

**Student Services Council  
Meeting Minutes**

September 19, 2018

2:00 pm – 4:00 p.m. Student Services Center, I4-402

<b>ATTENDEES</b>	Ashanti Hands, Chair	Erika Higginbotham	Mark Manasse
	Johanna Aleman	Anne Hedekin	Larry Maxey
	Alexi Balaguer	Leroy Johnson	Gilda Maldonado
	Ailene Crakes	Suzanne Khambata	Larry Maxey
	Genevieve Esguerra	Trina Larson (Rec Sec)	Victoria Miller
	Claudia Estrada-Howell	Lorenze Legaspi	Jenny Nguyen
	Pilar Ezeta	Charlie Lieu	Agustin Rivera
	LaWanda Foster	Leticia Lopez	Monica Romero
	Karen Geida	Marichu Magaña	Cheri Sawyer

**AGENDA ITEM I: Welcome, Introductions, Success Sightings**

<b>REMARKS</b>	<ul style="list-style-type: none"> <li>• Fourteen Departments are participating in Spirit Week.</li> <li>• One of our former ambassadors, Nina Geisler, just reached out after settling in her dorm in UCLA.</li> <li>• Veterans can now certify for certificate programs.</li> <li>• Admissions enrolled over 1,000 high school students.</li> <li>• EOPS will soon receive grants for foster youth and borderless scholars.</li> <li>• Tremendous appreciation for the successful financial aid disbursement process and those who made it happen. Woohoo for Financial Aid!</li> <li>• The AS now has a full membership that is diverse, passionate, and inclusive.</li> <li>• This Saturday, the AS will host the Homecoming Tailgate party.</li> <li>• Students in Tutoring are taking the leadership, equity, and pedagogical messages; they're learning and using this growth to feed back into and inform the tutoring program.</li> </ul>
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## AGENDA ITEM II: Review of Notes

<b>APPROVAL/ MODIFICATION</b>	Notes for May 16 were approved.
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## AGENDA ITEM III: Campus/District Updates

<b>UPDATES</b>	<p>Campus/District Updates</p> <ul style="list-style-type: none"><li>• As information rolls in about the new funding formula, the VP will keep us posted.</li><li>• Promise: Thanks to Genevieve and Miriam and all others who are making Promise work. We have about 700 incoming students and 150 from our first cohort. In addition to paying fees, Mesa provides wrap-around services, like CRUISE and the requirement that Promise students take a PERG class. Promise takes a holistic approach to the student.</li><li>• Mesa will present Annette Bening a ceremonial foundation check for \$75,000 to benefit Promise students.</li><li>• SS data packets have been populated in Program Review. If you have a cohort of students you're working with. If you have questions about your data, contact the Research office.</li></ul>
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## AGENDA ITEM IV: Old Business

## AGENDA ITEM V: New Business

<b>UPDATES</b>	<p>Transfer Report</p> <ul style="list-style-type: none"><li>• Highlight: Mesa has a 42% transfer rate – higher than most colleges.</li><li>• 2153 students transferred in 16-17.</li><li>• We are working with National to establish stronger pathways through our partnerships.</li></ul> <p>Mesa Journey Demonstration</p> <ul style="list-style-type: none"><li>• Since our retreat in the summer, our Mesa Journeys tool has incorporated 18 additional Mesa programs (now the tool refers to 28 services).</li><li>• Using the tool, students respond to simple questions and receive instant results of services we offer and can also save their reports. Program managers will have access to this data.</li><li>• When using the data, be mindful of what you send students (the size of emails, that it includes an opportunity to opt out, that email</li></ul>
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	<p>addresses are sent on the BCC line. Also be mindful of the security of the information.</p> <ul style="list-style-type: none"> <li>• Make sure your webpages are speaking to your students. This tool and others will direct students to your sites. Make sure your website speaks to them and uses accessible languages.</li> <li>• Charlie has log-ins for all students.</li> <li>• This tool is mobile friendly.</li> <li>• We will be able to link this to our applications.</li> </ul>
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**AGENDA ITEM VI: Student Services Updates**

