

**Student Services Council
Meeting Minutes**

September 18, 2019
2:00 pm – 4:00 p.m. Student Services Center, I4-402

ATTENDEES	Ashanti Hands, Chair	Vicki Hernandez	Larry Maxey
	Johanna Aleman	Kyung Ae Jun	Vicki Miller
	Raquel Aparicio	Suzanne Khambata	Jennifer Park
	Ailene Crakes	Trina Larson (Rec Sec)	Agustin Rivera, Jr.
	Erika Higginbotham	Charlie Lieu	Abimaliel Rosario
	Claudia Estrada-Howell	Gilda Maldonado	Karla Trutna
	Anne Hedekin	Mark Manasse	

AGENDA ITEM I: Welcome, Introductions, Success Sightings

REMARKS	<ul style="list-style-type: none"> • The VP met with a student over the summer who had been accepted into several universities but had no financial aid. She came to Mesa and was floored by her early experiences here. • A veteran student received evaluation support through Counseling and district evaluations, allowing him to complete his process to receive his VA benefit. • Success is felt through the energy of the new semester. • Shout-outs to Raquel Aparicio and Vicki Hernandez for your knowledge and energy, and to Suzanne Khambata/Linda Gibbons-Croft for Mental Health Services, and to Student Affairs for their support of Basic Needs efforts. • SSE is working with Honors to increase the diversity in the program; Veronica Gerace has been active in making this happen. Two men of color presented at President’s Cabinet who hadn’t seen themselves as Honors students – but now do. • Outreach sent out a flyer with a superhero design and many students came to the office asking for the superheroes! • Yesterday at the Pep Rally, Student Affairs and our students really stepped it up. It was great to see the students dancing. • Students referred by Student Affairs and DSPS were “hugged” by our services. One student got involved in student government after problems with an assignment led to an encounter with Charlie Lieu; a DSPS referral spurred on another student’s journey. • A shout-out to Mark Manasse for sharing Transfer, Evaluations, Career information with his students.
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	<ul style="list-style-type: none"> • The Women’s basketball coach brought her students to the Transfer, Evaluations, Career open house. The students learned so much, the coach said she’d bring her students every year. • Vicki Hernandez is helping a student receive a Department of Defense internship and has placed several VA work studies. • We have an amazing office of great people in Admissions; during the first day of registration all employees were on the counter and then the system went down. Admissions and Veterans worked together to get students their IDs. • In SHS, employees created equity projects for Spirit Week because the spirit of Mesa is equity. • A shout-out to Agustin and Charlie who helped a student get her course materials; and shout outs from Mark for all of the tutoring partnerships and support from Student Services. • The buzzword in IE is “dashboard.” These will help us create more successes for students.
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AGENDA ITEM II: Review of Notes

APPROVAL/ MODIFICATION	Notes for May 15, 2019 were approved with no changes.
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AGENDA ITEM III: Campus Updates

UPDATES	<p>Hiring Freeze</p> <ul style="list-style-type: none"> • We now have a hard hiring freeze. Now there’s an additional paperwork step; the forms are available through your deans. <p>Enrollment</p> <ul style="list-style-type: none"> • Ashanti briefly walked us through a Student-Centered Funding Formula report. • We have met our FTES enrollment target. We are very excited! • We’ll have a lively, thriving intersession. Courses will be primarily taught online. • Folks want to know the intersession dates: January 2-29. <p>Resiliency Fund</p> <ul style="list-style-type: none"> • Donate today! <p>Title IX & Victim Advocacy Updates</p> <ul style="list-style-type: none"> • Ashanti walked through data from the “Title IX Compliance office Annual Report, 2018-2019.” • We’re looking to ensure that the rights of victims and the accused are protected
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	<ul style="list-style-type: none"> • We have a victim services advocate at City College. She will come to campus to meet with students. Students can be referred to Student Affairs. • Her information: Myisha Butler, Sexual Assault and Prevention Advocate
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AGENDA ITEM IV: Old Business

UPDATES	None
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AGENDA ITEM V: New Business

UPDATES	<p>Remembering Our Joy</p> <ul style="list-style-type: none"> • Ashanti brought our list of joys from the MSSC retreat with a reminder for us to remember what fuels us in our work. <p>Basic Needs Summit</p> <ul style="list-style-type: none"> • Presentation • A summit was held this summer to garner ideas and strategies for the K-building remodel. We are not changing the mission of our college; students need this support to persist at our college. • Before the Summit, we asked folks to share their knowledge about basic needs; many engage with students who have basic needs insecurity. Almost 80% of employees polled work to meet the basic needs of students • At the Basic Needs Summit, we did a mapping exercise showing where basic needs services are given on campus. • When we give aid, we must understand that this can affect financial aid. Gilda gave a great presentation on this matter, as did all. • Students will benefit when we have a one-stop basic needs center. • Housing will have to be a strong component through community partnerships. 1 in 5 will experience some type of housing insecurity of our 20,000 students. <p>Students of Concern</p> <ul style="list-style-type: none"> • Incident Report and Student of Concern Forms • Incident Report Form: Please submit if you encounter a student with concerns. You will likely hear from Claudia Perkins. This is meant to support students. • Student of Concern Form: Suzanne Khambata and team will work with students who may be having mental health issues. • Event: October 10, 2-3:30; I4-207; Impactful Communication and the Student Code of Conduct. (AFT Sponsored). If you'd like an abbreviated version of this in your departments, let Vicki know.
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AGENDA ITEM VI: Student Services Updates

