ul style="list-style-type: none"> <li>• Student Affairs: Student Affairs is engaging students and incentivizing them to participate in Club Rush and complete Mesa Journeys. Students who visit three clubs and sign up with Mesa Journeys will get \$100. The Scholarship deadline is tomorrow. We’ve been working on reorientation inviting students, many of whom are coming onto campus for the first time. The interest has been amazing. Students who participate can earn \$500.</li> <li>• AS: Our Leadership Retreat will be held March 11. See the Club Rush flyer, <a href="#">here</a>.</li> <li>• Financial Aid: 22/23 FAFSA: deadline March 2; We have a new Cal Grant Coordinator Joel Vera Gonzalez and a new SAT Cecilia Valdez who comes from the City FA office.</li> <li>• Outreach &amp; Promise: Promise is super happy to have selected students for the Promise emergency funds and laptops. We are offering pre-enrollment workshops to help students complete their matriculation steps.</li> <li>• Student Health Services: COVID is improving, but there are still a number of cases. A group will be held: Learning About Depression.</li> </ul> <p><b>Student Development</b></p> <ul style="list-style-type: none"> <li>• Admissions/Records: Students are doing a great job reaching out to us. Only one international student was unable to return among the entire cohort. Even this single student is working on returning and we hope she will return in the Fall. Service indicator S40 – a negative service indicator – had to be placed this on 50 accounts. These appear to be fraudulent as fraudulent IDs were submitted. Some faculty have not yet completed their drops. The Dean will encourage them to complete this.</li> <li>• Career/Evaluations: We have a new SSSA Sadie Wager. Handshake, our new districtwide job board is launching. We’ll be doing a roadshow for this. We’re planning a virtual spring job fair. Jennifer Park is assisting with</li> </ul> |
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all things evaluations related. Please encourage students to apply for graduation.

- Counseling: We are in the middle of an ed plan campaign effort, among those students without a comprehensive ed plan. We're screening and reaching out to these students on the list to complete their ed plans.
- Veterans/Veterans Success Center: We have a new employee – Jordan Aguilar. We are fully opening the VSC next week.
- Transfer: The main goals for us are supporting Fall 2022 applicants, prepping the Fall 2023 prospective applicants and encouraging all other students to start thinking and talking transfer! Same day appointments are available. Our YouTube Channel is available 24/7 to support students when office personnel are not available. Transfer Talks Flyer: <https://drive.google.com/file/d/1T-c2LVh6HBOVvYg1ypbjBvSZrsA7lYma/view?usp=sharing> For students who are accepted, please share this form: <https://docs.google.com/forms/d/e/1FAIpQLSfnaXQjCuFC-ZGseUzNDJL1O9Rdl18pBZMp6qqXaHK4ddgEcQ/viewform>
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### **Student Success & Equity**

- SSE: A Black Student Leadership Fellow will work with all of our student leadership programs to recruit Black and African American student leader employees.
- AVANZA: Encourage your students to [apply to be a Peer Navigator](#). Also see [here](#).
- EOPS: The CCCCO called for applications for Rising Scholars; we will be applying. We are also conducting new counselors training. We have a new counselor coordinator for our Dreamer Resource Center. Maggie Haddad has joined the office as an EOPS Admin Tech. We continue to partner with departments on campus, including Basic Needs.
- DSPS: DSPS has a new faculty portal for instructors to view accommodations letters and book test proctoring for DSPS. <https://mydspd.sdccd.edu/user/instructor/default.aspx>. We hold a weekly session on Thursday at 10 for students who have mental health needs.
- The Stand: We have accepted continuing funds that will allow us to expand our Basic Needs efforts as well as one-time funds. We will soon open the Pride Center.

### **Administrative Unit Partners**

- IE: Some of our major [dashboards](#) have been updated. The office was asked to look at some zip code data for a food program The Stand is interested in. STAR TRIO has been working on annual report data.

**AGENDA ITEM VII: Institutional Effectiveness Updates**

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| <p><b>UPDATES</b></p> | <p>Mesa Pathways</p> <ul style="list-style-type: none"><li>• We're looking forward to our Student Success Team project. Pahua Vang will join this team.</li><li>• We held a Mesa Pathways retreat last Friday that helped us begin the work on Student Success Teams and Data Coaching.</li><li>• Our Scale of Adoption and Expenditure Reports have been submitted.</li><li>• We'd love for Student Services to join <a href="#">workgroups</a> or project teams.</li></ul> <p>Planning &amp; Institutional Effectiveness</p> <ul style="list-style-type: none"><li>• We will include CDAIE information in our reports.</li></ul> <p>Program Review</p> <ul style="list-style-type: none"><li>• Thanks for getting your program information in on time.</li><li>• We'll have conversations with departments regarding our outcomes and tracking those in Taskstream.</li></ul> |
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