<b>UPDATES</b>	<p>Student Services:</p> <ul style="list-style-type: none"> <li>• Tech: Charlie is using for feedback for most frequently asked questions.</li> <li>• Safety: We have set our calendar for the year.</li> <li>• M&amp;M: Next Tuesday, back to school brunch.</li> </ul> <p>Student Affairs:</p> <ul style="list-style-type: none"> <li>• AS: We are excited for the upcoming tailgate and homecoming game! We are filling shared governance positions.</li> <li>• Financial Aid: We are disbursing 2,422 checks. The District is up-fronting this money (they are estimated amounts).</li> <li>• Outreach/Community Relations: All ambassadors are cleared to work; nine will be placed at a feeder HS or West City Continuing Ed. They have completed training. We look forward to presentations from our campus colleagues.</li> <li>• Student Health: Students will be able to receive Free Physical Fridays. Soon our new mental health coordinator will begin.</li> <li>• Testing and Assessment: We're very interested to see the data for students who were placed using the Placement Assistant.</li> <li>• Promise: We have about 850 students for the entire Mesa Promise cohort. Only 22 students fell below the 12 unit requirements, and most of those were close to 12 units. Promise students are loving the Instagram account. Please follow us on Instagram. And, the department created an electronic progress report for faculty. Charlie was instrumental in creating this; it will be going live tomorrow.</li> </ul> <p>Student Development</p> <ul style="list-style-type: none"> <li>• Admissions/Veterans/Records: 21,173 students</li> <li>• Career: Career Week starts Monday.</li> <li>• Counseling: We have started honors hot-spots.</li> <li>• Evaluations: Olivia is our new SST.</li> <li>• Transfer: October 1: CSU Apps Open; October 2: Transfer Day</li> <li>• Veterans: Nov 5-9 – Veterans Week</li> </ul>
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	<p>Student Success &amp; Equity</p> <ul style="list-style-type: none"> <li>• AVANZA/Peer Navigators/CRUISE: The AVANZA Center is 99% complete. Come by and check it out. Open house on October 25 or so.</li> <li>• CalWORKS: CalWORKs is now located in I4-410.</li> <li>• DSPS: We are gearing up for Disability Awareness Month in October.</li> <li>• EOPS: We will hold director interviews tomorrow and are running new orientations.</li> <li>• The Stand: We have provided over 2,000 items of food since the beginning of the semester. Shout outs to Facilities, Business Services. Our next Farmers Market will be held tomorrow. The next CalFresh event will be held on October 10.</li> <li>• Student Equity: Direct support: have given out \$7,500 so far this semester. Our new SDICCCA intern will work on our equity website and our equity story.</li> <li>• STAR TRIO: We received a 4.5% increase in funding. We serve 235 students – making sure that those 235 have the best chance of graduating and transferring. Student use of facility is down by more than 10%. Right now. We’re serving 132, so half of our targets. Our applications are down. We will ramp up our classroom outreach. We would like to highlight global consciousness through a monthly series of STAR student/worker presentations.</li> </ul> <p>Campus Wide Administrative Units/Partners</p> <ul style="list-style-type: none"> <li>• Strong Workforce: The ultrasound program won’t begin in the spring. It’s been postponed until 2020.</li> <li>• Title V: If you’re free on Oct 24 from 9-3, come to the LOFT to weigh in our second HSI application.</li> </ul>
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**AGENDA ITEM VII: Institutional Effectiveness Updates**

<b>UPDATES</b>	<p>Guided Pathways</p> <ul style="list-style-type: none"> <li>• We will send out an invitation on Thursday to invite folks to work on the bubble/inquiry teams. We are about to roll up our sleeves.</li> </ul> <p>Planning and Institutional Effectiveness</p> <ul style="list-style-type: none"> <li>• Courtney Lee is the new Classified rep to PIE! He is amazing.</li> </ul> <p>Committee on Outcomes and Assessment</p> <ul style="list-style-type: none"> <li>• We have reviewed the ILO survey. Administrators will be reporting for COA.</li> </ul>
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BARC

- It's exciting to be working on a fully online process.

Program Review

- Larry is all for it!
- There are some beneficial updates to Taskstream.
- Enter all outcomes into program review (not into the outcomes tab).

Committee Updates

- MIT committee – we will all be moving all of us onto Office 2016. We will be able to load it ourselves.