<p style="text-align: center;">UPDATES</p>	<p>Student Services:</p> <ul style="list-style-type: none">• M&M: We had our new employee welcome; the next event will be our 4th annual costume contest.• Safety: Your floor captains will be in touch with you to give you the updated evacuation plan and to ask you two questions: do you want a brief presentation of our evacuation plan in your department? Do you want to schedule an active shooter training in your department?• Tech Update: Our KIC scanner is ready for business in LRC. Student can scan pages for free. Students can scan textbooks on reserve or and scan their assignments. We had a very successful Mesa Journey's FLEX event that allowed administrators, faculty, and classified professionals to walk in students shoes. <p>Student Affairs:</p> <ul style="list-style-type: none">• Student Affairs: September 21, 4-6 tailgate; our Homecoming Game will follow. Please promote the All-USA Scholarships with your students. (\$5,000!) We offer mentors to assist with writing.• Financial Aid: The Financial Aid Fair is ahead! Encourage students to attend. We're ready to begin the Cal Grant award process. On October 1, applications for 20-21 open. Numbers are up!• Outreach: We hired 9 ambassadors over the summer who will help us with many event. We have the high school counselors conference on September 23, 7:30-11:00. Work Based Learning and CRUISE are supporting Majors Day. We have over 100 RSVPs. RegFest was amazing! There was music and lots of enthusiasm.• Promise: We had a great summer with lots of student participation. If you have any events coming up, let Karla know. Promise students have an event requirement in both years.• Student/Mental Health Services: University researchers are conducting studies on campus and students are paid for their feedback. We have Ode to Living on Friday. <p>Student Development</p> <ul style="list-style-type: none">• Admissions, Veterans, and Records: Our application for spring is live; students are already asking questions. We are getting ring haloes in front of the ID cameras so students' faces will be lit better; students can choose their photo and are so excited. Admissions and Veterans are having a bon fire. The connections are really great to see.• Career: Career Fest is coming up!• Counseling: Students can make one-hour appointments. They can do this using their phones. 33% of our appointments are made through e-SARS. Hotspots are now available in the LRC and Veterans.• Evaluations: They have a PowToon about how to graduate.
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	<ul style="list-style-type: none"> • SEA: Our report was submitted and we have • Transfer: October is Transfer Awareness Month. We will be holding Transfer Palooza. Ask students to use the Transfer Checklist. This is a hugely stressful time for students. We have TAG workshops going on right now, in partnership with Assessment which volunteers their computers. • Veterans Services: Veterans Appreciation Week, November 4-8. We will have interactive events, the Flag Dedication Fundraiser, a barbeque, we'll have a veterans writers reading/So Say We All, and VRC open house on November 5, 11-1. Please come. <p>Student Success & Equity</p> <ul style="list-style-type: none"> • Student Equity: We've seen about 100 students so far this semester. We're still working to fully staff the stand. Our numbers are up, up, up. We've served 1,000 students already. • CalWORKs: Program is steadily growing with more than 100 students. • CRUISE and Peer Navigator Programs: Students are sharing a lot of heavy information with the PNs. They are working closely with Mental Health Services. • DSPS: DSPS continues to be busy; we're seeing more students with anxiety or on the autism spectrum. Thanks to Admissions for your support of students in the CCAP program. October is Disability and Employment month. • EOPS: EOPS just celebrated its 50 year anniversary. The FAST Center is an amazing space. It will be moving into the remodeled K building near The Stand. They will both open to a beautiful quad at the center of campus. • The Stand: We attended a food bank meeting yesterday; we will be attending #RealCollege in Houston this weekend. <p>Campus Wide Administrative Units/Partners</p> <ul style="list-style-type: none"> • Institutional Effectiveness: The development of a Student Services Point of Service Survey is in progress. • Tutoring: If you're hearing in offering gaps in subjects, let Mark know. If you'd like to conduct a training for tutors or let them know about a program, also let Mark know.
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AGENDA ITEM VI: Institutional Effectiveness Updates

UPDATES	<p>Mesa Pathways</p> <ul style="list-style-type: none"> • Pathways is working on leadership roles, responsibilities, and work group reporting relationships. <p>Planning and Institutional Effectiveness</p> <ul style="list-style-type: none"> • The Master Planning Taskforce will gather information through surveys and focus groups. • Three new HSI grant proposals have been submitted.
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	<p>Committee on Outcomes and Assessment</p> <ul style="list-style-type: none">• We looked at our mission statement and considered a perceptions survey.• We will look at ILO grad survey results. <p>Program Review</p> <ul style="list-style-type: none">• There will be a session on 9/24 to focus on equity questions in this update year.• There will be a training on 9/25 from 4-5.
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- **FYI: Myisha Butler, Sexual Assault and Prevention Advocate**
 - 619-541-5970
 - Contact Student Affairs directly if any concerns come up. Claudia and or I will connect with the student; and get just enough information to determine if the student would like Myisha's support, PD support or Title IX. Myisha is located at City College but will come meet with students here.
- **FYI: Intersession Dates: January 2-29**
- For all reports, click [HERE](#) and open the 2019-2020 tab
- [Basic Needs Summit Presentation](#)
- [Student Affairs Forms to Support Students](#)
- [Mesa Enrollment Update](#)

District Reports:

- [Chancellor's Cabinet Update](#)
- [Career/Apprenticeship Readiness](#)
- [Emerging Markets](#)
- [List of Large Employers](#)
- [5-Year Demographic Trends](#)
- [15-Year FTES Trends](#)
- [Evening Student Survey](#)
- [Noncredit to Credit Student Transition Study](#)
- [North County Service Area Spring Update](#)
- [Online Focus Group Report](#)
- [SCFF Numbers by College](#)
- [Transfer from SDCCD to UCSD, CSUSM, SDSU](#)
- [Transfer Outcomes Presentation](#)