

**Student Services Council
Meeting Minutes**

December 12, 2018
2:00 pm – 4:00 p.m. Student Services Center, I4-402

ATTENDEES	Ashanti Hands, Chair	Erika Higginbotham	Mark Manasse
	Johanna Aleman	Anne Hedekin	Larry Maxey
	Pavel Consuegra	Leroy Johnson	Agustin Rivera, Jr.
	Ailene Crakes	Suzanne Khambata	Andrew Tanjuaquio
	Leticia Diaz	Trina Larson (Rec Sec)	Karla Trutna
	Claudia Estrada-Howell	Charlie Lieu	Brandon Williams
	Pilar Ezeta	Dulce Lopez	
	Linda Gibbins-Croft	Gilda Maldonado	

AGENDA ITEM II: Review of Notes

APPROVAL/ MODIFICATION	Notes for October 17, 2018 were approved without changes.
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AGENDA ITEM III: Campus/District Updates

UPDATES	Beginning Summer 2019, we will have a payment plan for student registration fees! They can opt in for \$25.00. The company we've contracted with will follow-up to ensure students repay.
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AGENDA ITEM IV: Old Business

AGENDA ITEM V: New Business

UPDATES	<p>MT2C Scheduling Teaser – Mark Manasse</p> <ul style="list-style-type: none"> • MT2C has had the pleasure to work with Joel Arias to make the tutoring website powerful and student friendly. Students will be able to indicate what they'd like to study and all tutoring opportunities will be listed with necessary information. • Quick links are located on the sidebar to provide just-in-time
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	<p>information to students.</p> <ul style="list-style-type: none"> • Students will also be able to make appointments online. • This will go live in Spring. <p>Work-Based Learning - Katlin Choi (WBL - Service Learning) and Pavel Consuegra (Internship Coordinator)</p> <ul style="list-style-type: none"> • Work-based learning (WBL) connects what students are learning in classes to work experiences, and supports students' career exploration, employment readiness, and preparation/training. • WBL is a huge umbrella. <ul style="list-style-type: none"> ○ Service Learning is one component of this. Service Learning connects students to a community service activity. The Career Center can help students get these. Students can simply come to the Career Center. They can do SL without being in a class. ○ What's the difference between WBL and career? WBL is connected to instruction and links to what's done in the classroom. • WBL will also develop corporate sponsorships to support students who can't afford to take unpaid internships. • The Internship Coordinator will help prepare students for internships. Internships opportunities alone could be huge at Mesa; the Coordinator can now be the glue in developing them. • The Career Center can be your primary point of contact and students' primary point of contact. From there, folks will be directed.
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AGENDA ITEM V: Student Services Updates

<p>UPDATES</p>	<p>Student Services:</p> <ul style="list-style-type: none"> • Tech: We now have a printer on the 4th floor!! It's called the Paper Cut system and uses cards, not cash. The Library is trying to build up their course reserves by asking students to donate their textbooks, which they will otherwise receive little for. The Scholarship system is now live. We have improved the system. Please share any feedback. • Safety: Trina will add Leticia to our evacuation team. • M&M: The ugly sweater contest was a success! Everyone was a winner. <p>Student Affairs:</p> <ul style="list-style-type: none"> • Assessment: Assessment and students have loved the pop-up counseling, through which students who've received their English/math placements can receive counseling guidance. The Placement Assistant has been tweaked to better place ELAC students. • Financial Aid: We have started a data exchange with ISIS. We are setting up the bookstore accounts for intersession. We are starting the set-up to roll out 2019-2020. • Outreach: All Ambassadors are super excited for spring. They are still
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participating in the Season of Giving. We have hired a Foster Youth Ambassador who will work with Sade.

- Promise: We had our last study session called Fuel for Finals that included coffee and an opportunity to gather and study. Promise students will receive a \$300 book grant. The District website will include a Promise interest form.
- Student Health: It is flu season. We've just ordered 500 more vaccines. The Active Minds comfort carts are out this week. Students are highly stressed. We have peer educator positions available for spring.
- Student Affairs: The MLK parade in January. The Serenity Room is now open. Scholarships are now open and due February 19.

Student Development

- Admissions, Veterans, and Records: Unduplicated enrollment is 13,710 for Spring 2019. We are working on developing the VRC through the available grant funds.
- Career: We will be sending Career Ambassadors to our feeder high schools.
- Evaluations: Evaluations has been very helpful in prepping transfer student applications.
- Counseling: We've begun doing registration workshop sign-ups online. Barbara will be providing SARS training for employees through June. She'll send the dates and times out. Counseling is excited about Pathways and thinking about academic pathways for students. In an effort to emphasize career, we will add career components to the online orientation and to the registration website.
- Transfer: The CSU transfer application deadline has been extended to December 15. (UCs are open until January 4.)

Student Success & Equity

- AVANZA/CRUISE/Peer Navigators: Winter CRUISE will be held the second week of January. We have collaborated with the International Students. Consistently CRUISE participants are more successful than the general student population.
- DSPS: It is Finals Week and proctoring is in full swing. Dawn Stoll and Rebecca Corrales have started a group for students on the autism spectrum, usually on Fridays, to learn about socialization, for example, and provide lunch. About 10-15 students currently participate, meeting once a month.
- EOPS / STAR TRIO: Our programs are growing. In conjunction with the AS, we held our CARE holiday party today. We will hold a conference early next year – the LIT Conference. Currently 65 students have enrolled. Please refer formerly incarcerated students or those with family who were formerly or currently incarcerated to EOPS for RESTART. If you'd like to volunteer to support a Dreamers conference

	<p>in 2019, let Leticia know.</p> <ul style="list-style-type: none"> • Direct Support: We gave approximately \$10,000 in direct support this year. • The Stand: Johanna, Claudia, and Ashanti presented at CCLC on data and decision-making. The Stand has served 1200 students so far this year. We have a new project assistant who has been excellent at outreach. Only a few students have exceeded their 100 points, but students are hungry. • Last Farmers Market of the Year: Thursday, December 13.
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AGENDA ITEM VI: Institutional Effectiveness Updates

UPDATES	<p>Guided Pathways</p> <ul style="list-style-type: none"> • We've signed up for Leading from the Middle. Student Services is represented in the effort. We've hired two coordinators: Howard Eskew and Toni Parsons. <p>Planning and Institutional Effectiveness</p> <ul style="list-style-type: none"> • We are looking at developing one encompassing master plan. A subcommittee of PIE has been created. A consultant will help us. <p>Budget and Resource Allocation</p> <ul style="list-style-type: none"> • The request forms are live and online through RequestIt! <p>Program Review</p> <ul style="list-style-type: none"> • PR has gone to liaisons and managers for review. It will reopen for revision on January 22. <p>Strong Workforce</p> <ul style="list-style-type: none"> • Is now an official committee. They will be seeking reps.
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